



Town Council AGENDA

Friday, August 9, 2024 - 5:30 PM
Council Chambers, Easton Town Office
14 S Harrison Street

5:30 PM: Call to Order by President Gunsallus.

Pledge of Allegiance.

Municipal Official Items.

Items by Mayor Cook.

Legislation.

Res. No. 6191, "A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE UPDATED SIGNATURE CARDS FOR ALL TOWN BANK ACCOUNTS AND TO AUTHORIZE THE MAYOR AND TOWN MANAGER TO HAVE AUTHORITY OVER ALL BANK ACCOUNTS."

Res. No. 6192, "A RESOLUTION OF THE TOWN OF EASTON TO CHANGE THE RESIDENT AGENT FOR SERVICE OF PROCESS."

Res. No. 6193, "A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE THE INTERIM TOWN MANAGER AND FINANCE OFFICER TO OPEN AN ACCOUNT, SELL, ASSIGN AND TRANSFER EQUITIES, OPTIONS, BONDS, AND MARGINS WITHOUT RESTRICTIONS WITH DAVENPORT & COMPANY LLC."

Res. No. 6194, "A RESOLUTION OF THE TOWN OF EASTON AMENDING THE TOWN OF EASTON, MD EMPLOYEES 457 PLAN."

Res. No. 6195, "A RESOLUTION OF THE TOWN OF EASTON AMENDING THE TOWN OF EASTON, MD DEFINED CONTRIBUTION 401(A) RETIREMENT PLAN."

Public Participation/Comments.

Items by Members of the Council:

Adjournment.

The public can access the meeting as follows:

<https://www.eastonmd.gov/129/Agendas-Minutes>

If you are an Easton Cable subscriber, you can view the meeting through TV-Channel 98.

Please note: There is a possibility of all or part of the meeting may be held in Closed Session.

RESOLUTION NO. 6191

A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE UPDATED SIGNATURE CARDS FOR ALL TOWN BANK ACCOUNTS AND TO AUTHORIZE THE MAYOR AND TOWN MANAGER TO HAVE AUTHORITY OVER ALL BANK ACCOUNTS

INTRODUCED BY: _____

WHEREAS, the Town of Easton bank accounts require changes due to a change in the Town Manager position;

WHEREAS, the signature cards for all Town of Easton bank accounts need to be updated substituting Interim Town Manager, Alan Lowrey, for the previous Town Manager, Donald J. Richardson

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. The change to the signature cards on all bank accounts from Donald J. Richardson to Alan Lowrey, Interim Town Manager are hereby authorized and approved.

Section 3. All bank accounts will still require two signatures on all checks and transactions, which shall be the Mayor and the Town Manager.

Section 4. The Mayor and Interim Town Manager are also authorized to rely on this Resolution if it is necessary to open, close or modify any bank accounts during their respective concurrent terms of office with the agreement of the Finance Officer of the

Town of Easton.

Section 5. Any prior actions that are consistent with the purpose of this Resolution, are hereby ratified and approved.

Section 6. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Curry	-
Abbatiello	-
Montgomery	-
Davis	-
Gunsallus	-

I hereby certify that the above Resolution was passed by a ye and nay vote of the Council this _____ day of _____, 2024.

Frank Gunsallus, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2024.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____

Megan J. M. Cook, Mayor

EFFECTIVE DATE: _____, 2024

RESOLUTION NO. 6192

A RESOLUTION OF THE TOWN OF EASTON TO CHANGE THE RESIDENT
AGENT FOR SERVICE OF PROCESS

INTRODUCED BY: _____

WHEREAS, the State of Maryland requires all government entities to have a resident agent for service of process; and

WHEREAS, the Town of Easton wishes to change its resident agent to the Town Attorney, Sharon M. VanEmburch.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. The Town Attorney, Sharon M. VanEmburch shall be named resident agent for the Town of Easton for service of process;

Section 3. The Mayor and Town Attorney are hereby authorized to execute and deliver the attached resident agent form to the Maryland Department of Assessments and Taxation;

Section 4. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Curry	-
Abbatiello	-
Montgomery	-
Davis	-
Gunsallus	-

I hereby certify that the above Resolution was passed by a ye and nay vote of the Council this _____ day of _____, 2024.

Frank Gunsallus, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2024.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____

Megan J. M. Cook, Mayor

EFFECTIVE DATE: _____, 2024

RESOLUTION NO. 6193

A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE THE INTERIM TOWN MANAGER AND FINANCE OFFICER TO OPEN AN ACCOUNT, SELL, ASSIGN AND TRANSFER EQUITIES, OPTIONS, BONDS, AND MARGINS WITHOUT RESTRICTIONS WITH DAVEPORT & COMPANY LLC

INTRODUCED BY: _____

WHEREAS, the Town of Easton has an OPEB Trust Account with Davenport & Company, LLC; and

WHEREAS, the Town wishes to authorize the Interim Town Manager, Alan Lowrey and the Finance Officer, Carol Callahan, to open an account, sell, assign and transfer equities, options, bonds, and margins without restrictions with Davenport & Company LLC.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. Alan Lowrey, Interim Town Manager, and Carol Callahan, Finance Officer are jointly authorized to act on behalf of the Town of Easton to open an account, sell, assign and transfer equities, options, bonds, and margins without restrictions and to execute any and all instructions necessary, proper or desirable for the purpose of maintaining an account with Davenport & Company LLC.

Section 3. This authorization shall remain in full force and effect, and Davenport &

Company LLC may rely upon this authorization until such time as they receive written notice of its termination or modification.

Section 4. The Mayor, Interim Town Manager, and Finance Officer are authorized to sign any additional documents necessary to effectuate this authorization.

Section 5. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Curry	-
Abbatiello	-
Montgomery	-
Davis	-
Gunsallus	-

I hereby certify that the above Resolution was passed by a ye and nay vote of the Council this _____ day of _____, 2024.

Frank Gunsallus, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2024.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____

Megan J. M. Cook, Mayor

EFFECTIVE DATE: _____, 2024

RESOLUTION NO. 6194

A RESOLUTION OF THE TOWN OF EASTON AMENDING THE TOWN OF
EASTON, MD EMPLOYEES 457 PLAN

INTRODUCED BY: _____

WHEREAS, the Town of Easton (the “Town”) has a 457 plan for its employees (the
“Plan”);

WHEREAS, the Town of Easton wishes to adopt amendments to the Plan as are
more particularly set forth in the attachments hereto.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made
a part of this Resolution.

Section 2. The attached documents amending the Plan are hereby approved and
adopted by the Town.

Section 3. The Interim Town Manager, Alan Lowrey, and the Finance Officer, Carol
Callahan are authorized to execute the documents necessary to effectuate the amendments
to the Plan as are attached hereto.

Section 4. All actions of the Trustees related to these amendments are hereby ratified
and confirmed.

Section 5. This Resolution shall become effective upon approval by the Mayor after
adoption by the Town Council.

Curry -
Abbatiello -
Montgomery -
Davis -
Gunsallus -

I hereby certify that the above Resolution was passed by a yea and nay vote of the Council this _____ day of _____, 2024.

Frank Gunsallus, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2024.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____

Megan J. M. Cook, Mayor

EFFECTIVE DATE: _____, 2024

RESOLUTION NO. 6195

A RESOLUTION OF THE TOWN OF EASTON AMENDING THE TOWN OF
EASTON, MD DEFINED CONTRIBUTION 401(a) RETIREMENT PLAN

INTRODUCED BY: _____

WHEREAS, the Town of Easton (the “Town”) has a 401(a) defined contribution retirement plan for its employees (the “Plan”);

WHEREAS, the Town of Easton wishes to adopt amendments to the Plan as are more particularly set forth in the attachments hereto.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. The attached documents amending the Plan are hereby approved and adopted by the Town.

Section 3. The Interim Town Manager, Alan Lowrey, and the Finance Officer, Carol Callahan are authorized to execute the documents necessary to effectuate the amendments to the Plan as are attached hereto.

Section 4. All actions of the Trustees related to these amendments are hereby ratified and confirmed.

Section 5. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Curry -
Abbatiello -
Montgomery -
Davis -
Gunsallus -

I hereby certify that the above Resolution was passed by a yea and nay vote of the Council this _____ day of _____, 2024.

Frank Gunsallus, Town Council President

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Kathy M. Ruf, Town Clerk

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Date: _____

Megan J. M. Cook, Mayor

EFFECTIVE DATE: _____, 2024