



Historic District Commission MEETING MINUTES

Monday, August 9, 2021 - 6:00 PM
Council Chambers, Easton Town Office
14 S Harrison Street

Call to Order

Commission Members Present:

Mr. Kevin Gibson
Mr. James Sebastian
Mr. Ernie Demby
Mr. Kevin Bateman
Vice Chair Grant Mayhew
Chair Kelly Pezor

Staff Present:

Casey Ortiz
Katie Reedy

At 06:03 PM, Chair Pezor called the meeting to order.

Opening statement given by the Chairman.

The Commission operates under the authority granted to it by section 701 of the Town of Easton Zoning Ordinance. And, I hereby open the record of the public hearing on cases heard this evening and, in accordance with our legal responsibilities, I enter into the record the following items: notice of the public hearing, adopted design guidelines, resumes of commission members and any consultants used by the Commission, records of any previous meetings, and any letters to the Commission on a case.

The decisions of the HDC may be appealed within 30 days of approval.

General Order of the hearing of Applications

- Introduction of the application by the presiding officer
- Presentation by the applicant or his agent
- Questions by members of the Commission
- Public Comment
- Petitioner Rebuttal
- Discussion/Consideration by the Commission
- Decision motion and statement of Basis for Decision

The applicant may withdraw the application at any time up to when the vote is taken. A Certificate of Appropriateness shall lapse upon the expiration of the corresponding Building Permit. For applications that require a building permit but for which none is issued, this Certificate of Appropriateness shall lapse six (6) months after its issuance. In the event a building permit is not required, the Certificate of Appropriateness shall lapse six (6) months from its issuance if substantial work is not underway. For good cause shown, this period may be extended by the Commission.

I will now entertain a motion to accept the agenda for this evening.

Approval of Agenda

Upon Motion by Mr. Sebastian, seconded by Mr. Gibson and carried 6-0, the agenda for August 9, 2021 was **approved** as written.

Approval of Minutes.

July 26, 2021 Minutes

Upon motion by Mr. Bateman was seconded by Mr. Mayhew and carried 6-0, minutes of the July 26, 2021 meeting were approved with changes to bolden decisions and to enter the recusal of Mr. Bateman for 18 S. Higgins Street.

Old Business

None.

New Business

Application Number: 2021-00526
Location: 31 Goldsborough Street
Applicant: Schuyler Benson
Request: Install awnings
Schuyler Benson was present on behalf of the Install Awnings for 31 Goldsborough Street, a **contributing** building in the Historic District.

It was discussed that a cut sheet of the material used for the awning be submitted to staff. The dimension of the lettering, the dimension of the awnings, and the color of the awning are to be submitted.

Upon motion by Mr. Sebastian, seconded by Mr. Bateman and carried 6-0, 2021-00526 was **tabled**, pending applicant providing more detail including material used, 2D drawings and lettering sizes of the awning.

Historic District Guideline References:
Awning: Page 63, Paragraph 1, 2, 3

Application Number: 2021-00527
Location: 524 Goldsborough Street
Applicant: Marion Lyttle
Request: Additions & Fence
Marion Lyttle was present on behalf of the Additions and Fence for 524 Goldsborough Street, a **contributing** building in the Historic District.

It was discussed that the application was sympathetic to the guidelines of the historic district.

Upon motion by Mr. Bateman, seconded by Mr. Demby and carried 6-0, 2021-00527 was **approved as submitted**.

Historic District Guideline References:
Fence: Page 32, Paragraph 2, 4
Auxiliary Structures: Page 34, Paragraph 2, 4

Application Number: 2021-00528
Location: 106 & 108 N. West Street
Applicant: Christine M. Dayton
Request: Demolition, Renovations and Additions
Christine M. Dayton was present on behalf of the Demolition, Renovations and Additions to 106 & 108 N. West Street, a **contributing** building in the Historic District.

It was discussed that aluminum clad windows be used due to the buildings location to the property line. Aluminum clad windows will also be used on the front facade of the property to match the remainder of the property.

Upon motion by Mr. Gibson seconded, by Mr. Bateman and carried 6-0, 2021-00528 was **approved as submitted**.

Historic District Guideline References:
Windows: Page 51, Paragraph 2, 4
Doors: Page 48, Paragraph 4
New Construction: Page 85, Paragraph 1; Page 86, Paragraph 2; Page 90, Paragraph 1; Page 91, Paragraph 2; Page 94, Paragraph 1

Discussion Item

None.

Administrative Approval

Application Number:	2021-00533
Location:	108 Brookletts Avenue
Applicant:	All Exteriors
Request:	In-Kind Asphalt Shingles Replacement

Consent Docket

None.

Meeting Adjournment

At 6:43 PM, upon motion by Mr. Gibson, seconded by Mr. Sebastian and carried unanimously, Chair Pezor adjourned the regularly scheduled meeting.