



Town Council AGENDA

Monday, May 19, 2025 - 5:30 PM
Council Chambers, Easton Town Office
14 S Harrison Street

4:30 PM Workshop: Wallace Montgomery Complete Streets & Safety.

5:30 PM: Call to Order by President Gunsallus.

Opening remarks and Pledge of Allegiance by Councilmember Abbatiello.

Approval of Minutes.

Meeting Minutes from May 5, 2025.

Municipal Official Items.

Items by Mayor Cook.

Oath of Office to Council Members:
President Don Abbatiello
Councilmember Robert Rankin
Councilmember Rev. Elmer Davis, Jr.

Items by Town Manager

Public Assembly Event: Carols by Candlelight, 11/29/25

Items by Town Attorney.

Easton Economic Development Corporation Update.

2nd Quarter EDC Report.

Engineering Department Update.

Stormdrain System Condition Update.

Public Participation/Comments.

Items by Members of the Council:

Adjournment.

The public can access the meeting as follows:

<https://www.eastonmd.gov/129/Agendas-Minutes>

If you are an Easton Velocity Cable TV subscriber, you can view the meeting live on Channel 98.

Please note: There is a possibility of all or part of the meeting may be held in Closed Session.

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Cook and Chief Lowrey
DATE: May 14, 2025
PREPARED BY: 1st Sgt. Patrick Sally 0135

EVENT: Carols by Candlelight

APPLICANT: Catherine Carouge – Friends of Hospice

LOCATION: S. Harrison Street between Dover St. and Glenwood Ext.

DATE/TIME: Nov. 29, 2025 1pm to 9pm for street closure
5pm to 7pm for event
10am No Parking signs go out

ATTENDANCE: 650

PURPOSE: Annual Festival of Trees Event / Fundraiser for Hospice

DETAILS:

- Outdoor caroling event

SPECIAL REQUESTS:

- Closure of S. Harrison Street from Dover St. to Glenwood Ext. to allow for placement of stage and for patrons to gather.

EPD CONCERNS:

- No EPD concerns.

APPROXIMATE COST:

- No Cost

RECOMMENDATIONS:

Recommended



Easton EDC Board Chair Tom Klein

Introductory Statement to the Town Council

May 19, 2025

Please accept my apologies for not being able to attend tonight's Town Council meeting. My wife and I are out of town traveling this week.

I want to take this occasion to say that it is a privilege to serve as the new Chairman of the Board for the Easton EDC. I am very excited to get the opportunity to work with a first-rate EDC staff, fantastic new executive committee, and very talented board members.

The Board recently created a First 100-Day Plan to help us sprint out of the blocks and focus on a few key areas such as strategic planning, enlisting greater Board member involvement and strengthening key partnerships and relationships.

On behalf of the EDC staff and the Board, I want to thank you for your tremendous support and the support of the Mayor and Town staff. Please let me know if you ever have suggestions, questions or concerns. We look forward to collaborating with you in our mutual efforts to help keep Easton the premier place to live, work and visit on the Eastern Shore.

Easton EDC updates - 1st Quarter 2025

Admin Updates:

- New Executive Committee
 - Tom Klein has been elected as Chairman of the Board
 - Anthony Kern has been elected as Vice Chairman of the Board
 - [Jessica Mumbulo](#) has been elected to Secretary
 - Frank Gunsullas III has been elected as Treasurer
- New board leadership is kicking off a 100 Plan
 - Updating the Strategic plan with 1-3-5 year goals
 - Updating mission and vision statements
 - Strengthening relationships and partnerships
 - Developing a new fundraising plan
 - Building board participation
 - Creating new Committees - Finance, Governance, Main Street, Fundraising, Economic Development
 - General Admin Updates: transitioning our financials to a FY year, move to Quickbooks Online, create a new Staff Review Process to be handled in July each year, updating and reviewing Governance documents
- The Easton EDC has won the bid to host the 2025 Main Street Maryland Conference - Oct 7-8
 - 400+ economic and community development leaders will join us for two days in Easton
 - Each attendee will be provided a \$20 downtown Easton gift card
 - Attendees are encouraged to dine at local restaurants
 - Provide a nice boost to hotel bookings
- Business Sentiment Survey from National Main Street Center: [link](#)
- Town Projects:
 - Parking - May 22nd Merchant Meetings - both meetings have been set aside for the Mayor and Chief Lowery to meet with businesses and discuss options about downtown parking. The parking system needs to be welcoming, needs to be easy to use, needs to be accommodating, needs to be monitored, and needs to keep business owners and staff from parking on the street.
 - Banners - need to develop a better policy and plan to banners downtown.
 - Communication - need to develop a better system for working with businesses when construction will impact them, and then communicating that information to them.
 - Events - develop new application and permit policies

Development Updates:

- Project Restore
 - Both Dover Station and 4 N Washington are moving forward.
 - Secretary Day and members of the County and DHCD had time to tour Dover Station and learn more about the project
- Business Updates
 - Busy summer in Easton with several new businesses arriving/opening. Official announcements will be made this summer by owners
 - Currently working with businesses on financing options and employment incentives

Marketing:

- Arts & Entertainment District
 - New light pole banners installed throughout town
 - Launching a separate social media for Arts & Entertainment this summer
 - Landing pages on Discover Easton have been updated and will continue to be further built out as needed
- Marketing
 - We have selected a Digital Marketing package
 - Digital marketing is very targeted and can be changed and adapted very quickly, but all comes at a much higher cost
 - This is significant investment for the EDC

- We will target specific demographics that can visit Easton and have the disposable income needed to shop and dine. Given the economy and reduction in spending, we need to really focus on key demographics that can afford to spend and support Easton businesses.
- Holiday Marketing
 - Creating standalone gift guide to hand out prior to the holidays
 - Working with merchants to identify special shopping days they want to promote
- Events
 - Upcoming Events:
 - Outdoor Movie Nights
 - May 2nd: The Lorax at Talbot Historical Society Gardens @ 8:30 p.m.
 - June 2nd: Men In Black at Moton Park @ 8:30 p.m.
 - July 11th: Ghostbusters: Afterlife at the EVFD @ 8:30 p.m.
 - August 1st: Planes: Fire & Rescue at the Easton Airport @ 8:30 p.m.
 - September 5th: Cars at Idlewild Park @ 8:30 p.m.
 - September 12th: Migration at Moton Park @ 8:30 p.m.
 - October 3rd: Monster House (Location TBD) @ 8:30 p.m.
 - Planning for Fall and Spring 2027
 - Main Street Maryland Conference
 - Fall Kickoff - October 3rd and 4th
 - Holiday Parade - December 6th
 - Shop Small Saturday - November 30th
 - Holiday Shopping Events - TBD
 - Chesapeake Fire & Ice - Feb 20 & 21, 2026
 - Taste of Easton and Restaurant Week April 29th, 2026
 - Event Recap -
 - Chesapeake Fire & Ice - moved to 3rd weekend of February
 - Easter Bunny Event - well attended, event is too large for the courthouse grounds, need to look at other options
 - St Patrick's Day Parade - event returned with golf carts. Going forward the EDC will need to plan and budget for renting carts as Hog Neck cannot provide any guarantee.
 - May Day
 - Retailers saw a nice uptick in foot traffic and sales, they were happy with the event this year.
 - Next year's event will combine with Taste of Easton/Restaurant Week

TOWN OF EASTON STORMDRAIN SYSTEM CONDITION UPDATE

TOWN COUNCIL MEETING
MAY 19, 2025

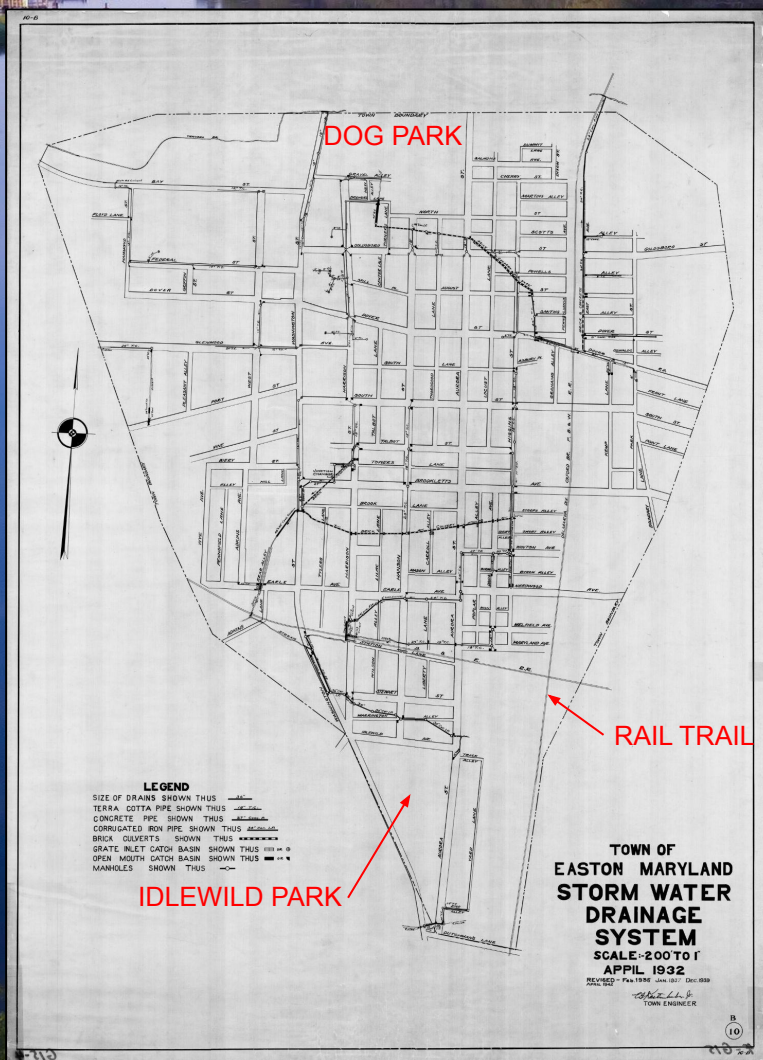


Discussion Items

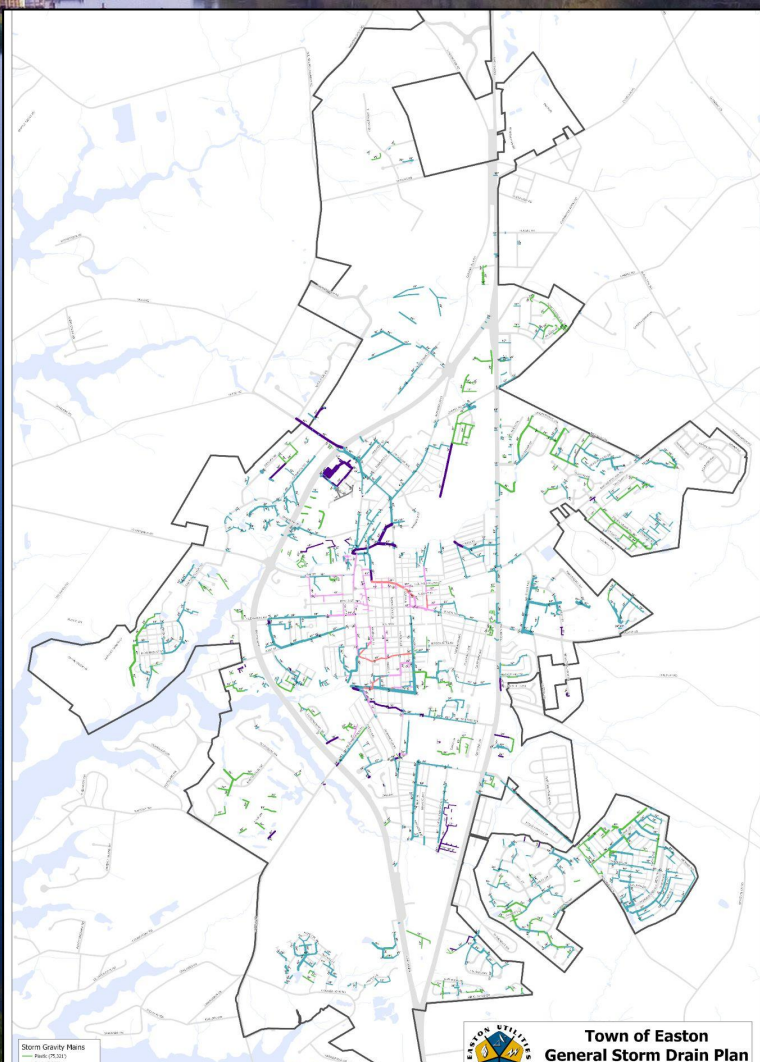
- Town's stormdrain network
- Stormdrain materials and service life
- Stormdrain repair and maintenance
- Stormdrain capacity and flooding
- Expected future needs related to stormdrain system maintenance



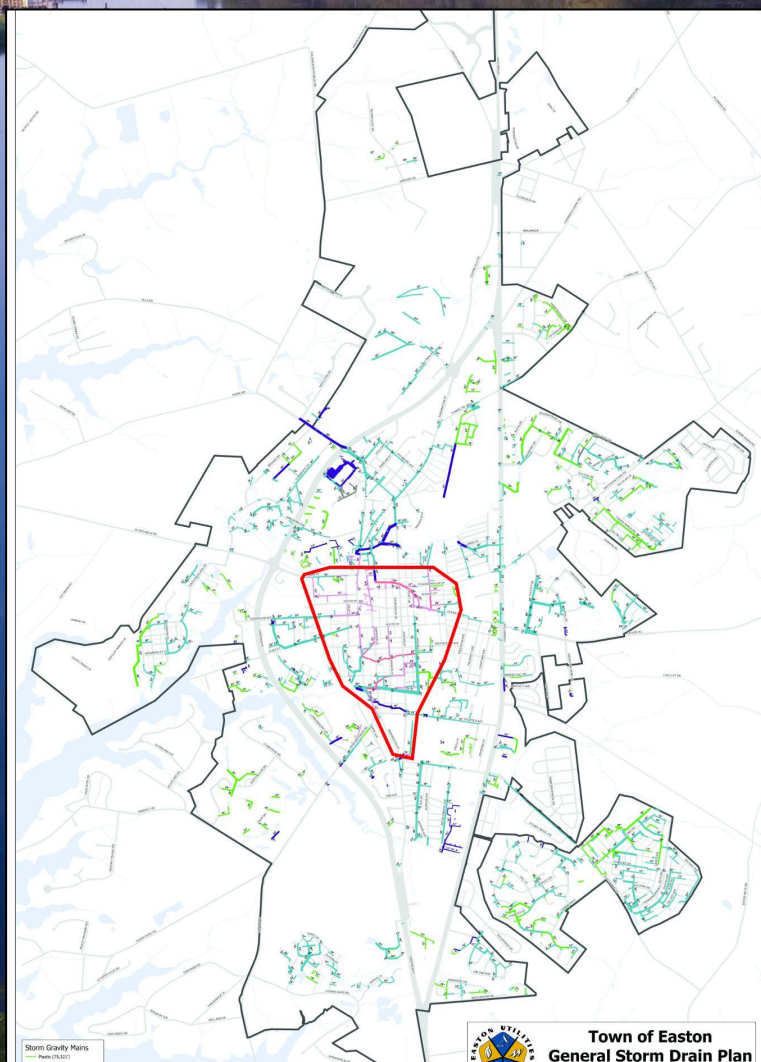
1932 STORMDRAIN MAP



2025 STORMDRAIN MAP

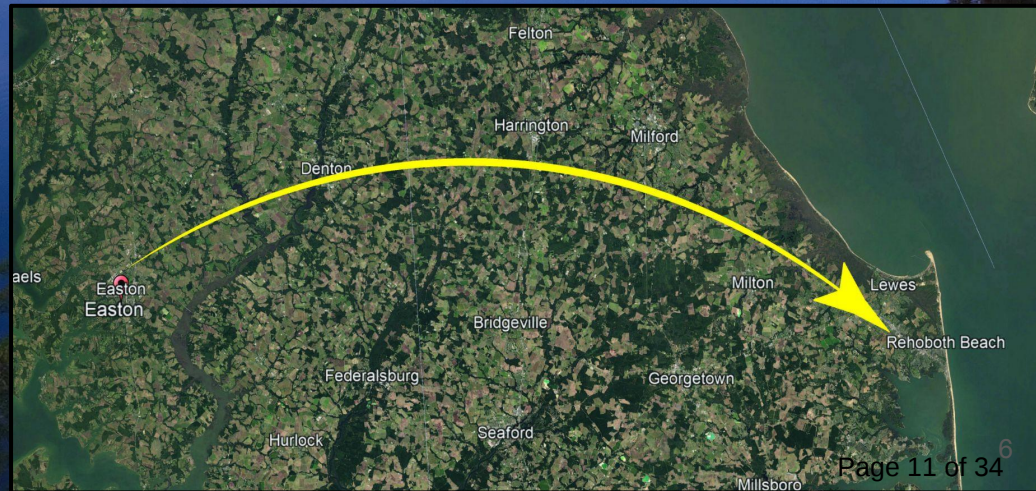


2025 STORMDRAIN MAP WITH 1932 OVERLAY



Materials and Service Life-Current Status

- 351,362 Linear feet (66.5 miles) of stormdrain
 - 212,071' Concrete
 - 75,321' Plastic
 - 30,975' Corrugated Metal
 - 24,116' Clay
 - 5,360' Brick



Materials and Service Life-Current Status

- No system wide video analysis
 - Video analysis performed on an as-needed basis
 - Goal to perform video analysis on 20,000' of the highest priority stormdrain pipes a year. (5.7% of Total - starting with brick and a portion of clay)



Pipe Types

- Brick
 - 1800's-1950's
 - 50-100+ years of service life
 - Quality of installation affects service life



Pipe Types

- Terracotta
 - 1900's-1960's
 - 50-100 years of service life
 - Quality of installation affects service life



Pipe Types

- Corrugated Metal Pipe (CMP)
 - 1940's-early 2000's
 - 15-50 years of service life



Pipe Types

- Reinforced Concrete Pipe (RCP)
 - 1970's-current
 - 75-100 years of service life
 - Joint failures most common problem



Pipe Types

- High Density Polypropylene Pipe (HDPE)
/Polyethylene Pipe (PE)
 - 1970's-current
 - 75-100+ years of service life



Typical Problems

- Obstructions
 - Jetting can resolve most problems
 - Remove and replace can be required



Typical Problems

- Pipe Failure
 - Replacement Required



Typical Problems

- Pipe Failure
 - Replacement Required



Types of Repairs

- Replacement
 - Existing infrastructure/utilities
 - Maintenance of traffic
 - Road/sidewalk replacement costs.
 - \$200-1,100+ linear foot



Types of Repairs

- Structural Pipe Lining
 - Existing infrastructure/utilities
 - Maintenance of traffic
 - Road/sidewalk replacement costs.
 - \$400-600+ linear foot



Types of Repairs

- Structural Joint Lining
 - Used for isolated joint problems
 - No above ground disruption
 - \$3,000+/joint



Capacity and Flooding-Current Status

- Tanyard Branch only watershed that has been assessed and a hydrologic model developed
 - Identifies areas of restriction and resulting flooding
- Goal to model largest remaining watersheds over the next six years



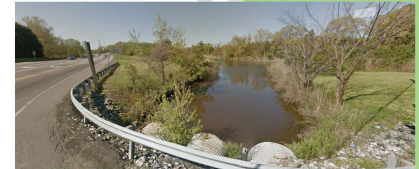
Capacity and Flooding-Current Status

- Computer modeling allows repairs to be prioritized
- Downstream effects can be predicted



Submitted to:
Town of Easton
14 S. Harrison Street
Easton, MD 21601

North Fork Tanyard Branch Watershed H&H Study



Submitted by:
RK&K, LLP
700 East Pratt Street
Suite 500
Baltimore, MD 21202

Draft Report

Submitted:
May 2020

TANYARD BRANCH WATERSHED ANALYSIS

LAND USE MAP

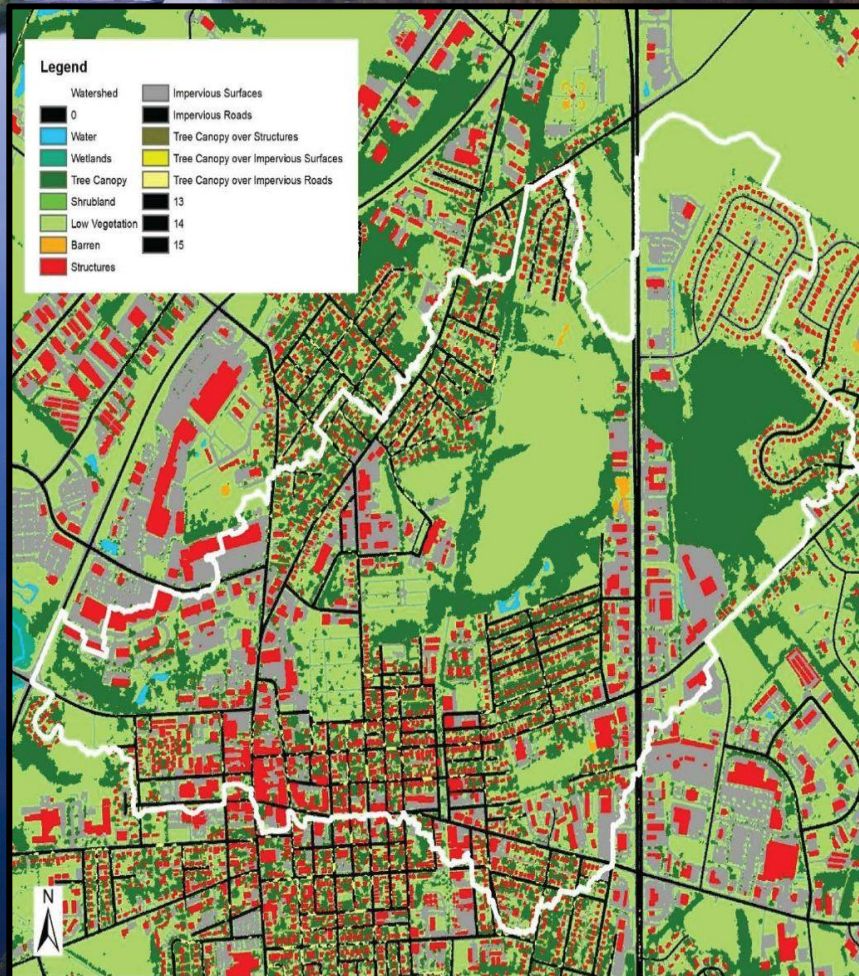
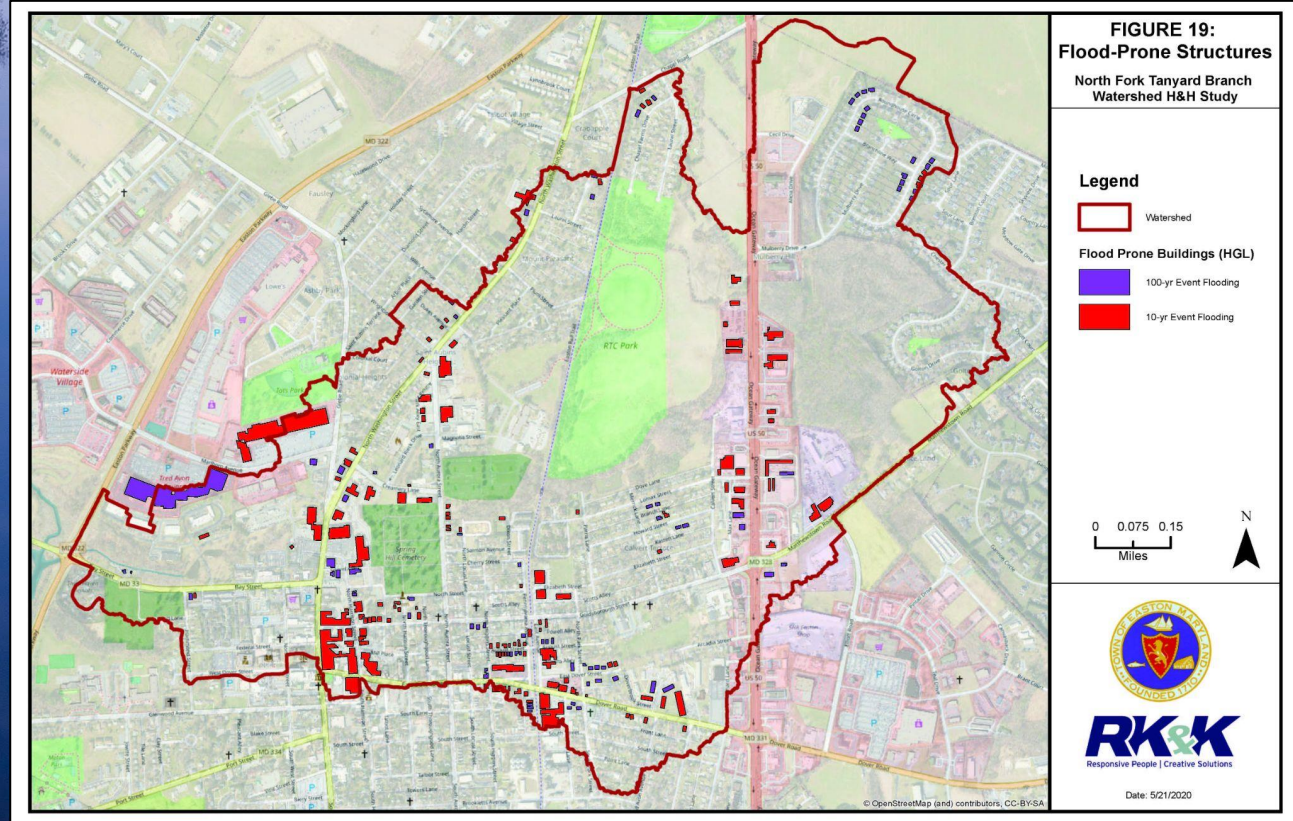


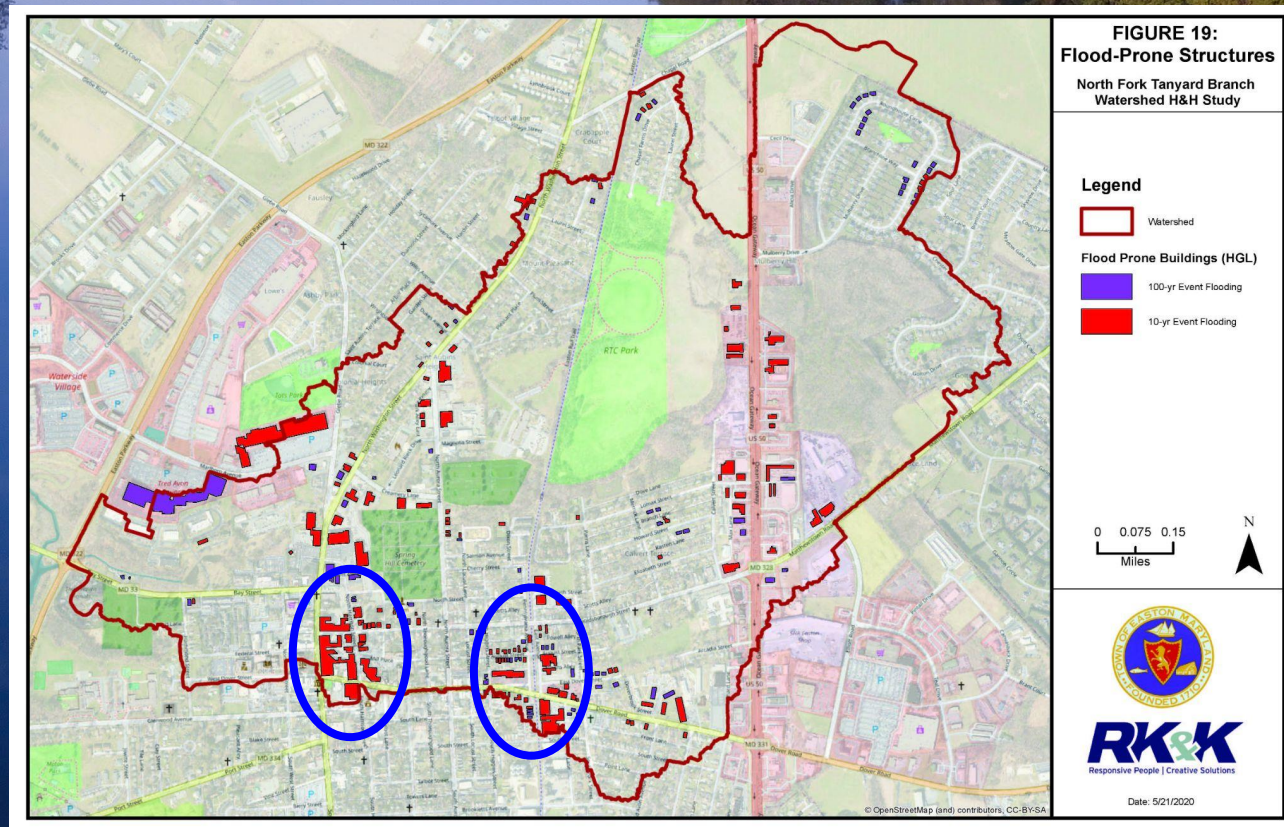
Figure 3. North Fork Tanyard Branch Detailed Land Use

FLOOD PRONE STRUCTURES



TANYARD BRANCH WATERSHED ANALYSIS

EAST AVE. HARRISON ST. PROJECT TARGETED AREAS



HARRISON STREET STORMDRAIN PROJECT



EAST AVE. STORMDRAIN PROJECT



STORMWATER WATCH LIST

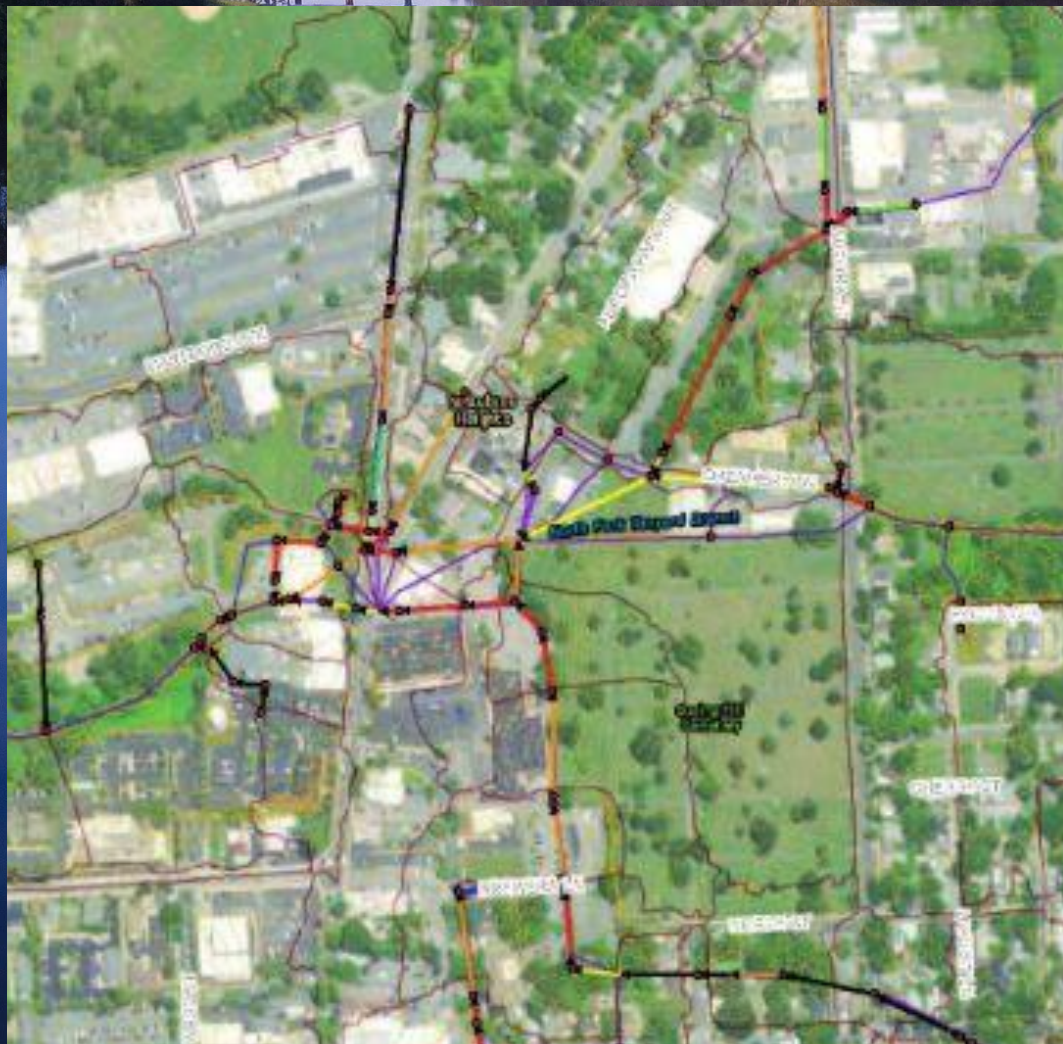
- ACTIVELY
MONITOR KNOWN
FLOODING AREAS



MOVING FORWARD

- Establish and maintain an emergency stormdrain repair budget
 - \$500,000
- Establish Annual Budget for continued stormdrain analysis.
 - \$25,000/year
- Perform assessments and analysis on remaining remaining Town watersheds.
 - \$300,000 over 6 years
- Funding of Capital Projects for stormdrain repair based on assessment.
 - TBD





Legend

SWMM Level of Service

LOS

- <1-yr
- 1-yr
- 2-yr
- 5-yr
- 10-yr
- 25-yr
- 50-yr
- 100-yr

Subcatchments

LiDAR DEM Contour 1ft

