



Town Council MEETING MINUTES

Thursday, March 27, 2025 - 6:00 PM
Council Chambers, Easton Town Office
14 S Harrison Street

5:30 PM: Workshop: Call to Order by President Gunsallus.

At 5:35 p.m. President of Council Frank Gunsallus, called the meeting.

Opening remarks and Pledge of Allegiance.

Mayor Megan JM Cook
Council President Frank Gunsallus
Ms. Maureen Curry
Mr. Don Abbatiello
Mr. David Montgomery
Rev. Elmer Davis

Also present was the Acting Town Manager Mr. Alan Lowrey, Finance Officer Carol Callahan, Town Attorney Mrs. Sharon VanEmburgh, and Town Clerk Mrs. Kathy M. Ruf.

At 5:34 p.m., President Gunsallus called the workshop to order and led those present in the Pledge of Allegiance.

Engineering.

At 5:35 p.m., Kody Cario discussed the Engineering Budget. Rev. Davis discussed education for employees and costs that are included in the budget. Mayor Cook stated that the handbook is being reviewed and the education aspect possibly revised. Mr. Cario stated their annual paving is their largest expenditure. He stated they intend to do concrete repairs before paving occurs. He stated they are working with Tapco for the purchase of four radar-activated speed limit signs. He stated there is a funding request for survey and design work for flooding on South Pennsfield Lane. Mr. Cario stated there are enough projects for the upcoming year. He discussed infrastructure repairs they are trying to stay ahead of. Mr. VanEmburgh stated they are looking to build on the Enterprise vehicle lease program. He stated that it is their hope that they can build on the program and add a vehicle per year. Mr. VanEmburgh stated they are looking at grading permit costs.

Mr. VanEmburgh and Mr. Cario departed at 6:18 p.m.

Public Works.

At 6:26 p.m., Mr. Dickerson and Mr. VanEmburgh were present to discuss the Public Works budget. Mr. Dickerson thanked the Council for allowing him to present his budget. Mr. Dickerson discussed the reconfiguration of the accounts in his budget. Mr. VanEmburgh discussed the recycling program and stated we are now paying for the disposal of products. Mr. Dickerson discussed the standard expenditures. He discussed fuel usage and stated some vehicles run the entire day, five days a week. He stated they asked for a supervisor in maintenance but it was cut. Mr. Dickerson stated they are asking for a third party inspection service for parks and equipment. Mr. Dickerson explained the 10-year plan. Implementing bulk pick up fees were discussed. Mr. Dickerson stated that if he had something that could be restored in the budget, it would be a soft dig machine.

At 7:22 p.m., Mr. VanEmburgh, Mr. Dickerson and Mr. Cario departed the budget workshop.

Parks and Recreation.

At 7:31 p.m., Ms. Lorraine Gould, Director of Parks and Recreation and Mr. Rick VanEmburgh, Town Engineer, was present.

Ms. Gould discussed her Operating Budget. She stated she will have the baseball, softball, and soccer camps. She stated she has added flag football. Ms. Gould stated the Park Day will be held in July.

Mr. Abbatiello asked if we are trying to attract tournaments in town when the fields are not in use. Ms. Gould stated she is looking for \$50,000 to renovate the baseball scoreboards. Mr. VanEmburgh stated they are antiquated and need to be overhauled completely.

Ms. Gould and Mr. VanEmburgh departed at 7:43 p.m.

Information Technology.

At 7:45 p.m., IT Director Scott Messick and Joey Faulkner were present. Mr. Messick stated that he is asking for the doubling of his overtime budget due to meetings. Rev. Davis asked if the schedules

can be adjusted as employees attend meetings. Rev. Davis stated IT went from three employees to four employees and now there is substantial overtime. He asked for any questions. Mr. Messick discussed the reorganization of accounts where IT is now charged for software. License expenses were discussed.

IT staff departed at 8:08 p.m.

Adjournment.

At 8:10p.m. , upon motion by Mr. Abbatiello, seconded by Rev. Davis and carried unanimously, President Gunsallus adjourned the regularly scheduled meeting.

Respectfully submitted,

Kathy M. Ruf, Town Clerk