



Town Council MEETING MINUTES

Monday, July 7, 2025 - 5:30 PM
Council Chambers, Easton Town Office
14 S Harrison Street

5:30 PM: Call to Order by President Abbatiello.

President Don Abbatiello
Ms. Maureen Curry
Mr. Robert Rankin
Mr. David Montgomery
Rev. Elmer Davis

Also present was the Acting Town Manager Mr. Alan Lowrey, Town Attorney Mrs. Sharon VanEmburch, Mr. Andy Kitzrow, Town Manager and Town Clerk Mrs. Kathy M. Ruf.

Mayor Megan Cook was excused.

Opening remarks and Pledge of Allegiance by Councilmember Curry.

Ms. Curry gave the Opening Remarks and led those present in the Pledge of Allegiance.

Approval of Minutes.

Minutes of the June 16, 2025 meetings.

President Abbatiello read the Closed Session Statement from the June 16, 2025 meeting.

Upon motion by Ms. Curry, seconded by Mr. Rankin and carried unanimously, the minutes of the June 16, 2025 meeting were approved as written.

Municipal Official Items.

Items by Mayor Cook.

Interim Town Manager Lowrey stated that Mayor Cook's husband was involved in a serious accident last week so the items by the Mayor will be accomplished by various members of the Council.

Presentation of Proclamation designating July 2025 Parks and Recreation Month.

Mr. Rankin presented Ms. Gould a Proclamation designating July 2025 Parks and Recreation Month.

Presentation of Proclamation to Easton Volunteer Fire Department recognizing their numerous awards during the MD State Fireman's Association Convention & Conference and expressing appreciation for their daily contribution to this community.

Rev. Davis presented a Proclamation to Easton Volunteer Fire Department expressing appreciation for their daily contributions and recognizing their numerous awards at the MD State Fireman's Convention and Conference.

Numerous members of the EVFD were present to accept the award.

Oath of Office administered to Andrew P. Kitzrow for Town of Easton, Town Manager.

President Abbatiello administered the Oath of Office to Andrew P. Kitzrow for his appointment as Town Manager.

Notification of support for grant application for BAAM's Summer Enrichment Camp.

Upon motion by Rev. Davis, seconded by Ms. Curry and carried unanimously, the letter of support for the grant application for BAAM's Summer Enrichment Camp was approved.

Items by Town Manager

Approval of bid for 2025 X-Treme Leaf Vac from Sourcewell/Maryland Industrial Trucks in the amount of \$62,846.87 as recommended by staff.

Upon motion by Dr. Montgomery, seconded by Rev. Davis and carried unanimously, the approval of the bid for the 2025 X-Treme Leaf Vac from Sourcewell was approved.

Public Assembly Event for Talbot Hospice - 5K Walk/Run, 11/29/25.

Upon motion by Ms. Curry, seconded by Mr. Rankin and carried unanimously, the Public Assembly Event for Talbot Hospice - 5K Walk was approved.

Items by Town Attorney.

The Town Attorney, Ms. VanEmburch stated she had nothing at this time.

Legislation.

Resolution No. 6208, "A RESOLUTION OF THE TOWN OF EASTON AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT WITH FOUNDATION OF H.O.P.E. FOR A GRANT FROM THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT MARYLAND STRATEGIC DEMOLITION FUND PROGRAM."

Upon motion by Ms. Curry, seconded by Mr. Rankin and carried unanimously, Resolution No. 6208 was approved following a roll call vote.

Resolution No. 6209, "A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE UPDATED SIGNATURE CARDS FOR ALL TOWN BANK ACCOUNTS AND TO AUTHORIZE THE MAYOR AND TOWN MANAGER TO HAVE AUTHORITY OVER ALL BANK ACCOUNTS."

Upon motion by Ms. Curry, seconded by Mr. Rankin and carried unanimously, Resolution No. 6209 was approved.

Resolution No. 6210, "A RESOLUTION OF THE TOWN OF EASTON TO AUTHORIZE THE TOWN MANAGER AND FINANCE OFFICER TO OPEN AN ACCOUNT, SELL, ASSIGN AND TRANSFER EQUITIES, OPTIONS, BONDS, AND MARGINS WITHOUT RESTRICTIONS WITH DAVENPORT & COMPANY, LLC."

Upon motion by Mr. Rankin, seconded by Ms. Curry and carried unanimously, Resolution No. 6210 was approved.

Review of Invoices.

Review of Invoices from 6/4/25 to 6/25/25 totaling \$1,600,451.64.

Upon motion by Rev. Davis, seconded by Ms. Curry and carried unanimously, invoices from 6/4/25 to 6/25/25, totaling 1,600,451.64 were approved

Public Participation/Comments.

There were no comments from the audience.

Councilmembers' Committee Reports.

Ms. Curry stated the EEDC has completed its Strategic Plan. She encouraged everyone to reach out with feedback and welcomes participation. She gave a shoutout to the Frederick Douglass Society for their recent activity on the County courthouse lawn on Saturday where Frederick Douglass's "Fourth of July" speech was read.

Pres. Abbatiello stated the Affordable Housing Task Force received a draft report for the council. The Town Planner is scheduling a meeting for council discussion around the end of the month.

He stated the Affordable Housing Board helps those that need funding to renovate their residence. He reminded everyone that the funding is subsidized by developers. Mr. Abbatiello stated that it helps neighbors that are in need. He stated the Affordable Housing Board is accepting applications for volunteers for that organization.

Pres. Abbatiello stated the Library Board would like to thank the town and county for improving the sidewalk around the library. He stated that Mr. Rankin will be joining the Library Board.

Items by Members of the Council:

Mr. Rankin acknowledged the 4th of July festivities and thanked the Easton Police Department for their assistance. He welcomed and congratulated Mr. Kitzrow as Town Manager and stated he looks forward to working with him. He thanked Chief Lowery for his role as Interim Town Manager.

Dr. Montgomery thanked Chief Lowrey for his service as Interim Town Manager. He congratulated the Council President for a record, short meeting.

Rev. Davis thanked the Chief for his hard work and maintaining the strength of the town. He welcomed Mr. Kitzrow to the Town of Easton.

Rev. Davis participated in the Frederick Douglass festivities on Saturday and discussed his speech. He said he was a prophet before his time.

President Abbatiello welcomed Mr. Kitzrow and stated he looks forward to working with him. Pres. Abbatiello thanked the Chief for his last 11 months. He encouraged everyone to get out and enjoy the parks. Pres. Abbatiello stated the EVFD is looking for new volunteers.

Adjournment.

At 6:00 p.m., upon motion by Rev. Davis, seconded by Ms. Curry and carried unanimously, President Abbatiello adjourned the regularly scheduled meeting.

Respectfully submitted,

Kathy M. Ruf, Town Clerk