



Town Council AGENDA

Monday, February 7, 2022 - 5:30 PM
Council Chambers, Easton Town Office
14 S Harrison Street

5:15 PM Workshop to discuss Budget Amendment.

5:30 PM: Call to Order by President Cook.

Opening remarks and Pledge of Allegiance led by Councilmember Engle.

Approval of Minutes.

Minutes of January 18, 2022 meetings.

Municipal Official Items.

Items by Mayor Willey.

Council Confirmation for Appointments.

Approve Park Board recommendations:

- 1) Allow Phillips Wharf to occupy 672 W. Glenwood Avenue.
- 2) Easton Rotary Club complete Centennial Project of placing bricks in Idlewild Park.

Items by the Town Manager.

Accept FY2021 Audited Financial Statements as presented by CliftonLarsonAllen LLP.

Approval of Staff Recommendation to Award Storm Drain Design to RK&K.

Public Assembly Events:

- 1) Fire & Ice Festival - 2/18.
- 2) ES WALK for Life - 4/30
- 3) SSPP 5K - 5/1
- 4) Hospice 5K - 5/14
- 5) AAM Juneteenth - 6/18
- 6) Pride Festival - 6/18

Police Board.

Statistics.

Public Hearings.

CONT'D. PUBLIC HEARING to discuss the request of Mallard Construction Group, Inc. (Contract Purchaser) for a proposed Planned Unit Development (PUD) located on the parcel at the southeast corner of the intersection of Elliott and Matthewstown Roads.

5:35 PM PUBLIC HEARING on a request from Zach A. Smith of Armistead, Lee, Rust & Wright, P.A., for an amendment of the Town's Subdivision Regulations (Section 25 of the Easton Town Code). The proposed amendment would add the ability for the Easton Town Council to waive the requirements of Section 501b(2) of the Subdivision Regulations for developers to provide alleys to at least 60% of the lots in major subdivisions.

Legislation.

Resolution No. 6148, "A RESOLUTION OF THE TOWN AMENDING THE TOWN OF EASTON EMPLOYEE HANDBOOK RELATED TO ORGANIZATIONAL DESCRIPTION, HOLIDAYS, SERVICE AWARDS, MARYLAND FLEXIBLE LEAVE ACT AND THE MARYLAND PEACE ORDER LAW."

Resolution No. 6150, "A RESOLUTION OF THE TOWN OF EASTON AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH PHILLIPS WHARF ENVIRONMENTAL CENTER, INC. FOR A PORTION OF THE IMPROVEMENTS AT EASTON POINT PARK."

Ordinance No. 773, "AN ORDINANCE OF THE TOWN OF EASTON GRANTING THE APPLICATION OF D.R. HORTON, INC. FOR A PLANNED UNIT DEVELOPMENT UNDER THE PROVISIONS OF THE EASTON ZONING ORDINANCE."

Ordinance No. 774, "AN ORDINANCE OF THE TOWN OF EASTON AMENDING SECTION 25-501(B)(2) OF THE TOWN OF EASTON SUBDIVISION REGULATIONS RELATED TO THE REQUIREMENT TO INCLUDE ALLEYS AS PART OF A NEW MAJOR SUBDIVISION."

Ordinance No. 775, "AN ORDINANCE OF THE TOWN OF EASTON AMENDING THE TOWN BUDGET FISCAL YEAR 2022 FOR COMPETITIVE WAGES, PERSONNEL RETENTION & RECRUITMENT AND INFLATION RATES."

Review of Invoices.

Invoices from 1/5/22 - 1/26/22 totaling \$789,416.76.

Public Participation/Comments.

Items by Members of the Council:

Adjournment.

The public can access the meeting as follows:

<https://www.eastonmd.gov/129/Agendas-Minutes>

If you are an Easton Cable subscriber, you can view the meeting through TV-Channel 98.

Please note: There is a possibility of all or part of the meeting may be held in Closed Session.



TOWN OF EASTON

P.O. Box 520
Easton, Maryland 21601

January 24, 2022

Mayor Robert Willey
Easton Town Council
14 S. Harrison Street
Easton, MD 21601

Dear Mayor and Town Council Members:

- 1) Mr. Matthew Albers, Ms. Kristen Lycett and Ms. Barbara Boyd met with the Park Advisory Board about their request to move to the Easton Point Park location at 672 Glenwood Avenue. They would like to occupy office space and open space in the bays of about 6500 square feet.

The Park Advisory Board would like to recommend the following:

- 1) Allow Phillips Wharf to occupy and work out of the space located at 672 Glenwood Avenue.

Please contact me if you have questions or concerns in this recommendation.

Regards,


Michael Weise, Chairman
Town of Easton Park Advisory Board



TOWN OF EASTON

P.O. Box 520
Easton, Maryland 21601

January 24, 2022

Mayor Robert Willey
Easton Town Council
14 S. Harrison Street
Easton, MD 21601

Dear Mayor and Town Council Members:

- 1) Mr. George Corey, representative of Easton Rotary Club would like to add one hundred full size bricks with names of the one hundred presidents of the Easton Rotary Club recognizing their century of service. They would like to begin this project as soon as possible in an effort to have it completed by June 2022. The area will be approximately 8.0' X 5.0' located between the gazebo and flag poles located in Idlewild Park. A time capsule will be placed under the bricks. The bricks will be the same as the bricks placed in the Memorial Walk. Easton Rotary Club will work with the Town Engineer and Director of Parks and Recreation as they have in the past.

The Park Advisory Board would like to recommend the following:

- 1) The Easton Rotary Club complete their 100 year Centennial project of placing the bricks and time capsule in Idlewild Park between the gazebo and the flag pole while working closely with the Town Engineer and Director of Parks and Recreation.

Please contact me if you have questions or concerns in this recommendation.

Regards,

Michael Weise, Chairman
Town of Easton Park Advisory Board



TOWN OF
EASTON
ENGINEERING DEPARTMENT

DATE: February 2, 2022
TO: Don Richardson – Town Manager
cc: Mayor Willey
FROM: Rick Van Emburgh, P.E. – Town Engineer
SUBJECT: Harrison Street Storm Drain Design
Recommendation

American Rescue Plan (ARP) funds were recently allocated for the Stormdrain Design and Construction for the following three (3) stormwater improvement projects:

1. Harrison Street
2. Higgins Street (Mid-Town)
3. Station Lane

RK&K recently created a stormwater computer model for the stormdrain system in the Tanyard Branch Watershed, which the first 2 projects are located in. Therefore, I requested a proposal from RK&K for the Evaluation and Design of all three (3) stormwater improvement projects funded by the ARP funds, including expanding the stormwater model to include the third location. The following is a summary of the proposals:

	Budget	Proposal	Remaining for Construction
Harrison Street	\$ 580,000.00	\$117,889.22	\$ 462,910.78
Higgins Street (Mid-Town)	\$1,940,400.00	\$176,490.99	\$1,763,909.01
Station Lane	\$ 336,600.00	\$ 84,002.12	\$ 252,597.88
TOTAL	\$2,857,800	\$378,382.33	\$2,479,417.67

I reviewed the proposals and recommend approving the Evaluation and Design proposals for all three (3) ARP funded projects.

END OF RECOMMENDATION

December 22, 2021

Mr. Rick Van Emburgh, PE
Town Engineer
Town of Easton
14 S. Harrison Street
Easton, MD 21601

Reference: **Existing Strom Drainage Deficiencies – Harrison Street
Concept Design Evaluation**

Dear Mr. Van Emburgh:

As requested by the Town and discussed during our November 15, 2021 meeting, Rummel Klepper & Kahl, LLP (RK&K) is pleased to provide the following proposal to update the existing model, evaluate and develop conceptual design alternatives to elevate reported flooding on Harrison Street.

Scope of Work/Fee

Phase I

RK&K will develop a concept design to alleviate flooding in the vicinity of Harrison Street. Harrison Street drainage system was part of the Tanyard Branch Watershed model developed by RK&K on behalf of the Town. RK&K will evaluate a maximum of three iterations of the alignment shown on Attachment 1 to alleviate the drainage issues in the vicinity.

Deliverable: Letter report including a concept design, updated hydraulic model, hydraulic evaluation and brief written summary recommendations.

We propose to complete Phase I for a lump sum fee of \$43,137.37.

Assumptions/Exclusions

- The Town will provide GIS information depicting the location of existing utilities.
- No survey is included in this stage of evaluation design. All invert information will be based on existing GIS data and any supplemental information provided by the Town. If additional data collection is needed to support the H&H model, a change order will be submitted to the Town.
- Concept designs will be provided on 11"x17" utilizing GIS information.

Phase II

RK&K will develop preliminary and final design plans for the TOE selected concept for Harrison Street drainage improvements. The design will be based on topographical survey provided by Fink, Whitten & Associates, LLC and a utility designation provided by Accumark. If utility test holes are needed, they were be performed under a change order.

Our scope of services is provided as follows:

1. RK&K will review survey provided by Fink, Whitten & Associates, LLC.
2. Preliminary Design Plans (50%): Based on feedback received on the concept plan by the Town of Easton, RK&K will develop a cost estimate and preliminary plans (34" by 22" sheets), which will include the following:
 - a. Title sheet
 - b. Drainage Plan (assume 1 sheet)
 - c. Drainage Profile
 - d. Drainage Details
 - e. Erosion and Sediment Control Plan
 - f. Erosion and Sediment Control Notes
3. SCD Preliminary Submission: RKK will submit electronically to Talbot County SCD.
4. Final Plans (95%): Based on Town of Easton feedback, RK&K will revise the cost estimate and plans.
5. SCD Final Submission: RKK will address SCD comments received and resubmit electronically.
6. Contract Documents (100%): It is assumed that only minor revision to the plans and additions of Engineer seals/signatures will be required for this milestone.

We propose to complete Phase II for a lump sum fee of \$74,751.85.

Assumptions/Exclusions

- Test holes are excluded.
- Drainage design will be based on the SWMM model. Additional drainage calculations/drainage report are excluded.
- Utility relocation design is excluded.
- Meetings, Pre-bid, Pre-construction and Construction Administration will be billed at T&M.
- No impacts to WUS/wetlands are anticipated; therefore, JPA permitting efforts are excluded.
- Obtaining a building permit is excluded.
- Two submissions to Talbot County SCD are assumed for E&S approval. Three submissions to TOE DPW are assumed for drainage approval. Additional permits including Access permit, Street Tree permit, etc. are excluded.

Total Project Fee

Total Fee for Phase I and II is a lump sum fee of **\$117,889.22**. This fee includes \$15,725 for subsurface utility engineering (DUE) services by Accumark for utility designating and \$8,500 for topographic survey services by Fink, Whitten & Associates.

Anticipated Schedule

Activity	Duration	Completion (from NTP)
Task 1 – Kickoff Meeting	1 day	2 weeks
Task 2 – Concept Plans	3 weeks	5 weeks
Task 3 – Town Concept Review	4 weeks	9 weeks
Task 4 – Preliminary Plans	4 weeks	18 weeks
Task 5 – Town Preliminary Review	2 weeks	20 weeks
Task 6 – SCD Submission/Review	2 weeks (concurrent with Task 5)	20 weeks
Task 7 – Final Plans	4 weeks	24 weeks
Task 8 – Town Final Plan Review	2 weeks	26 weeks
Task 9 – SCD Submission/Review	2 weeks (concurrent with Task 8)	26 weeks
Task 10 – Signature Plans	2 weeks	28 weeks

The attached Standard Terms and Conditions to Proposal are incorporated by reference into and are part of this Proposal. If Client directs RK&K to proceed without signing this Proposal, both the Proposal and the Terms and Conditions are deemed accepted as soon as RK&K commences work at the direction of Client.

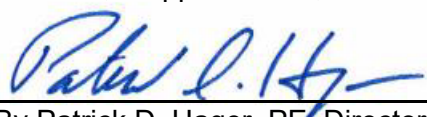
We appreciate the opportunity to work with the Town on these tasks. If you have any questions or wish to discuss the contents of this proposal, please contact me at 410-462-9234 or via email at phager@rkk.com.

IN WITNESS WHEREOF, the parties hereto have made and executed this TASK MODIFICATION. SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

Town of Easton

Rummel, Klepper & Kahl, LLP

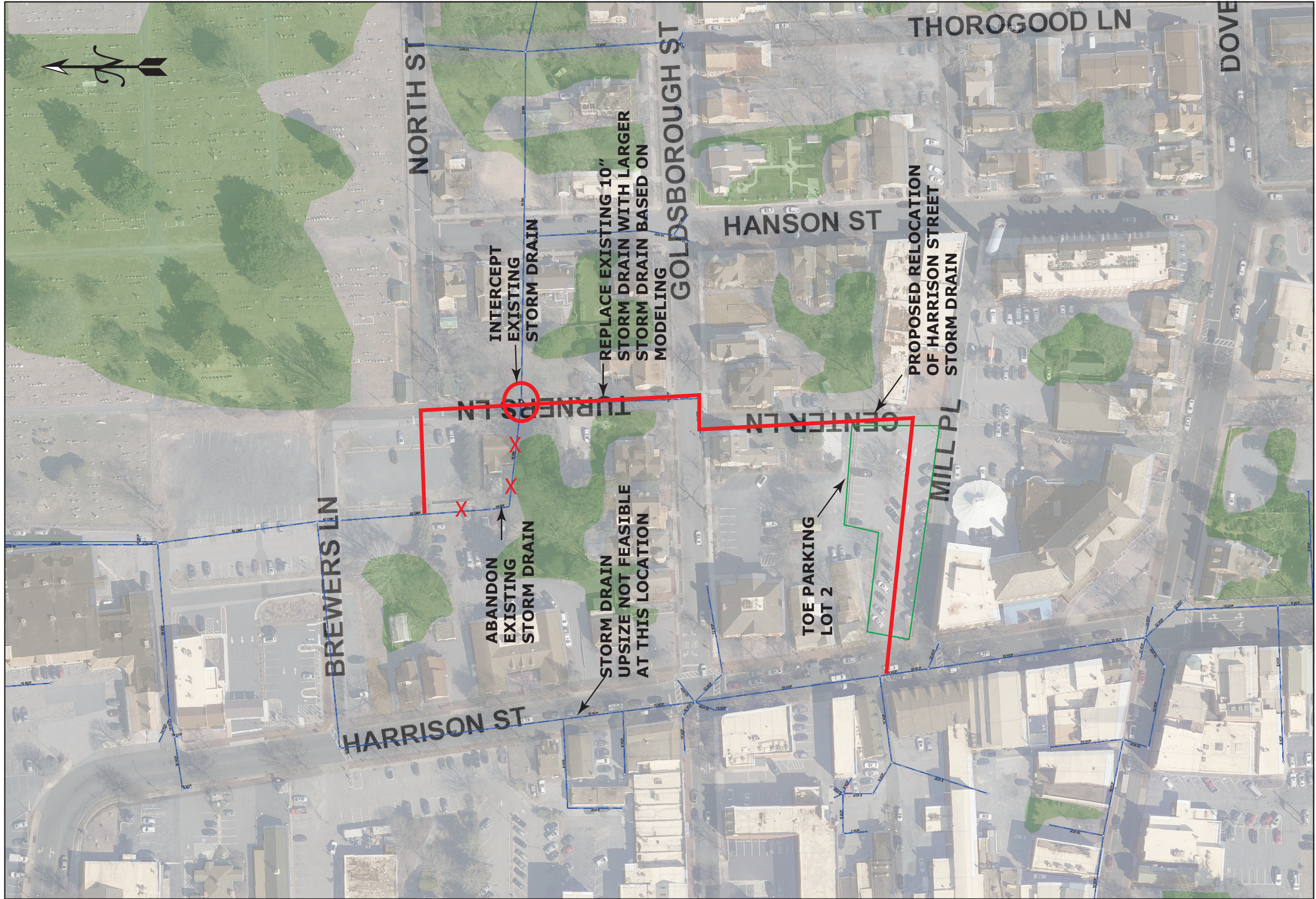
By _____


By Patrick D. Hager, PE, Director

Date _____

December 22, 2021
Date

Enclosure



DATE	SEPT. 2021
DRAWN BY	KXC
ISSUED FOR	REVIEW
SHEET SCALE	
SHEET NUMBER	S-2

TOWN OF EASTON STORM DRAIN IMPROVEMENTS	HARRISON STREET
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FINK, WHITTEN & ASSOCIATES, LLC

Land Surveying • Land Planning • Environmental Consulting • Permitting
www.finkwhitten.com

504 Maryland Avenue
Cambridge, MD 21613
410-228-8885 phone
410-228-8845 fax

113 E. Dover Street
Unit C
Easton, MD 21601
410-822-8484 phone

December 9, 2021

Ms. Dori Shivers, PE
RK & K
Via email: dshivers@rkk.com

RE: TOPOGRAPHIC SURVEY TOWN OF EASTON-
HARRISON STREET DRAINAGE AREA

Dear Ms. Shivers,

Thank you for the opportunity to submit the following proposal for the above referenced property. We understand the scope of work to be as follows:

TOPOGRAPHIC SURVEY

Per the Map and RFP specifications provided by your office on 12/6/2021, we will provide field surveying, computations and drafting to prepare a CAD base of detailed topography of the area(s) in question.

COST: \$8500*

***Does not include any required traffic control**

The above quote is in accordance with our current billing rate:

Fieldwork (2 man crew) - \$135/hr.

Professional Land Surveyor - \$90/hr. CAD Technician - \$75/hr.

Accepted: _____ Date: _____

We reserve the right to suspend work if any invoice remains unpaid for a period of thirty days or longer. If it is necessary to enforce collection of any amount due under this agreement, we shall be reimbursed for all legal and associated costs. The extent of our liability shall be limited to our fee.

Sincerely,

Steve Whitten

Steven W. Whitten

Professional Land Surveyor MD. 21326 DE 712 CFM

Accumark Inc

9500 King Air Court
Ashland, VA 23005



Proposal to perform subsurface utility services to RK&K in reference to Harrison Street, Town of Easton, MD

Date	Services Performed By:	Services Performed For:
December 9, 2021	Accumark Inc 1015 Wilso Drive Baltimore, MD 21223	RK&K Patrick D. Hager, PE ENV SP 700 East Pratt St, Ste 500 Baltimore, MD 321202 Phone: 410-728-2900 Email: phager@rkk.com

Scope of Work

Contractor shall provide the Services as follows:

Accumark will perform designating in compliance with CI/ASCE 38-02, *Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data*, hereinafter referred to as Standard 38-02.

Deliverable Materials

- Accumark will provide the client a digital copy of the utility mapping in AutoCAD, Version 2013. Accumark will use its own company utility cad standards, unless the cad standards of the client or their consultant are provided and accepted at the time of this proposal preparation. The utility mapping can also be provided in a Microstation V8i digital file should the project requirements dictate. Utility mapping deliverable will be prepared for 1" = 20' scale sealed drawings.

Quality Level B (QL-B) Utility Designation Standard Procedures

- **Quality Level B Designation Operations**
 - Accumark personnel will contact the client, facility and utility owning agencies, as deemed appropriate, in order to request and acquire records of the existing

underground facilities. Utility record information will be used as an aid in the identification of the number, identity, size and material of utilities located in the field. Records will not be used as a substitute for actual geophysical location unless the system cannot be verified electronically using industry standard techniques for this level of investigation.

- Upon receiving notice to proceed, contact will be made with the client and/or their consultant, to acquire a digital copy of the base mapping for the project. Those drawings will be used in preparing designating field draft sheets and later for a base mapping background reference used in the QA/QC process.
 - Designators will draft field sheets that show the location, trend and configuration of utilities detected. Field sheets will show all scoped underground utility surface features and lines, and will be prepared with color to differentiate the utility systems. Utilities will be annotated with size and material where available. Project specific field notes will be shown as deemed appropriate.
 - **Photos may be taken of the field marked utilities in particularly congested areas, where applicable, to assist the CAD draftsmen in applying the surveyed data correctly.**
- **Survey Operations**
 - The density of the individual survey control points provided for Accumark's use should be dense enough that conventional surveying methods can be used without extra time and effort being spent to traverse between the existing control points. Should the distances between the existing survey control points provided by the Client or Client's survey consultant be too great, Accumark reserves the right to review and revise the fee for the utility point locations.

Referencing the project's survey control the utility point will be surveyed, processed utilizing an applicable CAD platform and plotted for QA/QC review. This Quality Assurance – Quality Control effort (QA/ QC) involves a Project Manager reviewing the CAD drafted utility locations against available records, site drafted utility sketches, survey notes, imagery and base mapping. If available, the Client shall provide Accumark with a digital copy of the project's base mapping for use in the review process. If project mapping has been made available, the digital base map will be referenced into the utility designation file and plotted with the planimetric mapping faded for clarity during the final QA/QC check. During these processes, if any anomalies or discrepancies are observed between the various data sets and the drafted utilities, the Project

Manager will execute a site walk with the plots ‘in hand’, at a minimum, in attempt to identify the source of the discrepancy and assign a corrective action prior to delivery.

Project Limitations

This service will be provided with due diligence and in a manner consistent with standards of the subsurface utility mapping industry. Every reasonable effort will be made to locate all systems of interest whether indicated on records available to us or not. However, we do not guarantee that all existing utility systems can or will be detected. It may not be possible to detect utilities without prior knowledge, such as systems that are not depicted on records made available to us. Further, this service is not intended to detect non-utility structures such as, but not limited to: foundations, irrigation systems, septic systems, wells, tunnels, concrete or metal structures, or the true size and limits of subsurface utility vaults and manholes. **Gravity-Flow Sanitary and Storm Sewer systems are excluded from this scope of work.** Use of this service does not relieve interested parties from their responsibility to make required notifications prior to excavation.

The mapping services will reflect interpretation of electronic data collaborated with record and visual indications. Professional judgment will be used to reflect the underground utilities with the intended utmost accuracy and comprehensiveness. The results may be affected by numerous site conditions, including but not limited to utility materials, joint types, fittings, density of underground utilities, interference with above ground conductors and soil characteristics. There is no guarantee that all facilities can be found and shown.

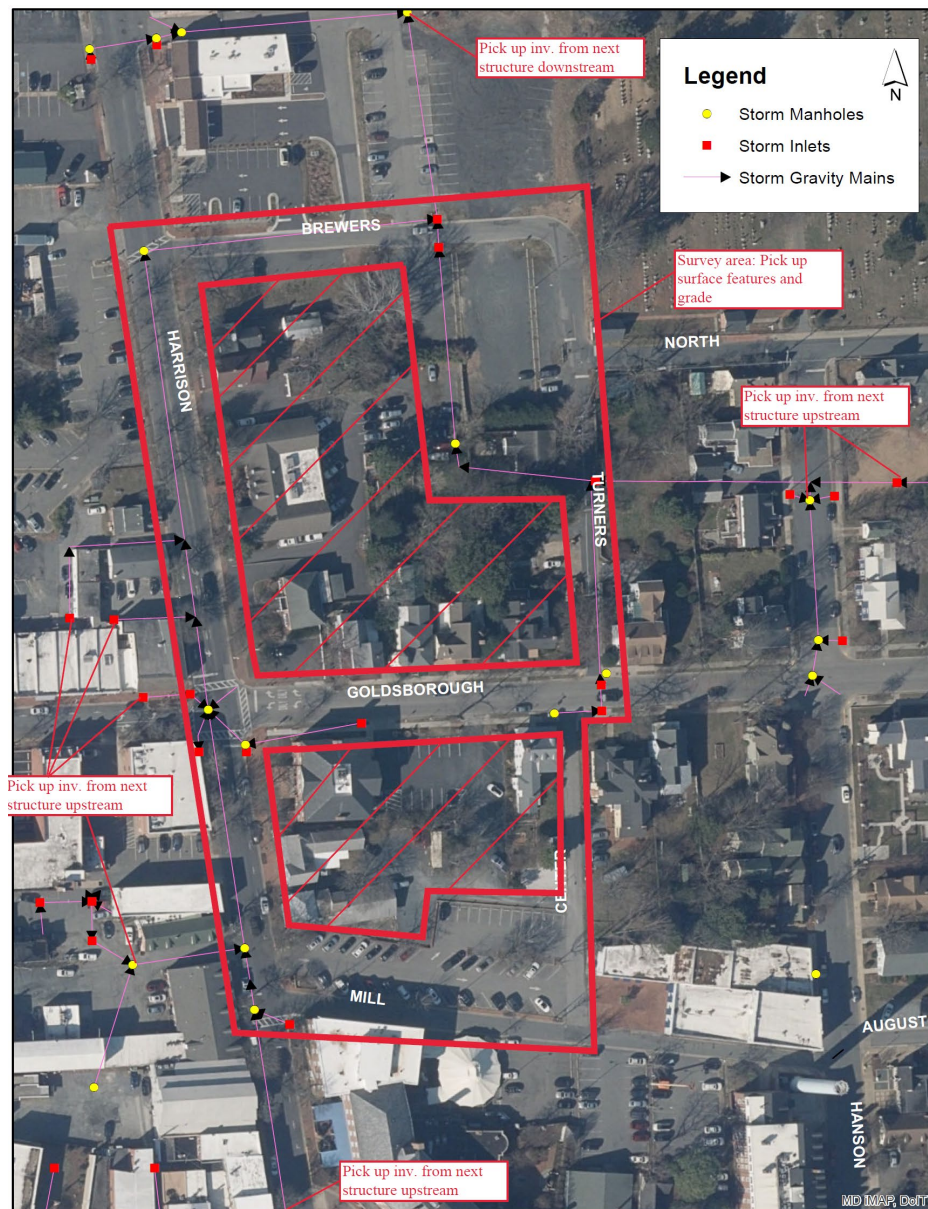
Every reasonable attempt will be made to find, locate and map all active and abandoned underground utilities at Quality Level "B" of the Standard 38-02. All non-locatable utilities that are shown on record or learned about from verbal recollections or otherwise will be shown at Quality Levels "C" or "D" of the Standard 38-02. In addition, an effort will be made to learn the existence of non-locatable and non-recorded utilities that we may become aware of due to the presence of site features or otherwise. Those findings will be noted and provided to the client. The intent of the service is to map all underground utilities, included in the scope, active or abandoned if possible. Our work does not relieve the users of our drawings from contacting the one call protection office and we are typically not responsible for the damage of utilities caused by others due to the responsibilities borne on utility owning agencies and the one call system.

Assumptions

Accumark is currently assuming that the client has survey control and that it will be provided to us prior to being on site.

Project Limits

Project limits are indicated by the attached mapping below. The final limits will be agreed upon prior to the commencement of field work.



Estimated Project Schedule

Schedule to be negotiated with client upon notice to proceed.

Fee Schedule

This proposal is only valid for 90 days from transmittal date to Buyer. After 90 day period, Accumark reserves the right to revise the proposal as necessary.

Item Description	Fee
Utility Designation & Project Management	\$9,850.00
Field Survey of Utility Designation, CAD, QA/QC Review	\$5,875.00

Standard Terms of Payment

- **Standard Terms of Payment**
 - Payments for services invoiced are to be received within 30-days from date of invoice. If payment is contingent upon Buyer being paid by a “Third Party” for services, Accumark must be notified of the name and address of the “Third Party” prior to commencement of services. Buyer will submit invoices to the “Third Party” in a timely manner and Accumark will receive payments from Buyer within 15 days of Buyer being paid. If this is not the case then Accumark reserves the right to modify this clause to reflect a revised payment schedule.

IN WITNESS WHEREOF, the parties hereto have caused this proposal to be effective as of the day, month and year first written above.

RK&K

Accumark Inc

By: _____
Name:
Title:

By: 
Name: Ryan Martin
Title: Vice President

**STANDARD TERMS AND CONDITIONS TO PROPOSAL FOR
CONSULTING ENGINEERING AND SURVEYING SERVICES
BETWEEN RUMMEL, KLEPPER & KAHL, LLP AND CLIENT**

1. These Terms and Conditions apply to and are a part of Rummel, Klepper & Kahl, LLP's (RK&K) Proposal to Client dated December 22, 2021. In the event of any conflict between these Terms and Conditions and the terms established in the body of the Proposal, the latter shall govern.
2. RK&K will perform its professional services in accordance with the prevailing standard of professional care for similar services in relation to projects of similar scope, size, and complexity. No warranties regarding the fitness, timeliness, or quality of professional services or work product are offered and no such warranties are implied.
3. Client agrees to pay all invoices on receipt. After thirty days, interest shall accrue at the rate of one percent per month (simple). After forty-five days from receipt, RK&K may suspend services or terminate for default. Client shall defend, indemnify, and hold RK&K harmless from all claims, liability, and damages incurred by Client or others in the event of suspension for non-payment or termination for default. If, after a suspension for non-payment, RK&K is paid and agrees to resume services, Client shall compensate RK&K for all start-up and remobilization costs associated therewith. In the event that legal action or other collection efforts are required to secure payment, Client shall be liable for all reasonable costs, expenses, and attorney fees associated therewith.
4. RK&K's services are performed solely and exclusively for Client. No third-party beneficiaries are or will be recognized.
5. RK&K assumes no responsibility for construction means, methods, sequences, safety precautions, or safety programs in connection with the construction of the Project. These responsibilities are reposed exclusively in the Construction Manager and/or General Contractor charged with executing the work described in the Construction Documents.
6. Any construction cost or time estimates offered by RK&K represent the opinion of RK&K as an engineer having familiarity with general construction costs and practices. RK&K does not warrant and shall not be responsible for actual construction costs or construction time.
7. Client shall immediately bring to the attention of RK&K any errors or omissions observed in the services or work product of RK&K.
8. Performance of construction phase services, if any, shall not be construed to relieve the Contractor or Construction Manager from responsibility to perform the construction work in accordance with the Construction Documents and accepted industry standards. RK&K is not responsible for the Contractor's failure to perform the construction work in accordance with the Construction Documents.

9. Client shall require the Contractor and/or Construction Manager to include RK&K as an additional named insured on all policies of insurance required by or procured pursuant to the Contract Documents.
10. Client and RK&K waive all claims against each other and shall require similar waivers from their respective contractors and consultants to the extent of any losses covered by a builder's risk or other property insurance covering the property or the Project.
11. No set-offs are permitted except with respect to claims for which RK&K has been adjudicated liable.
12. Unless otherwise expressly required by the terms of the Proposal, RK&K shall have no liability or responsibility for the presence, handling, or disposal of hazardous or toxic materials on the site.
13. If Client directs RK&K to perform services that are beyond the scope of the Proposal without first negotiating a lump sum fee, all such additional services shall be performed at 2.75 times direct personnel costs plus expenses.
14. RK&K shall be entitled to rely on Owner-furnished information, including information relating to the program, scope, and budget for the Project. If the Owner-furnished information is incorrect, or if it changes, RK&K shall be entitled to additional services compensation at 2.75 times direct personnel costs plus expenses based on the actual time required to adapt to the correct or new information and/or revise work product in connection therewith.
15. RK&K retains ownership of, and all intellectual property rights in, its instruments of service. Client shall be entitled to use this work product for this Project only and provided that RK&K is paid in accordance with the Proposal and these Terms and Conditions.
16. Client and RK&K agree to look exclusively to each other in the event of a claim arising out of the Proposal. Neither party will look to or make a claim against the principals or employees of the other.
17. Client and RK&K agree to waive all claims against the other for consequential damages arising out of or relating to, the Proposal or the services. Consequential damages include, without limitation, loss of profits, loss of use, loss of opportunities, and any other expectation losses.
18. The Proposal and these Terms and Conditions, and all services performed in connection therewith, shall be governed by the substantive law of the State in which the Project is situated.
19. The Proposal and these Terms and Conditions are an integrated document. If any one or more of these Terms and Conditions is held to be invalid, the balance shall survive.

December 22, 2021

Mr. Rick Van Emburgh, PE
Town Engineer
Town of Easton
14 S. Harrison Street
Easton, MD 21601

Reference: **Existing Storm Drainage Deficiencies – East Avenue/Mid-Town
Concept Design Evaluation**

Dear Mr. Van Emburgh:

As requested by the Town and discussed during our November 15, 2021 meeting, Rummel Klepper & Kahl, LLP (RK&K) is pleased to provide the following proposal to update the existing Tanyard Branch model, evaluate and develop conceptual design alternatives to elevate reported flooding on East Street and in the Mid-Town area.

Scope of Work/Fee

Phase I

RK&K will develop a concept design to alleviate flooding in the vicinity of East Avenue. East Avenue drainage system was part of the Tanyard Branch Watershed model developed by RK&K on behalf of the Town. RK&K will evaluate a maximum of three alternatives to alleviate the drainage issues as shown on Attachment 1, including: potentiality upsizing local drainage systems; construction of a parallel storm drain along East Avenue (perhaps located adjacent to the trail); replacement of a portion of the storm drain system with an open swale discharging into Tanyard Branch.

RK&K will also evaluate Recommendations 2 through 5 from the Mid-Town Storm-drain Study from June 2012. Recommendations 2 through 5 are located in the Tanyard Branch Watershed Model. RK&K will evaluate recommendation 2: Dover Road Storm Drain Improvements, recommendation 3: Install additional storm drain pipe and inlets on August Street and Recommendation 4: Surface Drainage Improvements along Hanson Street, Thorogood Lane, Aurora Street and Locust Lane.

RK&K will evaluate a maximum of three alternatives for Recommendation 5: Re-route existing stormwater main along public ROW from Aurora Street to North Street to Brewers Lane and present the results in a memorandum of findings. Only one alternative will be taken to concept design.

Deliverable: Letter report including a concept design for three alternatives for East Ave and one alternative for Mid-Town drainage improvements, updated hydraulic model, hydraulic evaluation and brief written summary recommendations.

We propose to complete Phase I for a lump sum fee of \$85,974.74.

Assumptions/Exclusions

- The Town will provide GIS information depicting the location of existing utilities.

- The Town will provide existing GIS information related to the Commerce Drive storm drainage system.
- The Town will select one alternative for the storm drain alignment to be taken to concept.
- No CCTV footage is included in the proposal.
- Utility relocation design is excluded.
- Obtaining a building permit is excluded.
- No survey is included in this stage of evaluation design. All invert information will be based on existing GIS data and any supplemental information provided by the Town. If additional data collection is needed to support the H&H model, a change order will be submitted to the Town.
- Concept designs will be provided on 11"x17" utilizing GIS information.

Phase II

RK&K will develop preliminary and final design plans for the TOE selected concept for East Street and Mid-Town drainage improvements. The design will be based on topographical survey and a utility designation. Utility test holes will be taken at anticipated utility conflicts. ***At this time cost proposals for survey and utility designation/testholes are not included. Between Phase 1 and Phase 2, a change order will be submitted for survey and utility designation for the areas that the TOE decides to move to final design. RK&K will need this information to complete design documents.***

Our scope of services is provided as follows:

1. RK&K will review survey provided by Fink, Whitten & Associates, LLC (change order).
2. Preliminary Design Plans (50%): Based on feedback received on the concept plan by the Town of Easton, RK&K will develop a cost estimate and preliminary plans (34" by 22" sheets), which will include the following:
 - a. Title sheet
 - b. Drainage Plan (assume 7 sheets)
 - c. Drainage Profile (assume 5 sheets)
 - d. Drainage Details
 - e. Erosion and Sediment Control Plan
 - f. Erosion and Sediment Control Notes
3. SCD Preliminary Submission: RKK will submit electronically to Talbot County SCD.
4. Final Plans (95%): Based on Town of Easton feedback, RK&K will revise the cost estimate and plans.
5. SCD Final Submission: RKK will address SCD comments received and resubmit electronically.
6. Contract Documents (100%): It is assumed that only minor revision to the plans and additions of Engineer seals/signatures will be required for this milestone.

We propose to complete Phase II for a lump sum fee of \$90,516.25.

Total Fee for Phase I and II for a lump sum fee of \$176,490.99.

Assumptions/Exclusions

- Drainage design will be based on the SWMM model. Additional drainage calculations/drainage report are excluded.
- Meetings, Pre-bid, Pre-construction and Construction Administration will be billed at T&M
- No impacts to WUS/wetlands are anticipated; therefore, JPA permitting efforts are excluded.
- Two submissions to Talbot County SCD are assumed. Three submissions to TOW DPW are assumed. Additional permits, such as, street tree permit or access permit are excluded.
- Topographical survey and utility designation are not included.

Anticipated Schedule

Activity	Duration	Completion (from NTP)
Task 1 – Kickoff Meeting	1 day	2 weeks
Task 2 – Concept Plans	4 weeks	6 weeks
Task 3 – Town Concept Review	4 weeks	10 weeks
Task 4 – Preliminary Plans	6 weeks	21 weeks
Task 5 – Town Preliminary Review	2 weeks	23 weeks
Task 6 – SCD Submission/Review	2 weeks (concurrent with Task 5)	23 weeks
Task 7 – Final Plans	5 weeks	27 weeks
Task 8 – Town Final Plan Review	2 weeks	29 weeks
Task 9 – SCD Submission/Review	2 weeks (concurrent with Task 8)	29 weeks
Task 10 – Signature Plans	2 weeks	31 weeks

The attached Standard Terms and Conditions to Proposal are incorporated by reference into and are part of this Proposal. If Client directs RK&K to proceed without signing this Proposal, both the Proposal and the Terms and Conditions are deemed accepted as soon as RK&K commences work at the direction of Client.

We appreciate the opportunity to work with the Town on these tasks. If you have any questions or wish to discuss the contents of this proposal, please contact me at 410-462-9234 or via email at phager@rkk.com.

Mr. Rick Van Emburgh, PE
December 22, 2021
Page 4

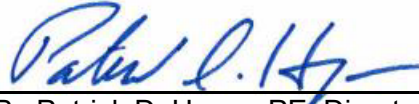


IN WITNESS WHEREOF, the parties hereto have made and executed this TASK MODIFICATION. SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

Town of Easton

Rummel, Klepper & Kahl, LLP

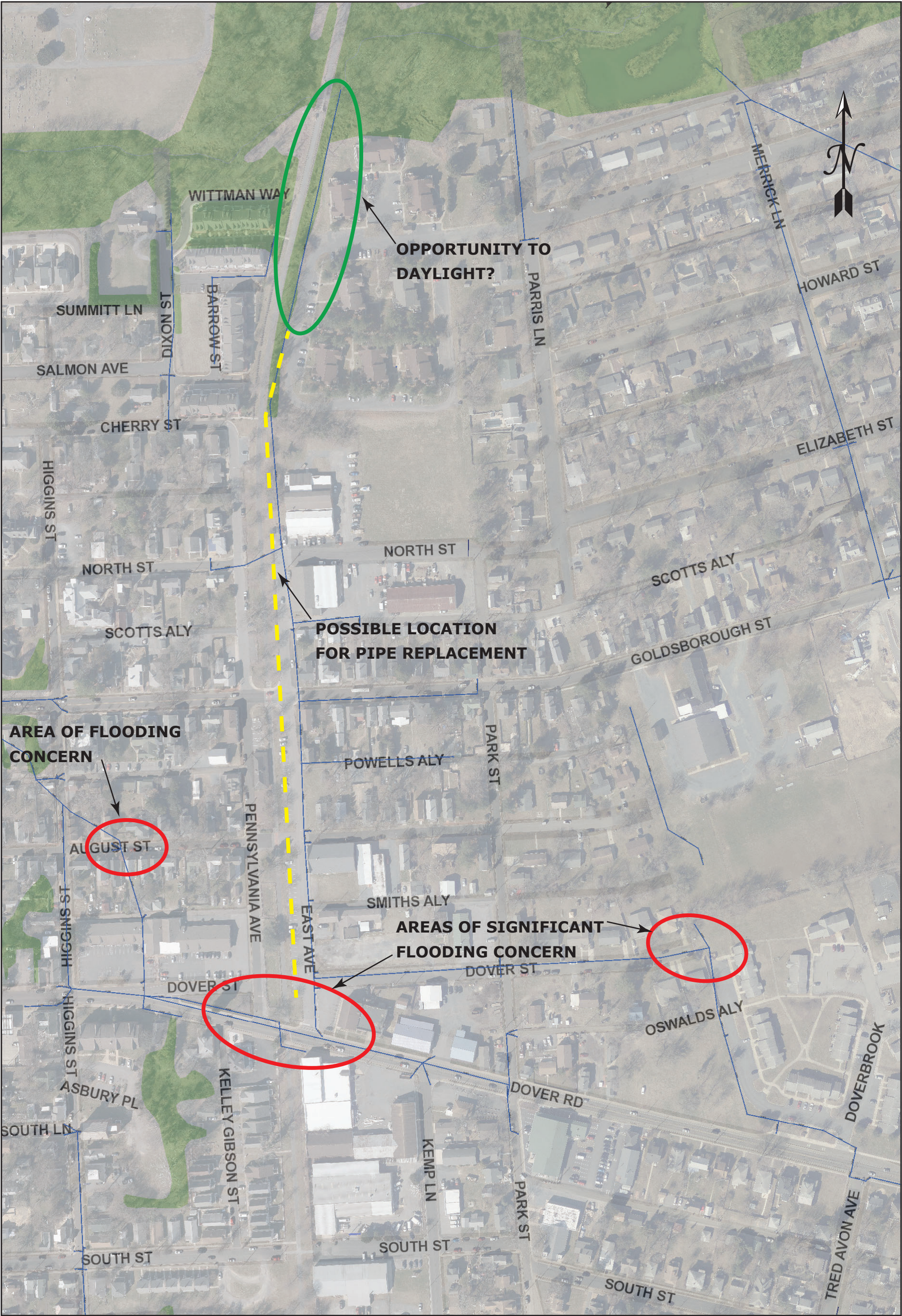
By _____


By Patrick D. Hager, PE, Director

Date

December 22, 2021
Date

Enclosure



DATE	SEPT. 2021
DRAWN BY	KXC
ISSUED FOR	REVIEW
SHEET SCALE	
SHEET NUMBER	S-1



**TOWN OF EASTON
STORM DRAIN IMPROVEMENTS**

EAST AVENUE

Attachment 1

**STANDARD TERMS AND CONDITIONS TO PROPOSAL FOR
CONSULTING ENGINEERING AND SURVEYING SERVICES
BETWEEN RUMMEL, KLEPPER & KAHL, LLP AND CLIENT**

1. These Terms and Conditions apply to and are a part of Rummel, Klepper & Kahl, LLP's (RK&K) Proposal to Client dated December 22, 2021. In the event of any conflict between these Terms and Conditions and the terms established in the body of the Proposal, the latter shall govern.
2. RK&K will perform its professional services in accordance with the prevailing standard of professional care for similar services in relation to projects of similar scope, size, and complexity. No warranties regarding the fitness, timeliness, or quality of professional services or work product are offered and no such warranties are implied.
3. Client agrees to pay all invoices on receipt. After thirty days, interest shall accrue at the rate of one percent per month (simple). After forty-five days from receipt, RK&K may suspend services or terminate for default. Client shall defend, indemnify, and hold RK&K harmless from all claims, liability, and damages incurred by Client or others in the event of suspension for non-payment or termination for default. If, after a suspension for non-payment, RK&K is paid and agrees to resume services, Client shall compensate RK&K for all start-up and remobilization costs associated therewith. In the event that legal action or other collection efforts are required to secure payment, Client shall be liable for all reasonable costs, expenses, and attorney fees associated therewith.
4. RK&K's services are performed solely and exclusively for Client. No third-party beneficiaries are or will be recognized.
5. RK&K assumes no responsibility for construction means, methods, sequences, safety precautions, or safety programs in connection with the construction of the Project. These responsibilities are reposed exclusively in the Construction Manager and/or General Contractor charged with executing the work described in the Construction Documents.
6. Any construction cost or time estimates offered by RK&K represent the opinion of RK&K as an engineer having familiarity with general construction costs and practices. RK&K does not warrant and shall not be responsible for actual construction costs or construction time.
7. Client shall immediately bring to the attention of RK&K any errors or omissions observed in the services or work product of RK&K.
8. Performance of construction phase services, if any, shall not be construed to relieve the Contractor or Construction Manager from responsibility to perform the construction work in accordance with the Construction Documents and accepted industry standards. RK&K is not responsible for the Contractor's failure to perform the construction work in accordance with the Construction Documents.

9. Client shall require the Contractor and/or Construction Manager to include RK&K as an additional named insured on all policies of insurance required by or procured pursuant to the Contract Documents.
10. Client and RK&K waive all claims against each other and shall require similar waivers from their respective contractors and consultants to the extent of any losses covered by a builder's risk or other property insurance covering the property or the Project.
11. No set-offs are permitted except with respect to claims for which RK&K has been adjudicated liable.
12. Unless otherwise expressly required by the terms of the Proposal, RK&K shall have no liability or responsibility for the presence, handling, or disposal of hazardous or toxic materials on the site.
13. If Client directs RK&K to perform services that are beyond the scope of the Proposal without first negotiating a lump sum fee, all such additional services shall be performed at 2.75 times direct personnel costs plus expenses.
14. RK&K shall be entitled to rely on Owner-furnished information, including information relating to the program, scope, and budget for the Project. If the Owner-furnished information is incorrect, or if it changes, RK&K shall be entitled to additional services compensation at 2.75 times direct personnel costs plus expenses based on the actual time required to adapt to the correct or new information and/or revise work product in connection therewith.
15. RK&K retains ownership of, and all intellectual property rights in, its instruments of service. Client shall be entitled to use this work product for this Project only and provided that RK&K is paid in accordance with the Proposal and these Terms and Conditions.
16. Client and RK&K agree to look exclusively to each other in the event of a claim arising out of the Proposal. Neither party will look to or make a claim against the principals or employees of the other.
17. Client and RK&K agree to waive all claims against the other for consequential damages arising out of or relating to, the Proposal or the services. Consequential damages include, without limitation, loss of profits, loss of use, loss of opportunities, and any other expectation losses.
18. The Proposal and these Terms and Conditions, and all services performed in connection therewith, shall be governed by the substantive law of the State in which the Project is situated.
19. The Proposal and these Terms and Conditions are an integrated document. If any one or more of these Terms and Conditions is held to be invalid, the balance shall survive.

December 22, 2021

Mr. Rick Van Emburgh, PE
Town Engineer
Town of Easton
14 S. Harrison Street
Easton, MD 21601

Reference: **Existing Storm Drainage Deficiencies – Station Lane H&H Study**

Dear Mr. Van Emburgh:

As requested by the Town and discussed during our November 15, 2021 meeting, Rummel Klepper & Kahl, LLP (RK&K) is pleased to provide the following proposal to develop the Station Lane watershed Hydrology and Hydraulics (H&H) study. Along Station Lane near Hansom Street the existing 72-inch storm drain reduces in size to a 60-inch storm drain. The Town would like to evaluate whether there are drainage concerns in this area due to the pipe size reduction.

Scope of Work/Fee

The Station Lane H&H study will include an approximately 200-acre watershed to be modeled to include stormwater system data collection and verification, stormwater geodatabase development and updates, SWMM modeling, which includes hydrologic and hydraulic analysis and a technical memorandum summarizing results and recommendations of the study.

Our scope of services is provided as follows:

1. Kickoff Meeting: Attend kickoff meeting with Town staff.
2. Data Collection and Stormwater Geodatabase Updates: Based on an initial review, approximately 165 structures need further data collection to support the H&H model. If additional structures need further data collection, a change order will be submitted.
3. Hydrologic Analysis: Subbasins will be delineated at each point of interest, including the start of the modeled stormwater network and areas where there are new inflows into the system to properly define inflow hydrographs. The hydrologic analysis will terminate just downstream of South Washington Street.
4. Hydraulic Analysis: The hydraulic model will be developed to account for system overtopping during rainfall events using dual drainage overland connections in SWMM. Where survey data is not available in open channels, LIDAR data will be incorporated into the model cross section data. Minor loss coefficients including entrance, exit and bend losses will be applied to stormwater pipes based on the HEC-22 reference manual and other applicable loss coefficient publications. Hydraulic models will be completed for the 1-, 2-, 5-, 10-, 25-, 50- and 100-year frequency storms
5. Technical Memorandum: The watershed management technical memorandum will provide a brief summary of the methodology, inputs and results. A detailed level of service map (36"x24") that shows the SWMM node IDs and existing pipe level of service will be provided with the report. A draft technical memorandum will be submitted to the Town with one round of comments provided by the Town before the final watershed H&H technical memorandum is submitted.

Deliverable: Updated geodatabase of the stormwater system, supporting calculations and documentation, level of service map (36" by 24"), technical memorandum.

We propose to complete this task for a lump sum fee of \$84,002.12, which includes up to \$33,000 for Fink, Whitten & Associates to collect field data (proposal attached for reference).

Assumptions/Exclusions

- PCSWMM will be used to model the watershed
- The study limits are restricted to all pipes 18-inches in diameter and larger or areas of additional concern as identified by the Town
- Test holes are excluded from this proposal

Anticipated Schedule

Activity	Duration	Completion (from NTP)
Task 1 – Kickoff Meeting	1 day	2 weeks
Task 2 – Data Collection & Stormwater Geodatabase Updates	4 weeks	6 weeks
Task 3 – Hydrologic Analysis	4 weeks (overlaps with Task 2)	8 weeks
Task 4 – Hydraulic Analysis	6 weeks	14 weeks
Task 5 – Technical Memorandum	3 weeks	17 weeks

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IN WITNESS WHEREOF, the parties hereto have made and executed this TASK MODIFICATION. SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

Town of Easton

Rummel, Klepper & Kahl, LLP

By _____


By Patrick D. Hager, PE, Director

Date

December 22, 2021
Date

Enclosure





FINK, WHITTEN & ASSOCIATES, LLC

Land Surveying • Land Planning • Environmental Consulting • Permitting
www.finkwhitten.com

504 Maryland Avenue
Cambridge, MD 21613
410-228-8885 phone
410-228-8845 fax

113 E. Dover Street
Unit C
Easton, MD 21601
410-822-8484 phone

December 20, 2021

Ms. Dori Shivers, PE
RK & K
Via email: dshivers@rkk.com

RE: DATA COLLECTION SERVICES TOWN OF EASTON-
STATION LANE DRAINAGE AREA

Dear Ms. Shivers,

Thank you for the opportunity to submit the following proposal for the above referenced property. We understand the scope of work to be as follows:

DATA COLLECTION-TOWN OF EASTON STORM DRAIN SYSTEMS
STATION LANE (APPROX. 84 INLETS AND 81 MANHOLES)

In accordance with the specifications of the previous storm drain collection we prepared for RK&K, we will provide:

- A measure down from the rim to the bottom of the structure, and measure downs of pipes coming into the structure,
- A simple sketch of structure with all pipes sizes, materials, and measure downs
- Picture of the structure location/rim and picture in the structure.

COST: \$200 PER STRUCTURE *

***Does not include any required traffic control**

The above quote is in accordance with our current billing rate:

Fieldwork (2 man crew) - \$135/hr.

Professional Land Surveyor - \$90/hr. CAD Technician - \$75/hr.

Accepted: _____ Date: _____

We reserve the right to suspend work if any invoice remains unpaid for a period of thirty days or longer. If it is necessary to enforce collection of any amount due under this agreement, we shall be reimbursed for all legal and associated costs. The extent of our liability shall be limited to our fee.

Sincerely,

Steve Whitten

Steven W. Whitten
Professional Land Surveyor MD. 21326 DE 712 CFM

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CONSULTING ENGINEERING AND SURVEYING SERVICES
BETWEEN RUMMEL, KLEPPER & KAHL, LLP AND CLIENT**

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EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: January 26, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: Chesapeake Fire and Ice Festival

APPLICANT: Holly DeKarske – Easton Economic Development Corp.

LOCATION: Various locations in Downtown Easton

DATE/TIME: Feb 18th – 5pm to 9pm
Feb 19th – 10am – 5pm
Feb 20th – no set hours, ice displays only

ATTENDANCE: 5,000 approx

PURPOSE: Economic Development

DETAILS: The 3 day event will feature various ice sculptures at various locations around the downtown area. There will also be small musical acts at various locations

SPECIAL REQUESTS: See attached sheet containing requests

EPD CONCERNS: Pedestrian safety / foot traffic.

APPROXIMATE COST: \$2,340.00 (Police Overtime)

- 2 officers per day on Friday, Saturday and Sunday to address any traffic control issues, pedestrian crossing issues, and provide event security
- Total man hours – 36 hours @ \$65.00/hr = \$2,340.00

RECOMMENDATION: Approve

Chesapeake Fire & Ice

Friday, February 18th 5pm to 9pm.

Saturday, February 19th, 10am to 5pm

Sunday, February 20th, no set hours, no music, just ice on display.

No road closures are required.

Ice sculptures will be spread around downtown, as well as very small musical acts (out of public right away).

There will not be any additional activities such as fire dancers or food trucks. This is scaled back to meet the current pandemic related situation of short staffing and no indoor events.

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: January 18, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: Eastern Shore Walk for Life – Walk/Run

APPLICANT: Sharon Finecey – Choices Pregnancy Center

LOCATION: Idlewild Park – Rails to Trails – North Easton Sports Complex

DATE/TIME: April 30, 2022 10am – 1pm

ATTENDANCE: 100 – 500

PURPOSE: Raise community awareness

DETAILS: Start at Idlewild Park and Utilize Rails to Trails to North Easton Sports Complex. Return to Idlewild Park.

SPECIAL REQUESTS: Traffic Control

EPD CONCERNS: None

APPROXIMATE COST: \$975.00

- 1 officer at 5 major intersections for 3 hours @ \$65/hr rate.

RECOMMENDATION: Approve

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: January 18, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: St Peter and Paul – Walk/Run

APPLICANT: Lucie Paris – St Peter and Paul

LOCATION: Idlewild Park – Rails to Trails – RTC Park

DATE/TIME: May 1, 2022 9am – until complete

ATTENDANCE: approx. 200

PURPOSE: Benefit/Fundraiser

DETAILS: Start at Idlewild Park and Utilize Rails to Trails to RTC Park. Return to Idlewild Park.

SPECIAL REQUESTS: Traffic Control

EPD CONCERNS: None

APPROXIMATE COST: \$520.00

- 1 officer at 4 major intersections for 2 hours @ \$65/hr rate.

RECOMMENDATION: Approve

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: January 25, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: Talbot Hospice – Memorial Walk/Run

APPLICANT: Mia Cranford – Talbot Hospice

LOCATION: John Ford Park / Rails to Trails

DATE/TIME: May 14, 2022 10am – 3pm

ATTENDANCE: approx. 250

PURPOSE: Memorial walk/run

DETAILS: Start at John Ford Park and Utilize Rails to Trails to Idlewild Ave.
Return to John Ford Park.

SPECIAL REQUESTS: Traffic Control

EPD CONCERNS: None

APPROXIMATE COST: \$585.00 – EPD overtime

- 1 officer at 3 major intersections for 3 hours @ \$65/hr rate.

RECOMMENDATION: Approve

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: January 27, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: Academy Art Museum Juneteenth Celebration

APPLICANT: Elaine Gallagher – Academy Art Museum

LOCATION: 106 South St, Easton, MD

DATE/TIME: June 18, 2022 from 12pm – 4pm

ATTENDANCE: Approx. 300

PURPOSE: Celebration/Awareness

DETAILS: N/A

SPECIAL REQUESTS: Closure of South St between Harrison Street and Talbot Lane from 9am to 6pm to allow for set-up/break down. Use of sound amplification system for guest speakers

EPD CONCERNS: None

APPROXIMATE COST: On-duty officers will handle, no overtime anticipated

Two on-duty officers will deploy No Parking signage on South Street between Harrison St and Talbot Lane prior to the event, then place barricades at South St/Harrison St and at South St/Talbot Ln just prior to the start of the event. At the conclusion, officers will pick-up signage and barricades. Total man hours – 3.

RECOMMENDATION: Approve

EASTON POLICE DEPARTMENT

"With Pride We Serve"

UPCOMING PUBLIC ASSEMBLY EVENT

TO: Mayor Willey and Don Richardson
DATE: February 1, 2022
PREPARED BY: 1st Sgt. E. Kellner #0144

EVENT: Pride Festival

APPLICANT: Tina Grace Jones – Delmarva Pride Center

LOCATION: Harrison Street – From Goldsborough to South Streets

DATE/TIME: June 18, 2022 11am – 3pm

ATTENDANCE: 500

PURPOSE: Festival

DETAILS:

- Food truck vendors set up throughout the venue
- Vendor and activity tents set up along Harrison Street
- There will only be one small stage setup for live, local music on Harrison Street just north of the Dover Street intersection.
- See attached map and addendum for additional details
- Trash pickup and street sweeping to be completed by festival coordinators

.

SPECIAL REQUESTS:

- Street Closures –
 - Harrison Street from Goldsborough to South Street
 - Dover Street from Talbot Lane to Shore United Bank
 - Roads closed to allow set up 90 minutes before the event (9:30AM) and 90 minutes after event concludes for clean-up (roads open at 4:30pm)

- Have 6 portable restrooms set up at Town Parking Lot #1

EPD CONCERNS:

- Traffic control and direction will be required at 3 road closure points
- Blocking vehicles/barriers will be needed at 4 road closure points

APPROXIMATE COST: \$2,730.00

- 1 officer at each of the 3 major street closure points for 7 hours @ \$65/hr rate.
- 3 officers to provide security during the event @ \$65/hr rate

RECOMMENDATION: Council discretion



EASTON POLICE DEPARTMENT

2021-2020 STATISTICAL REPORT

CALLS FOR SERVICE	2021	2020	+/-	CRIMINAL ARRESTS	2021	2020	+/-	ASSETS	2021	2020	+/-
Canine Activation	180	264	-84	Adult	407	518	-111	Currency Seized	\$5,383.00	\$ 18,400.00	\$13,017.00
Alarms	986	962	+24	Juvenile	76	53	+23	Vehicles Seized	1	2	-1
Domestics	175	144	+31	TOTAL ARRESTS:	483	571	-88	Real Property	0	0	+0
Emergency Petitions	91	116	-25	DUI ARRESTS	40	41	-1				
Assist Other/EMS/Fire	579	502	+77	FIREARMS REC.	41	13	+28	REPORTS	2021	2020	+/-
Found Property	155	123	+32	LEFT BLANK INTENTIONALLY				Criminal/Incident	1,838	1,994	-156
Harrassment	160	100	+60					TOTAL ACCIDENTS:	961	761	+200
Missing Persons	32	28	+4					Personal Injury	101	98	+3
TOTAL CALLS FOR SERVICE	21,879	21,181	+698					Property Damage	860	663	+197
								Fatalities	2	0	+2
CONTRABAND CHARGES	2021	2020	+/-		2021	2020	+/-	Exchange of Info (79)	560	431	+129
Heroin	29	33	-4	CDS ARREST	63	152	-89				
Cocaine - HCL	12	18	-6	Adult	62	147	-85	TRAFFIC	2021	2020	+/-
Cocaine - Crack	9	24	-15	Juvenile	2	5	-3	Traffic Stops	3,934	5,729	-1,795
Prescription Pills	3	18	-15	LEFT BLANK INTENTIONALLY				Traffic Citations	1,418	2,274	-856
Marijuana	33	38	-5					Cellphone Violations	75	120	-45
OTHER	18	54	-36					Collison Related	137	56	+81
			Seatbelts					47	126	-79	
PART 1 CRIMES	Yearly Reports 2021	Yearly Reports 2020	+/-	Yearly Arrests 2021	Yearly Arrests 2020	+/-		Speeding	2,004	2,958	-954
Homicide	1	0	+1	2	1	+1	Suspended Driver	158	207	-49	
Robbery	20	9	+11	8	10	-2	Traffic Warnings	3,863	5,436	-1,573	
Burglary	37	48	-11	19	15	+4	SERO's	175	247	-72	
Rape	21	9	+12	2	4	-2					
1st Degree Assault	22	20	+2	32	17	+15	WARRANT/CITATIONS	2021	2020	+/-	
Arson	1	1	+0	3	0	+3	Warrants & Summons	139	194	-55	
Motor vehicle theft	27	9	+18	9	12	-3	Search Warrants	136	132	+4	
Theft	256	271	-15	90	122	-32	Criminal Citations	67	93	-26	
PART 2 CRIMES	Yearly Reports 2021	Yearly Reports 2020	+/-	Yearly Arrests 2021	Yearly Arrests 2020	+/-	CDS Civil Citations	81	184	-103	
2nd Degree Assault	122	139	-17	112	90	+22	Underage Possesion	4	11	-7	
MDOP	110	87	+23	30	24	+6					
CDS	143	272	-129	64	142	-78	OPIOID OVERDOSES	2021	2020	+/-	
Sex Offense	26	2	+24	8	9	-1	Number of Incidents	24	35	-11	
Fraud	94	46	+48	7	6	+1	Fatalities	6	3	+3	
Disorderly Conduct	12	11	+1	20	15	+5	Narcan by EMS	3	12	-9	
EPD - 198 (3/19)							Narcan by Police	14	26	-12	

EPD - 198 (3/19)

Easton Police Department Police Board Meeting

February 7, 2022

Capt. Wright

2021 EPD Toy Drive / Shop with a Cop

This past year marked our 31st year of our Annual EPD Toy Drive. After many challenges, members were still able to assist (63) families with (144) children.

Shop with a Cop was also a success. We were able to provide (4) officers to this program.

Police Officer Personnel

We currently have (5) officers in the final stages of their field training. These individuals will soon be released and remain in the Patrol Division. This will then allow us to reassign officers back into Investigations and Bicycle Patrol. This is excellent news for our officers, as this will be our first opportunity to enjoy the benefits of our academy graduates while also stabilizing our levels of staffing.

Training highlights

- CQD Training; all officers are currently attending a 3-day program to learn effective techniques that will help with de-escalation, manage stresses, critical decision making, and self-protection. Many officers have given this program great reviews.
- Vehicle Forensics; Later this month an investigator will travel to Birmingham, Al to receive advanced training that will assist in criminal investigations involving vehicles and auto crashes. This training is sponsored by the US Secret Service and fully funded by their office. Travel, lodging, meals, and equipment is paid for.

Special Events

Between now and mid-June, there are (7) public events scheduled to occur within the Town of Easton. Some of these events are in various stages of planning. More information will be released as these Public Assembly Permits seek approval.

Projects

- Recruit Hiring Process; scheduled for February 11th. So far 15 invitations to participate have been sent.
- EPD Annual report; we hope to have this ready for distribution by the end of the month, or March.



November 24, 2021

Mayor and Town Council
14 South Harrison Street
Easton, MD 21601

RE: Proposed Planned Unit Development (PUD) for Raughley Family Realty Business Trust

Dear Council Members & Mayor Willey:

The Easton Planning and Zoning Commission recently reviewed the Planned Unit Development Request of Raughley Family Realty Business Trust, an application for 120 apartment units proposed for the parcel located at the southeast corner of the intersection of Elliott and Matthewstown Roads. At our regular monthly meeting of November 17, 2021, we concluded our review of the request and via unanimous vote, we took the following actions related to this proposed PUD:

1. To find that the proposed PUD request is, on the whole, consistent with the Town's Comprehensive Plan. In particular the project addresses issues identified in the Plan (and currently evident) regarding the need for more housing in general, and greater variety in housing types in particular;
2. To recommend that you approve the proposed PUD; and
3. To condition the foregoing on the following:
 - a. The Applicant should coordinate with Town Staff to redesign the sidewalk/walkway along Elliott Road to maximize the width of the landscaped buffer between Elliott and the pedestrian pathway;
 - b. The Applicant shall evaluate the suitability of a single point of access for the project. The Commission supports multiple points of access whenever possible, but recognizes the configuration of this parcel and its proximity to the existing signalized intersection of Elliott/Matthewstown may preclude more than one access point;
 - c. A recommendation that the Council affirm that the open space and amenities proposed in this project satisfy the intent of the new Zoning Code which states that "30% of the total gross area shall be developed as recreational areas *or designated for common use of the residents of the PUD*; and

- d. The Commission's support for a requested increase in density above the 16 du/ac (as permitted for up to 125% of this number in the new Code) as it is in keeping with the intended character of the area as expressed in the goals of the Comprehensive Plan and as personified by the standards of the new Zoning Code.

If you should have any questions concerning these recommendations, please feel free to contact me or either the Town Planner or Town Attorney, both of whom were present and can speak to our actions in this matter.

Regards, *LWT Jr*

Paul Weber

Easton Planning and Zoning Commission

Paul Weber, Chair

TRAFFIC CONCEPTS, INC.

Traffic Impact Studies • Feasibility • Traffic Signal Design • Traffic Counts • Expert Testimony

February 3, 2022

Rick Van Emburgh, P.E., Town Engineer
Town of Easton
14 S Harrison Street
Easton, MD 21601

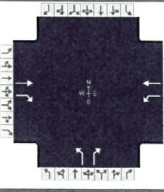
RE: Traffic Impact Study Addendum
Roughley Property – Residential Development
Town of Easton
T/C 3793

Dear Mr. Van Emburgh:

We are pleased to submit the following traffic impact study addendum for the Roughley Property – Residential Development. The purpose of this addendum is to provide the Town with additional peak hour intersection level of service and peak hour vehicle queuing information. This analysis specifically examines the MD 328 (Matthewstown Rd) @ Elliott RD signalized intersection, the MD 331 @ Elliott Road intersection, and the proposed site access onto Elliott Road. The analysis was conducted using the Highway Capacity Software (HCS).

- The HCS method uses intersection turning movement volumes taken from the Roughley Property Traffic Impact Study, the existing lane use configurations at the studied intersections, and also utilizes the existing MDOT SHA signal timing pattern, as the HCS main inputs.
- The HCS queue is reported as the length (feet) of the vehicle queue per lane and the number vehicles per lane. The average length of a vehicle is 25 feet.
- An adequate intersection level of service in “A” through “D”.

Illustration I - MD 328 @ Elliott RD – Future Weekday AM Peak Hour Data

HCS7 Signalized Intersection Results Summary															
General Information						Intersection Information									
Agency		Traffic Concepts, Inc.				Duration, h		0.250							
Analyst		J. Carey		Analysis Date		11/10/2021		Area Type					Other		
Jurisdiction		Talbot Co, MD		Time Period		AM Peak		PHF					0.90		
Urban Street				Analysis Year		Future Condition		Analysis Period					1> 7:15		
Intersection		MD 328 at Elliott Rd		File Name		MD 328 at Elliott Rd - Fu AM.xus									
Project Description		#3793													
Demand Information				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h					232	141	115	765		121		62			
Back of Queue (Q), ft/ln (95 th percentile)					181.6	39.1	50.2	469.7		110.6		54.8			
Back of Queue (Q), veh/ln (95 th percentile)					7.1	1.5	2.0	18.5		4.4		2.2			
Level of Service (LOS)					B	A	A	B		C		C			
Approach Delay, s/veh / LOS				13.8		B	15.0		B	26.3		C	0.0		
Intersection Delay, s/veh / LOS				16.1						B					

The following information is shown in illustration I. The eastbound MD 328 movements are a right turn and through movements. These movements do not have opposing volumes and are not critical in terms of vehicle delay. Therefore, the information below is provided for the MD 328 westbound approach and the Elliott Road northbound intersection approach.

AM Peak Hour Volume

- Westbound – MD 328; left turn AM peak hour volume = 115
- Westbound – MD 328; through AM peak hour volume = 765
- Northbound – Elliott Road; left turn AM peak hour volume = 121
- Northbound – Elliott Road; right turn AM peak hour volume = 62

AM Peak Hour 95th Percentile Back of Queue

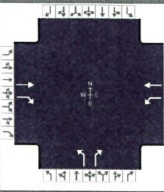
- Westbound – MD 328 left turn queue = 50.2 Feet or 2 vehicles
- Northbound – Elliott Road left turn queue = 110.6 feet or 4.4 vehicles

Note: The westbound MD 328 left turn vehicle queue is contained within the existing left turn bay, which is approximately 190 feet. The Elliott Road northbound approach to MD 328 has a separate left and right turn lane. The left turn lane is a continuous lane and the right turn lane is 150 feet in length. The Elliott Road queues are contained in each lane.

AM Peak Hour Level of Service

The AM peak hour overall level of service is “B” with an average vehicle delay of 16.1 seconds. Additionally, there are no deficient levels of service at any of the individual movements at this intersection during the AM peak hour.

Illustration II - MD 328 @ Elliott RD – Future Weekday PM Peak Hour Data

HCS7 Signalized Intersection Results Summary															
General Information						Intersection Information									
Agency		Traffic Concepts, Inc.				Duration, h		0.250							
Analyst		J. Carey		Analysis Date		11/10/2021		Area Type					Other		
Jurisdiction		Talbot Co, MD		Time Period		PM Peak		PHF					0.95		
Urban Street				Analysis Year		Future Condition		Analysis Period					1> 4:30		
Intersection		MD 328 at Elliott Rd		File Name		MD 328 at Elliott Rd - Fu PM.xus									
Project Description		#3793													
Demand Information				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h					548	357	115	389		239		214			
Back of Queue (Q), ft/ln (95 th percentile)					440.1	110.7	47.5	185.1		216.2		198.4			
Back of Queue (Q), veh/ln (95 th percentile)					17.3	4.4	1.9	7.3		8.5		7.8			
Level of Service (LOS)					C	A	B	A		C		C			
Approach Delay, s/veh / LOS				18.7		B	10.4		B	28.8		C	0.0		
Intersection Delay, s/veh / LOS				18.9						B					

The following information is shown in illustration II. The eastbound MD 328 movements are a right turn and through movements. These movements do not have opposing volumes and are not critical in terms of vehicle delay. Therefore, the information below is provided for the MD 328 westbound approach and the Elliott Road northbound intersection approach.

PM Peak Hour Volume

- Westbound – MD 328; left turn PM peak hour volume = 115
- Westbound – MD 328; through PM peak hour volume = 389
- Northbound – Elliott Road; left turn PM peak hour volume = 239
- Northbound – Elliott Road; right turn PM peak hour volume = 214

PM Peak Hour 95th Percentile Back of Queue

- Westbound – MD 328 left turn queue = 47.5 Feet or 1.9 vehicles
- Northbound – Elliott Road left turn queue = 216.2 feet or 8.5 vehicles

Note: The westbound MD 328 left turn vehicle queue is contained within the existing left turn bay, which is approximately 190 feet. The Elliott Road northbound approach to MD 328 has separate left and right turn lanes. The left turn lane is a continuous lane and the right turn lane is 150 feet in length. The Elliott Road queues are contained in each lane.

PM Peak Hour Level of Service

The PM peak hour overall level of service is “B” with an average vehicle delay of 18.9 seconds. Additionally, there are no deficient levels of service at any of the individual movements at this intersection during the PM peak hour.

Illustration III - Elliott RD @ Proposed Site Access
Future Weekday AM Peak Hour Data

HCS7 Two-Way Stop-Control Report																
General Information								Site Information								
Analyst	J. Carey							Intersection	Elliott Rd at Site Access							
Agency/Co.	Traffic Concepts, Inc.							Jurisdiction	Town of Easton, MD							
Date Performed	9/17/2021							East/West Street	Elliott Rd							
Analysis Year	2024							North/South Street	Site Access							
Time Analyzed	Future AM							Peak Hour Factor	0.90							
Intersection Orientation	North-South							Analysis Time Period (hrs)	0.25							
Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	1	0	0	0	1	0	0	0	1	0
Configuration			LTR				LTR								LTR	
Volume (veh/h)		4	0	4		15	0	15		20	164	6		5	231	20
Delay, Queue Length, and Level of Service																
95% Queue Length, Q ₉₅ (veh)			0.0				0.2			0.1				0.0		
Control Delay (s/veh)			11.4				11.4			7.9				7.6		
Level of Service (LOS)			B				B			A				A		
Approach Delay (s/veh)	11.4				11.4				1.0				0.2			
Approach LOS	B				B											

Note: Elliott Road runs in a northbound to southbound direction. The proposed site access is represented the westbound movement. All lanes, including the proposed site lane use, were analyzed with one lane with shared left/thru/right movements.

AM Peak Hour Volume

- Westbound – site access; left turn AM peak hour volume = 15
- Westbound – site access; right turn AM peak hour volume = 15
- Northbound – Elliott Road; left turn AM peak hour volume = 20
- Northbound – Elliott Road; through AM peak hour volume = 164
- Northbound – Elliott Road; right turn AM peak hour volume = 6
- **Southbound – Elliott Road; left turn AM peak hour volume = 5**
(AM peak hour site generated trips turning left into the site from Elliott Road)
- Southbound – Elliott Road; through AM peak hour volume = 231
- Southbound – Elliott Road; right turn AM peak hour volume = 20

AM Peak Hour 95th Percentile Back of Queue

The Elliott Road northbound and southbound left turn movements would operate with a queue free condition.

AM Peak Hour Level of Service

All movements at this intersection during the AM peak hour would operate with acceptable levels of service (LOS of “A” & “B”).

Illustration IV - Elliott RD @ Proposed Site Access
Future Weekday PM Peak Hour Data

HCS7 Two-Way Stop-Control Report																
General Information									Site Information							
Analyst	J. Carey								Intersection				Elliott Rd at Site Access			
Agency/Co.	Traffic Concepts, Inc.								Jurisdiction				Town of Easton, MD			
Date Performed	9/17/2021								East/West Street				Elliott Rd			
Analysis Year	2024								North/South Street				Site Access			
Time Analyzed	Future PM								Peak Hour Factor				0.90			
Intersection Orientation	North-South								Analysis Time Period (hrs)				0.25			
Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	1	0	0	0	1	0	0	0	1	0
Configuration			LTR				LTR				LTR				LTR	
Volume (veh/h)		20	0	21		10	0	11		5	422	16		16	451	5
Delay, Queue Length, and Level of Service																
95% Queue Length, Q ₉₅ (veh)			0.5				0.3			0.0				0.1		
Control Delay (s/veh)			19.1				18.0			8.4				8.4		
Level of Service (LOS)			C				C			A				A		
Approach Delay (s/veh)	19.1				18.0				0.2				0.5			
Approach LOS	C				C											

Note: Elliott Road runs in a northbound to southbound direction. The proposed site access is represented the westbound movement. All lanes, including the proposed site lane use, were analyzed with one lane with shared left/thru/right movements.

PM Peak Hour Volume

- Westbound – site access; left turn PM peak hour volume = 10
- Westbound – site access; right turn PM peak hour volume = 11
- Northbound – Elliott Road; left turn PM peak hour volume = 5
- Northbound – Elliott Road; through PM peak hour volume = 422
- Northbound – Elliott Road; right turn PM peak hour volume = 16
- **Southbound – Elliott Road; left turn PM peak hour volume = 16**
(PM peak hour site generated trips turning left into the site from Elliott Road)
- Southbound – Elliott Road; through PM peak hour volume = 451
- Southbound – Elliott Road; right turn PM peak hour volume = 5

PM Peak Hour 95th Percentile Back of Queue

The Elliott Road northbound and southbound left turn movements would operate with a queue free condition.

PM Peak Hour Level of Service

All movements at this intersection during the AM peak hour would operate with acceptable levels of service (LOS of “C” or better).

MD 331 @ Elliott Road

The lane use configuration at this intersection allows only a right turn movement from Elliott Road to MD 331. The only left turn movement with an opposing volume is the MD 331 eastbound movement. The eastbound MD 331 left turn volume has a left turn lane with a length of approximately 130 feet or storage for 5 vehicles.

Using the future traffic volumes, the HCS analysis shows the eastbound MD 331 left turn lane has a queue of no more than 2 vehicles during the peak hours. The HCS reported level of service at this intersection is a “C” or better.

CONCLUSIONS

Peak Hour Trip Generation

The proposed project would generate the following peak hour trips, as determined by the *ITE, Trip Generation Manual 11th Edition*, for the Multifamily Housing (Mid-Rise) land use.

	AM		PM	
	IN/OUT	TOTAL	IN/OUT	TOTAL
120 Apt Units	11/30	41	32/21	53

According to the *Maryland State Highway Administration Guidelines for Traffic Impact Reports/Studies* “a TIS is required for any proposed development or redevelopment that generates more than 50 peak hour trips, or that is expected to directly impact traffic operations on the State road(s).” As shown with the ITE trip Generation Manual, the proposed project just meets the MDOT SHA trip threshold during the PM peak hour time period. Based on the trip generation analysis, this project is considered a minor peak hour traffic generator.

Level of Service

The HCS results show all intersections including the site access to Elliott Road would operate with acceptable overall intersection level of service with the proposed site generated trips, as shown above. In fact, all movements at the key intersections would operate with an acceptable level of service of “C” or better.

Queuing

The significance of the adequate level of service is the vehicle queues clear the key intersections under one signal cycle. The HCS analysis shows there would be no vehicle queuing along Elliott Road turning left into the proposed site.

Based on the HCS analysis results and the results of the traffic study, the proposed development would have a minor impact to the road network. Therefore, intersection improvements are not warranted at the off-site intersections. The analysis also finds the site access with the stated site generated trips would operate with adequate levels of service and with no vehicle queuing along Elliott Road. Therefore, Elliott Road access improvements are not warranted.

Rick Van Emburgh, P.E.

February 3, 2022

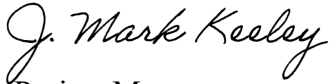
Page 7 of 7

If you have any questions concerning this proposal, please do not hesitate to contact our office.

Sincerely,

TRAFFIC CONCEPTS, INC.

Mark Keeley



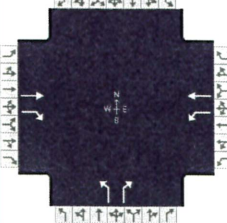
Project Manager

Mkeeley@traffic-concepts.com

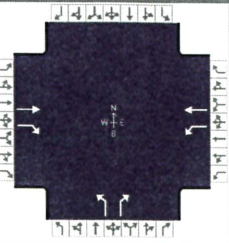
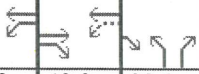
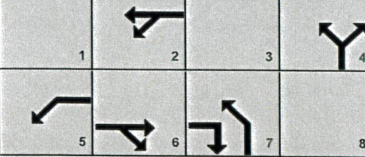
cc: Brendan Mullaney, McAllister, DeTar, Showalter & Walker LLC
Jim DiDonato, Mallard Construction

Attachments: HCM Reports
Exhibit: Total Traffic Volume
Exhibit: Existing Intersection Lane Use Exhibit
Exhibit: Site & Key Intersection locations

HCS7 Signalized Intersection Results Summary

General Information						Intersection Information									
Agency		Traffic Concepts, Inc.				Duration, h		0.250							
Analyst		J. Carey		Analysis Date		11/10/2021		Area Type		Other					
Jurisdiction		Talbot Co, MD		Time Period		AM Peak		PHF		0.90					
Urban Street				Analysis Year		Future Condition		Analysis Period		1> 7:15					
Intersection		MD 328 at Elliott Rd		File Name		MD 328 at Elliott Rd - Fu AM.xus									
Project Description		#3793													
Demand Information				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h					232	141	115	765		121		62			
Signal Information															
Cycle, s	100.0	Reference Phase	2												
Offset, s	0	Reference Point	End												
Uncoordinated	Yes	Simult. Gap E/W	On												
Force Mode	Fixed	Simult. Gap N/S	On												
Green	15.0	40.0	28.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Yellow	4.0	4.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Red	1.0	2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Timer Results				EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT				
Assigned Phase					6	5	2		4						
Case Number					7.3	1.0	4.0		9.0						
Phase Duration, s					46.0	20.0	66.0		34.0						
Change Period, (Y+R c), s					6.0	5.0	6.0		6.0						
Max Allow Headway (MAH), s					3.1	3.2	3.1		3.3						
Queue Clearance Time (g s), s					11.3	5.0	33.7		7.7						
Green Extension Time (g e), s					3.0	0.1	2.9		0.4						
Phase Call Probability					1.00	1.00	1.00		1.00						
Max Out Probability					0.00	0.00	0.01		0.00						
Movement Group Results				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Assigned Movement					6	16	5	2		7		14			
Adjusted Flow Rate (v), veh/h					258	157	128	850		134		69			
Adjusted Saturation Flow Rate (s), veh/h/ln					1870	1585	1781	1870		1781		1585			
Queue Service Time (g s), s					9.3	3.1	3.0	31.7		5.7		3.2			
Cycle Queue Clearance Time (g c), s					9.3	3.1	3.0	31.7		5.7		3.2			
Green Ratio (g/C)					0.42	0.72	0.61	0.62		0.30		0.30			
Capacity (c), veh/h					786	1141	742	1160		534		476			
Volume-to-Capacity Ratio (X)					0.328	0.137	0.172	0.733		0.252		0.145			
Back of Queue (Q), ft/ln (95 th percentile)					181.6	39.1	50.2	469.7		110.6		54.8			
Back of Queue (Q), veh/ln (95 th percentile)					7.1	1.5	2.0	18.5		4.4		2.2			
Queue Storage Ratio (RQ) (95 th percentile)					0.00	0.10	0.25	0.00		0.00		0.25			
Uniform Delay (d 1), s/veh					19.5	4.3	8.9	13.8		26.5		25.6			
Incremental Delay (d 2), s/veh					0.1	0.0	0.0	2.1		0.1		0.1			
Initial Queue Delay (d 3), s/veh					0.0	0.0	0.0	0.0		0.0		0.0			
Control Delay (d), s/veh					19.6	4.4	9.0	15.9		26.6		25.7			
Level of Service (LOS)					B	A	A	B		C		C			
Approach Delay, s/veh / LOS				13.8	B	15.0	B	26.3	C	0.0					
Intersection Delay, s/veh / LOS				16.1						B					
Multimodal Results				EB			WB			NB			SB		
Pedestrian LOS Score / LOS															
Bicycle LOS Score / LOS															

HCS7 Signalized Intersection Results Summary

General Information					Intersection Information										
Agency		Traffic Concepts, Inc.			Duration, h		0.250								
Analyst		J. Carey	Analysis Date	11/10/2021	Area Type		Other								
Jurisdiction		Talbot Co, MD	Time Period	PM Peak	PHF		0.95								
Urban Street			Analysis Year	Future Condition	Analysis Period		1> 4:30								
Intersection		MD 328 at Elliott Rd	File Name	MD 328 at Elliott Rd - Fu PM.xus											
Project Description		#3793													
Demand Information				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h					548	357	115	389		239		214			
Signal Information															
Cycle, s	100.0	Reference Phase	2												
Offset, s	0	Reference Point	End												
Uncoordinated	Yes	Simult. Gap E/W	On												
Force Mode	Fixed	Simult. Gap N/S	On	Green	15.0	40.0	28.0	0.0	0.0	0.0					
				Yellow	4.0	4.0	4.0	0.0	0.0	0.0					
				Red	1.0	2.0	2.0	0.0	0.0	0.0					
Timer Results				EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT				
Assigned Phase					6	5	2		4						
Case Number					7.3	1.0	4.0		9.0						
Phase Duration, s					46.0	20.0	66.0		34.0						
Change Period, (Y+R _c), s					6.0	5.0	6.0		6.0						
Max Allow Headway (MAH), s					3.2	3.2	3.2		3.3						
Queue Clearance Time (g _s), s					27.9	4.8	12.7		13.6						
Green Extension Time (g _e), s					2.7	0.1	3.2		0.9						
Phase Call Probability					1.00	1.00	1.00		1.00						
Max Out Probability					0.13	0.00	0.00		0.00						
Movement Group Results				EB			WB			NB			SB		
Approach Movement				L	T	R	L	T	R	L	T	R	L	T	R
Assigned Movement					6	16	5	2		7		14			
Adjusted Flow Rate (v), veh/h					577	376	121	409		252		225			
Adjusted Saturation Flow Rate (s), veh/h/ln					1870	1585	1781	1870		1781		1585			
Queue Service Time (g _s), s					25.9	8.7	2.8	10.7		11.5		11.6			
Cycle Queue Clearance Time (g _c), s					25.9	8.7	2.8	10.7		11.5		11.6			
Green Ratio (g/C)					0.42	0.72	0.61	0.62		0.30		0.30			
Capacity (c), veh/h					786	1141	510	1160		534		476			
Volume-to-Capacity Ratio (X)					0.734	0.329	0.237	0.353		0.471		0.474			
Back of Queue (Q), ft/ln (95 th percentile)					440.1	110.7	47.5	185.1		216.2		198.4			
Back of Queue (Q), veh/ln (95 th percentile)					17.3	4.4	1.9	7.3		8.5		7.8			
Queue Storage Ratio (RQ) (95 th percentile)					0.00	0.28	0.24	0.00		0.00		0.90			
Uniform Delay (d ₁), s/veh					24.3	5.1	12.7	9.6		28.5		28.6			
Incremental Delay (d ₂), s/veh					3.2	0.1	0.1	0.1		0.2		0.3			
Initial Queue Delay (d ₃), s/veh					0.0	0.0	0.0	0.0		0.0		0.0			
Control Delay (d), s/veh					27.5	5.2	12.8	9.7		28.8		28.8			
Level of Service (LOS)					C	A	B	A		C		C			
Approach Delay, s/veh / LOS				18.7	B		10.4	B		28.8	C		0.0		
Intersection Delay, s/veh / LOS				18.9						B					
Multimodal Results				EB			WB			NB			SB		
Pedestrian LOS Score / LOS															
Bicycle LOS Score / LOS															

HCS7 Two-Way Stop-Control Report

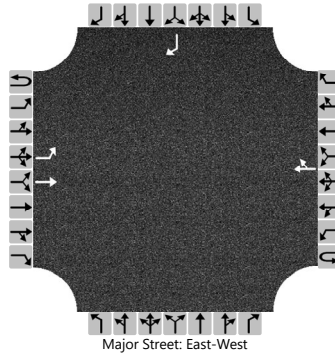
General Information

Analyst	J. Carey
Agency/Co.	Traffic Concepts, Inc.
Date Performed	9/17/2021
Analysis Year	2024
Time Analyzed	Future AM
Intersection Orientation	East-West
Project Description	3793

Site Information

Intersection	MD 331 at Elliott Rd
Jurisdiction	Town of Easton, MD
East/West Street	MD 331 (Dover Rd)
North/South Street	Elliott Rd
Peak Hour Factor	0.93
Analysis Time Period (hrs)	0.25

Lanes



Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	0	0	0	1	0		0	0	0		0	0	1
Configuration		L	T					TR								R
Volume (veh/h)		175	368				862	27								106
Percent Heavy Vehicles (%)		2														2
Proportion Time Blocked																
Percent Grade (%)													0			
Right Turn Channelized													No			
Median Type Storage	Undivided															

Critical and Follow-up Headways

Base Critical Headway (sec)		4.1														6.2
Critical Headway (sec)		4.12														6.22
Base Follow-Up Headway (sec)		2.2														3.3
Follow-Up Headway (sec)		2.22														3.32

Delay, Queue Length, and Level of Service

Flow Rate, v (veh/h)		188														114
Capacity, c (veh/h)		719														319
v/c Ratio		0.26														0.36
95% Queue Length, Q ₉₅ (veh)		1.0														1.6
Control Delay (s/veh)		11.8														22.4
Level of Service (LOS)		B														C
Approach Delay (s/veh)	3.8												22.4			
Approach LOS													C			

HCS7 Two-Way Stop-Control Report

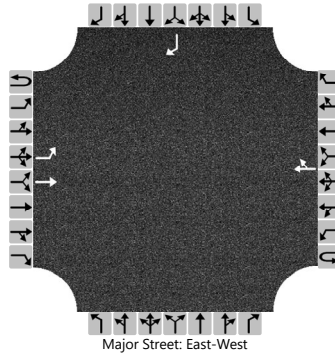
General Information

Analyst	J. Carey
Agency/Co.	Traffic Concepts, Inc.
Date Performed	9/17/2021
Analysis Year	2024
Time Analyzed	Future PM
Intersection Orientation	East-West
Project Description	3793

Site Information

Intersection	MD 331 at Elliott Rd
Jurisdiction	Town of Easton, MD
East/West Street	MD 331 (Dover Rd)
North/South Street	Elliott Rd
Peak Hour Factor	0.92
Analysis Time Period (hrs)	0.25

Lanes



Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority	1U	1	2	3	4U	4	5	6		7	8	9		10	11	12
Number of Lanes	0	1	1	0	0	0	1	0		0	0	0		0	0	1
Configuration		L	T					TR								R
Volume (veh/h)		328	641				432	34								294
Percent Heavy Vehicles (%)		2														2
Proportion Time Blocked																
Percent Grade (%)													0			
Right Turn Channelized													No			
Median Type Storage	Left Only								1							

Critical and Follow-up Headways

Base Critical Headway (sec)		4.1														6.2
Critical Headway (sec)		4.12														6.22
Base Follow-Up Headway (sec)		2.2														3.3
Follow-Up Headway (sec)		2.22														3.32

Delay, Queue Length, and Level of Service

Flow Rate, v (veh/h)		357														320
Capacity, c (veh/h)		1058														580
v/c Ratio		0.34														0.55
95% Queue Length, Q ₉₅ (veh)		1.5														3.3
Control Delay (s/veh)		10.1														18.6
Level of Service (LOS)		B														C
Approach Delay (s/veh)	3.4												18.6			
Approach LOS													C			

HCS7 Two-Way Stop-Control Report

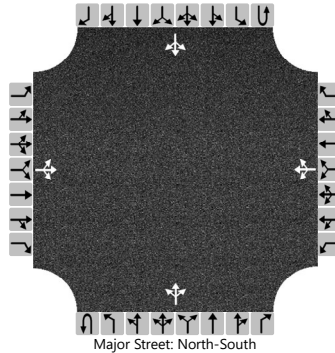
General Information

Analyst	J. Carey
Agency/Co.	Traffic Concepts, Inc.
Date Performed	9/17/2021
Analysis Year	2024
Time Analyzed	Future AM
Intersection Orientation	North-South
Project Description	3793

Site Information

Intersection	Elliott Rd at Site Access
Jurisdiction	Town of Easton, MD
East/West Street	Elliott Rd
North/South Street	Site Access
Peak Hour Factor	0.90
Analysis Time Period (hrs)	0.25

Lanes



Vehicle Volumes and Adjustments

Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	1	0	0	0	1	0	0	0	1	0
Configuration			LTR				LTR				LTR				LTR	
Volume (veh/h)		4	0	4		15	0	15		20	164	6		5	231	20
Percent Heavy Vehicles (%)		2	2	2		2	2	2		2				2		
Proportion Time Blocked																
Percent Grade (%)	0				0											
Right Turn Channelized																
Median Type Storage	Undivided															

Critical and Follow-up Headways

Base Critical Headway (sec)		7.1	6.5	6.2		7.1	6.5	6.2		4.1				4.1		
Critical Headway (sec)		7.12	6.52	6.22		7.12	6.52	6.22		4.12				4.12		
Base Follow-Up Headway (sec)		3.5	4.0	3.3		3.5	4.0	3.3		2.2				2.2		
Follow-Up Headway (sec)		3.52	4.02	3.32		3.52	4.02	3.32		2.22				2.22		

Delay, Queue Length, and Level of Service

Flow Rate, v (veh/h)			9				33				22				6	
Capacity, c (veh/h)			569				600				1284				1385	
v/c Ratio			0.02				0.06				0.02				0.00	
95% Queue Length, Q ₉₅ (veh)			0.0				0.2				0.1				0.0	
Control Delay (s/veh)			11.4				11.4				7.9				7.6	
Level of Service (LOS)			B				B				A				A	
Approach Delay (s/veh)	11.4				11.4				1.0				0.2			
Approach LOS	B				B											

HCS7 Two-Way Stop-Control Report

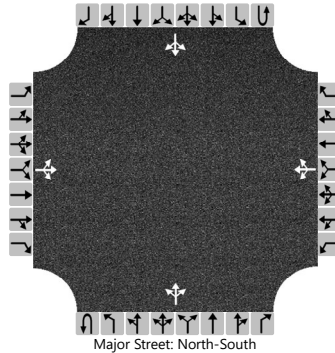
General Information

Analyst	J. Carey
Agency/Co.	Traffic Concepts, Inc.
Date Performed	9/17/2021
Analysis Year	2024
Time Analyzed	Future PM
Intersection Orientation	North-South
Project Description	3793

Site Information

Intersection	Elliott Rd at Site Access
Jurisdiction	Town of Easton, MD
East/West Street	Elliott Rd
North/South Street	Site Access
Peak Hour Factor	0.90
Analysis Time Period (hrs)	0.25

Lanes



Vehicle Volumes and Adjustments

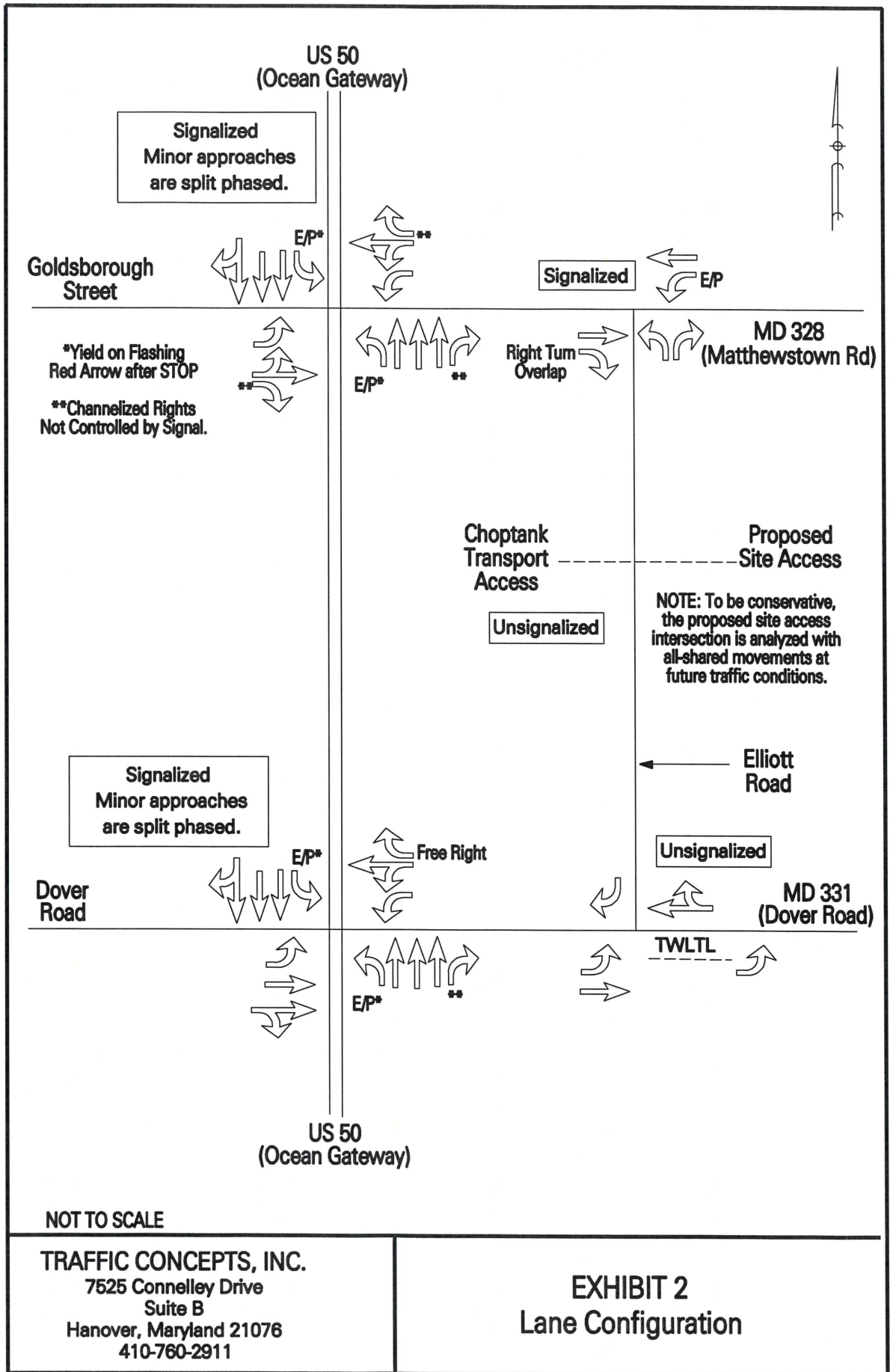
Approach	Eastbound				Westbound				Northbound				Southbound			
Movement	U	L	T	R	U	L	T	R	U	L	T	R	U	L	T	R
Priority		10	11	12		7	8	9	1U	1	2	3	4U	4	5	6
Number of Lanes		0	1	0		0	1	0	0	0	1	0	0	0	1	0
Configuration			LTR				LTR				LTR				LTR	
Volume (veh/h)		20	0	21		10	0	11		5	422	16		16	451	5
Percent Heavy Vehicles (%)		2	2	2		2	2	2		2				2		
Proportion Time Blocked																
Percent Grade (%)	0				0											
Right Turn Channelized																
Median Type Storage	Undivided															

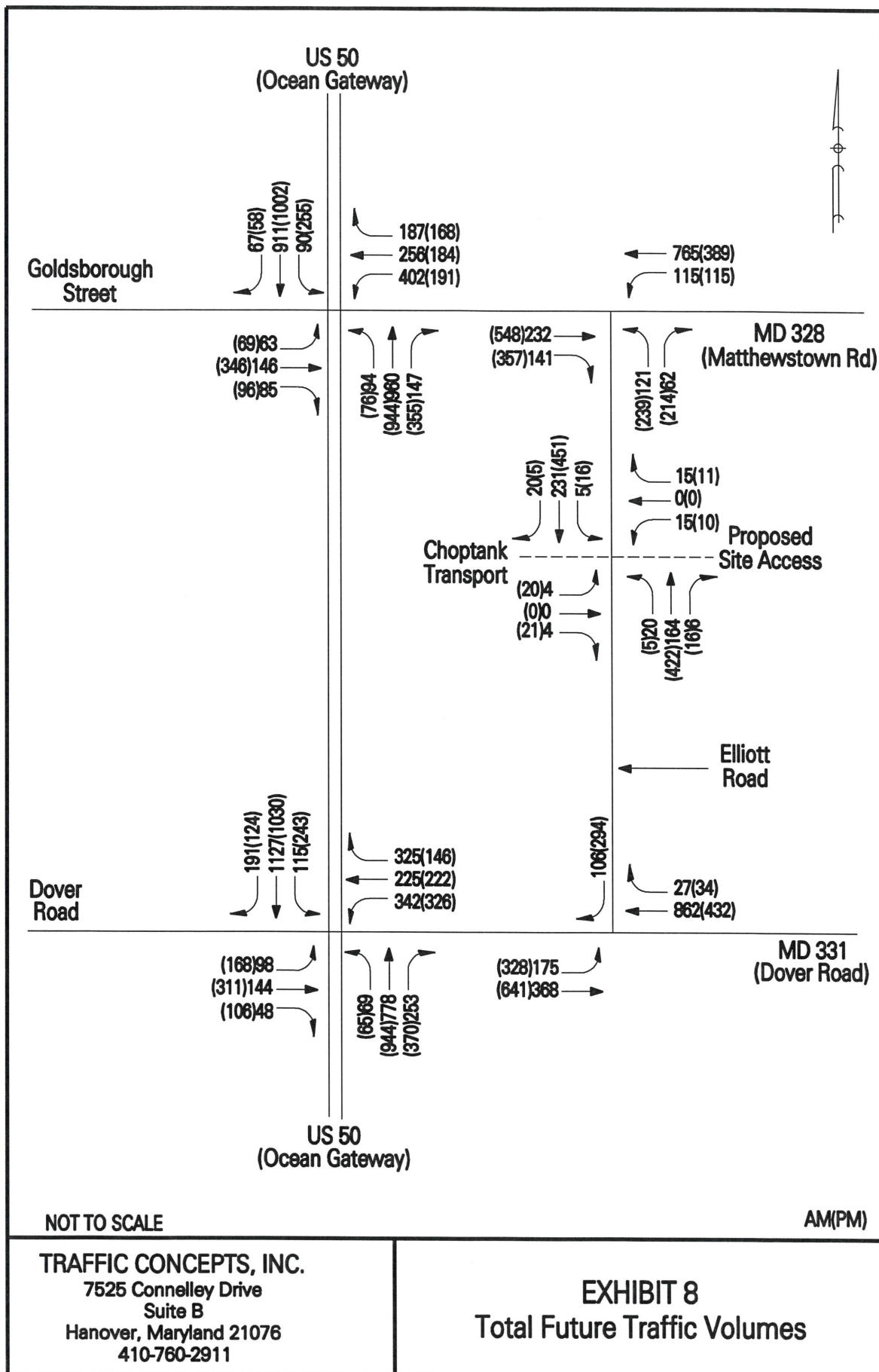
Critical and Follow-up Headways

Base Critical Headway (sec)		7.1	6.5	6.2		7.1	6.5	6.2		4.1				4.1		
Critical Headway (sec)		7.12	6.52	6.22		7.12	6.52	6.22		4.12				4.12		
Base Follow-Up Headway (sec)		3.5	4.0	3.3		3.5	4.0	3.3		2.2				2.2		
Follow-Up Headway (sec)		3.52	4.02	3.32		3.52	4.02	3.32		2.22				2.22		

Delay, Queue Length, and Level of Service

Flow Rate, v (veh/h)			46				23			6				18		
Capacity, c (veh/h)			301				300			1058				1076		
v/c Ratio			0.15				0.08			0.01				0.02		
95% Queue Length, Q ₉₅ (veh)			0.5				0.3			0.0				0.1		
Control Delay (s/veh)			19.1				18.0			8.4				8.4		
Level of Service (LOS)			C				C			A				A		
Approach Delay (s/veh)	19.1				18.0				0.2				0.5			
Approach LOS	C				C											







December 29, 2021

Mayor and Town Council
14 South Harrison Street
Easton, MD 21601

RE: Proposed Amendment of Easton Subdivision Regulations

Dear Council Members & Mayor Willey:

Pursuant to discussions associated with the Planned Unit Development application of Gannon Estates, proposed for 29659 Matthewstown Road, the Easton Planning and Zoning Commission has reviewed the proposed amendment to the Subdivision regulations proposed by Zach Smith on behalf of the applicant. The issue at hand involves a regulatory requirement for subdivisions of a certain size to provide alley access to at least 60% of the lots within the project. As we pointed out in our letter to you regarding the project, because this is a requirement of the Subdivision Regulations, they are not subject to the flexibility associated with many of the Zoning standards afforded to developers via the PUD process. Mr. Smith has proposed the following revised language as an amendment to the Subdivision Regulations to open the door to such flexibility, at least for this one provision of the Subdivision Regulations by amending Section 501 (b) (2) of the Regulations as follows (proposed new language shown in **BOLD**):

-
2. A minimum of 60% of the lots created in a major subdivision shall be accessed via an alley. At the discretion of the Planning Commission, this requirement may be waived for subdivisions that propose too few lots to warrant the use of alleys. **Notwithstanding the foregoing, the Town Council may waive or otherwise modify this requirement for a PUD subdivision that will be adjacent to existing residential subdivisions that are not served by alleys.**

At our regular monthly meeting of December 16, 2021, we reviewed Mr. Smith's request and via a 4-1 vote (Mr. Bone was opposed) the Commission recommended approval of the request, but respectfully suggests that the proposed amendment be revised per the following:

-
2. A minimum of 60% of the lots created in a major subdivision shall be accessed via an alley. At the discretion of the Planning Commission, this requirement may be waived for subdivisions that propose too few lots to warrant the use of alleys. **Notwithstanding the foregoing, the Town Council may waive or otherwise modify this requirement for a PUD subdivision that abuts an existing residential subdivision not served by alleys. A proposed PUD subdivision that abuts, or is directly across a right-of-way from an existing subdivision with alleys, shall include alleys.**

If you should have any questions concerning our recommendation, please feel free to contact me or either the Town Planner or Town Attorney, both of whom were present and can speak to our actions in this matter.

Regards,

LBT Jrr

Paul Weber

Easton Planning and Zoning Commission

Paul Weber, Chair



NOTICE OF PUBLIC HEARING

EASTON TOWN COUNCIL

PROPOSED AMENDMENT TO THE EASTON SUBDIVISION REGULATIONS

Notice is hereby given that the Easton Town Council will conduct a public hearing on a request from Zach A. Smith of Armistead, Lee, Rust & Wright, P.A., for an amendment of the Town's Subdivision Regulations (Section 25 of the Easton Town Code), on February 7, 2022 at 5:35 pm in the Town Council Meeting Room, located at 14 South Harrison Street in Easton. The proposed amendment would add the ability for the Easton Town Council to waive the requirements of Section 501 b (2) of the Subdivision Regulations for developers to provide alleys to at least 60% of the lots in a major subdivision. The proposal is conditioned on the application being pursued via the Planned Unit Development process and on the property subject to the application being adjacent to residential subdivisions that are not served by alleys.

The public is hereby invited to testify at this Public Hearing. Additionally, written comments in advance of the Hearing are welcomed and encouraged. Such comments may be sent to the attention of the Town Planner, Lynn B. Thomas, Jr. at 14 South Harrison Street, Easton, MD 21601. Comments may also be submitted via email to the Town Planner at lthomas@eastonmd.gov.

Those interested in reviewing a copy of the proposed amendment in full can find it on the Town's website under Pending Legislation.

Persons wishing to attend or participate in the Hearing who require special accommodations or assistance because of a disability should contact the Easton Town Clerk, at (410) 822-2525 by 4:00 pm on February 4, 2022.

RESOLUTION NO. 6148

A RESOLUTION OF THE TOWN AMENDING THE TOWN OF EASTON EMPLOYEE HANDBOOK RELATED TO ORGANIZATIONAL DESCRIPTION, HOLIDAYS, SERVICE AWARDS, MARYLAND FLEXIBLE LEAVE ACT AND THE MARYLAND PEACE ORDER LAW

INTRODUCED BY: _____

WHEREAS, by Resolution 5516, the Town of Easton adopted an Employee Handbook which became effective January 1, 1996; and

WHEREAS, subsequently by Resolutions 5949, 6080, 6098, 6128 and other approval actions, the Town of Easton has adopted amendments to the Employee Handbook; and

WHEREAS, the Town of Easton wishes to adopt additional amendments to the Employee Handbook related to; Organizational Description, Holidays, Service Awards, Maryland Flexible Leave Act, Maryland Peace Order Law and as is more particularly set forth herein.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. The Employee Handbook is amended in accordance with Sections 3 through 11 of this Resolution.

Section 3. The Employee Handbook, Organizational Description, Section 003 D, Facilities and Locations is updated with the following:

D. Facilities and Locations

Town Hall	14 South. Harrison Street
Engineering and Public Works	9030 Mistletoe Drive
Parks and Recreation	46 Pennsylvania Avenue
Police Department	106 W. Dover Street
Station 60 Fire House	315 Lenoard Rieck Drive
Station 66 Fire House	29496 Matthewstown Road
Utilities Customer Service Center	201 N. Washington Street

Section 4. The Employee Handbook Section 305 Holidays is updated to add Juneteenth – June 19th for the Town of Easton.

Section 5. The Employee Handbook Section 329 Service Awards is updated to include a Service Awards Plan table based on years of service and add a Retirement Award Plan table, as follows:

Service Award Plan (Active Employee)

	Years of Service			
	10 years	20 Years	30 Years	40 years
Service Award Gift Limits	\$250	\$500	\$750	\$1,000

Retirement Award Plan (Retiring Employee)

Reception Range Retiree and Mayor's Discretion	\$800 to \$4,500				
	Years of Service				
	0-10	10-20	20-30	30-40	40+
Gift-Achievement Award and Credentials Limits Additional at Mayor's Discretion	\$500	\$750	\$1,000	\$1,250	\$1,500
Monetary Gift	\$250	\$500	\$750	\$1,000	\$1,500

Section 6. The Employee Handbook Section 317 Bereavement Leave is modified as follows to comply with the Maryland Flexible Leave Act:

317 Bereavement Leave

In the event of the death of a member of your immediate family, you will be granted time off with pay for up to four (4) workdays, including the day of the funeral.

Immediate family means spouse, child (adopted, biological, foster, stepchild, or a legal ward), parent (adoptive, biological, foster, stepparent, legal guardian, or a person fulfilling a parental role), brother, sister, grandparent, grandchild, or mother/father in-law. One (1) day off will be allowed for the death of a brother/sister-in-law. Special consideration will also be given to any other person whose association with the employee was similar to any of the above relationships.

Where situations occur which impose additional obligations on you, you should discuss them with your supervisor, as any employee may use available vacation or personal leave for additional time off as necessary for bereavement leave of a member of the employee's immediate family.

Compensation will be based on the number of hours you normally would be scheduled to work on the days you are absent. When the incident occurs during a holiday, or when you are not working for other reasons such as illness, injury, or layoff, no payment will be made for bereavement leave.

When an employee requests leave directly from their supervisor or manager, the employee must state the date(s) and duration of their leave. Approval will be in writing once the request has been reviewed.

Section 7. The Employee Handbook Section 332 Perfect Attendance Awards is also found at 308.5 Perfect Attendance. Section 332 is hereby deleted as a redundant section.

Section 8. The Employee Handbook Section 333 Holiday Bonus is renumbered as 332 Holiday Bonus.

Section 9. The Employee Handbook Section 334 Employee Assistance Program is hereby deleted. This benefit coverage is now included with the Group Health Insurance coverage.

Section 10. The Employee Handbook Section 333 Maryland Flexible Leave Act is hereby created to read as follows:

333 Maryland's Flexible Leave Act

The Maryland Flexible Leave Act requires employers to allow employees to use "leave with pay" for an illness in the employee's immediate family, which is defined as spouse, child (adopted, biological, foster, stepchild, or a legal ward), or parent (adoptive, biological, foster, stepparent, legal guardian, or a person fulfilling a parental role). The Town of Easton permits employees to use "leave with pay" when a family member is sick.

Under this law, "leave with pay" includes vacation, sick leave, and personal leave. It also includes compensatory time, or "comp time". Employees can only use paid leave that has been earned. The Town of Easton is not required to grant leave that has been accrued but not earned, under this law.

Section 11. The Employee Handbook Section 514.1 Maryland's Peace Order Law is hereby created to read as follows:

514.1 Maryland's Peace Order Law

To continue providing a safe and healthy work environment, the Town of Easton will utilize Maryland's Peace Order law if deemed necessary. Under the peace order law, the Town is provided with the ability to file a restraining order on behalf of an employee if the threat of harm against the employee occurs at the workplace.

The acts include serious bodily harm, an act that places the Town in fear of imminent serious bodily harm, harassment, stalking, trespassing, revenge porn, surveillance, and malicious destruction of property. The peace order must be filed within 30 days of the act or threat of harm. The Town is not required to obtain employee consent but must notify an employee before filing for a peace order.

The Town is immune from any civil liability that may result from the failure to file a petition on behalf of an employee (two-year sunset). The Town may not retaliate against an employee who does not provide information for or testify at a proceeding.

Restraining Order provides for

- Refraining from committing or threatening to commit certain acts against the Town or our employee.
- Refraining from contacting, attempting to contact, or harassing, the Town and our employee.
- Refraining from entering the home, school, place of employment, or temporary residence of the Town or our employee.

Section 12. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Silverstein	-
Abbatiello	-
Engle	-
Davis	-
Cook	-

I hereby certify that the above Resolution was passed by a yea and nay vote of the Council this
_____ day of _____, 2022.

Megan M. J. Cook, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2022.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____

Robert C. Willey, Mayor

EFFECTIVE DATE: _____, 2022.

RESOLUTION NO. 6150

A RESOLUTION OF THE TOWN OF EASTON AUTHORIZING THE
EXECUTION OF A LEASE AGREEMENT WITH PHILLIPS WHARF
ENVIRONMENTAL CENTER, INC. FOR A PORTION OF THE IMPROVEMENTS
AT EASTON POINT PARK

INTRODUCED BY: _____

WHEREAS, the Town of Easton owns Easton Point Park (the “Property”);

WHEREAS, the Town wishes to lease 2,000 square feet of conditioned office space, a 1,500 square foot enclosed, semi-conditioned storage bay, and 3,0000 square feet of open storage bay to Phillips Wharf Environmental Center, Inc. for its environmental educational center and offices, which lease is attached hereto as Exhibit A.

NOW, THEREFORE, the Town of Easton hereby resolves as follows:

Section 1. The recitals set forth above are incorporated herein by reference and made a part of this Resolution.

Section 2. The Mayor is hereby authorized to execute and deliver the Lease Agreement, a true and correct copy of which (save for executing and dating) is attached to this Resolution as Exhibit “A”;

Section 3. The Mayor may make any non-substantive changes to the attached documents necessary to effectuate the purpose of this Resolution;

Section 4. The Mayor is hereby authorized to take whatever additional actions are reasonably necessary to effectuate the terms of this Resolution;

Section 5. Any prior execution and delivery of documents related to the Lease Agreement that are consistent with the purpose of this Resolution, are hereby ratified and approved; and

Section 6. This Resolution shall become effective upon approval by the Mayor after adoption by the Town Council.

Silverstein	-
Abbatiello	-
Engle	-
Davis	-
Cook	-

I hereby certify that the above Resolution was passed by a yea and nay vote of the Council this _____ day of _____, 2022.

Megan J. M. Cook, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2022.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____
Robert C. Willey, Mayor

EFFECTIVE DATE: _____, 2022

LEASE AGREEMENT

This Lease Agreement (this “Lease Agreement”) is made this _____ day of February, 2022 (“Effective Date”), by and between the TOWN OF EASTON, a Maryland municipal corporation (“Lessor” and/or “Town”) and PHILLIPS WHARF ENVIRONMENTAL CENTER, INC., a Maryland corporation (“Lessee”).

RECITALS

WHEREAS, the Town of Easton is the owner of a parcel of land located at 672 West Glenwood Avenue, Easton, Talbot County, Maryland, said property containing 11.55 acres and being Parcels 170 and 171 on Talbot County Tax Map 34, which it is using as a waterfront park (the “Property”);

WHEREAS, Lessee wishes to lease 2,000 square feet of conditioned office space, a 1,500 square foot enclosed, semi-conditioned storage bay, and 3,000 square feet of open storage bay for its environmental educational center and offices;

WHEREAS, Lessee also wishes to have non-exclusive access to outside areas of the waterfront park; and

WHEREAS, the parties wish to enter into this Lease Agreement.

NOW THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is acknowledged, the contracting parties agree as follows:

SECTION 1 RECITALS

The foregoing recitals are incorporated herein and made a part of this Lease Agreement by reference.

SECTION 2 LEASED AREA

The portion of the Property that will be leased is more particularly described on the attached Exhibit A and consists of 2,000 square feet of conditioned office space, a 1,500 square foot enclosed, semi-conditioned storage bay, and 3,000 square feet of open storage bay (“Leased Area”). As used in this Lease Agreement, the term “Leased Area” refers to the real property and to any improvements located on the Property as shown on the Exhibit A. The Town is also operating the Property as a whole as a public waterfront park. Lessee shall be permitted non-exclusive access to the outdoor park areas, including the parking areas. Lessee shall coordinate any planned outdoor events with the Town.

SECTION 3 TERM

The initial term of this Lease Agreement shall be for one year to commence on the Effective Date. The Town covenants and agrees that if Lessee shall not be in default in the performance of any of the covenants, conditions and agreements of this Lease, Lessee shall have the right and privilege at its election to renew said Lease Agreement for an additional term of one year by signifying its intention, either orally or in writing, to the Town at least ninety (90) days prior to the expiration of the initial term. If no action is taken by the Town or Lessee before the expiration of this Lease Agreement, it shall automatically renew for a one-year term under the terms contained herein.

However, either Town or Lessee may terminate this Lease Agreement for any reason by signifying such intention, in writing, to the other party at least thirty (30) days prior to the date on which said termination is to occur. Upon such notice, the rental and other charges payable hereunder shall be prorated on a per diem basis to the date of said termination and adjusted between the Town and Lessee and, upon receipt of payment by the party due to be paid under such adjustment, this Lease Agreement shall terminate and be null and void with no further obligation, rights, or duties surviving between the parties hereto except as otherwise specifically provided for herein.

SECTION 4 POSSESSION

The 2,000 square feet of conditioned office space is available for possession immediately. The 1,500 square feet of semi-conditioned storage bay and the 3,000 square feet of open storage bay will be available for possession by March 1, 2022.

SECTION 5 RENT

The total rent for the term of this Lease shall be Six thousand Dollars (\$6,000.00) per year, payable in equal monthly installments of Five Hundred Dollars (\$500.00), beginning on the Effective Date.

Lessee covenants to pay, without any abatement, deduction or setoff, the rent provided for herein and to pay as additional rent all other sums, costs, charges, and expenses payable by Tenant under this Lease Agreement, and, in the event of any nonpayment thereof, such sums shall be collected as rent, and the Town shall have the rights and remedies provide for herein or by law in the case of nonpayment of rent.

SECTION 6 USE OF THE PROPERTY BY LESSEE

Lessee intends to use the Leased Area for an environmental center, offices, classroom, storage, displays, and related purposes.

SECTION 7 REPAIRS AND MAINTENANCE OF THE PROPERTY

The Lessee shall, throughout the term of this Lease Agreement, at its own cost, and without any expense to the Lessor, keep and maintain the Leased Area in good, sanitary, and neat order, condition and repair in all respects and in an equivalent condition to the condition of the Leased Area on the Effective Date, normal wear and tear and loss by casualty excepted, including, but not limited to, the grounds, buildings, improvements, fixtures, electrical and plumbing fixtures, electrical switches and receptacles, the commodes and basins, and the HVAC systems. Lessee shall restore and rehabilitate any improvements of any kind that may be destroyed or damaged by fire, casualty, or any other cause whatsoever. The Lessor shall not be obligated to make any repairs, replacements, or renewals of any kind, nature, or description, whatsoever to the Leased Area or any improvements to the Leased Area. The Lessee accepts the Leased Area in its AS-IS condition, existing as of the Effective Date.

The Lessee shall also comply with and abide by all federal, state, county, municipal, and other governmental statutes, ordinances, laws, and regulations affecting the Property, the improvements on or any activity or condition on or in the Property.

At the expiration of the Lease Agreement, Lessee shall deliver the Leased Area in the same good order and condition as it was in at the commencement of this Lease Agreement, reasonable wear and tear excepted.

SECTION 8 NO MODIFICATION OF THE PROPERTY

Lessee shall make no alteration or changes in, or additions to the Leased Area without first procuring the written consent of Lessor, which such approval shall not be unreasonably withheld.

SECTION 9 SIGNAGE

Lessee may erect, place and maintain its customary signs and/or markings used to identify itself on and in the Property, provided that such signs and/or markings conform to all laws, ordinances and regulations pertaining thereto and provided further that Lessee shall be responsible for any damage to the Property occasioned by the installation and/or removal of such sign and/or markings. Lessee shall remove said signs and/or markings upon the termination of this Lease and replace any damage done thereby.

SECTION 10 INSURANCE

The Lessee shall, at its expense, at all times during the term of this Lease Agreement maintain liability insurance on the Property for such risks and in the same amounts as it currently maintains for property and shall designate the Lessor as an additional named insured on such policies.

SECTION 11 TAXES

If the Property, or any improvement located thereon, is or becomes subject to federal, state, local or municipal taxes, assessments or other charges, the Lessor shall pay and discharge as they become due, promptly and before delinquency, all such taxes, assessments or other charges accruing from the Effective Date through the termination of this Lease Agreement.

SECTION 12 UTILITIES

The Lessee shall fully and promptly pay for all public utilities, including connection fees, of every kind, including water, sewer, electric, gas, fuel, light, heat, and telephone service, furnished to the Property throughout the term of this Lease Agreement, and all other costs and expenses of every kind whatsoever of or in connection with the use, operation, and maintenance of the Property and all activities conducted on the Property, and the Lessor shall have no responsibility of any kind for any such utilities.

SECTION 13 SUBLETTING AND ASSIGNMENT

The Lessee may not sublease the Property or any portion of the Property in whole or in part without the Lessor's prior express written consent.

The Lessee may not assign or transfer this Lease Agreement, or any interest in this Lease Agreement, without the prior, expressed, and written consent of the Lessor, and a consent to an assignment shall not be deemed to be a consent to any subsequent assignment. Any assignment without consent shall be void, and shall, at the option of the Lessor, terminate this Lease Agreement.

SECTION 14 LIENS

The Lessee shall keep the Property and any improvements located on the Property free and clear of any and all mechanics', material suppliers', and other liens. The Lessee shall indemnify the

Lessor from and against any and all such liens and claims of liens and suits or other proceedings pertaining to the Property and arising by virtue of an act or failure to act on the part of Lessee.

SECTION 15 INDEMNIFICATION

Lessee assumes entire responsibility for losses, expenses, injuries, damages, threats of injury or damage, demands and claims in connection with or arising out of any injury (including death), or any damage to property, sustained in connection with the use of the Property by the Lessee, its agents, servants and employees after Lessee's occupation of the Property, including, but not limited to, losses, expenses, injuries or damages sustained by Lessor; and Lessee shall indemnify and hold harmless Lessor, its agents, officials, and employees from any and all such losses, expenses, injuries, damages, threats of injury or damage, demands and claims, and shall defend any suit or action brought against them or any of them, based on any such injuries or damages, such violation, or such threats of injury or damage, and shall pay all damages, costs and expenses, including reasonable attorneys' fees, in connection therewith or resulting therefrom.

SECTION 16 NOTICES

All notices, demands, or other writings in this lease agreement provided to be given or made or sent, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when made in writing and deposited in the United States mail, registered and postage prepaid, and addressed as follows:

TO THE LESSOR:

Town of Easton
Attn: Town Manager
14 South Harrison Street
Easton, MD 21601

With a copy to:

Sharon M. VanEmburch
Ewing, Dietz, Fountain & Kaludis
16 South Washington Street
Easton, MD 21601

TO THE LESSEE:

Phillips Wharf Environmental Center, Inc.
Attn: Josh Poore, Administrator

With a copy to:

The address to which any notice, demand, or other writing may be given or made or sent to any party as above provided may be changed by written notice given by such party as above provided.

SECTION 17 REDELIVERY OF PROPERTY

The Lessee shall pay the rent and all other sums required to be paid by the Lessee under this Lease Agreement in the amounts, at the times, and in the manner provided in this Lease Agreement, and shall keep and perform all the terms and conditions on its part to be kept and performed. At the expiration or earlier termination of this Lease Agreement, the Lessee shall peaceably and quietly quit and surrender to the Lessor the Property in good order and condition subject to the other provisions of this Lease Agreement, and Lessee shall remove all equipment, vehicles, materials, and fixtures from the Property.

SECTION 18 LESSOR ACCESS TO PROPERTY

Lessor reserves the right to enter upon the Leased Area at all reasonable hours for any purpose. The exercise by Lessor of any rights under this Section shall not be deemed an eviction or disturbance of Lessee's use and possession of the Leased Area.

SECTION 19 DEFAULT

In the event Lessee shall fail to perform any obligation herein and fails to cure such default within five (5) days after written notice thereof from Lessor, then Lessor shall have the right, at the option of Lessor, then or at any time thereafter, while such default or defaults continue, to elect either (a) to cure such default or defaults at the expense of Lessee and without prejudice to any other remedies which it might otherwise have, or (b) to enter/re-enter the Property under process of law, take complete possession of the Property and declare this Lease Agreement forfeited and the term ended. In the event of such lawful entry/re-entry, Lessee hereby covenants to peacefully yield up and surrender the Property to the Lessor. In the event Lessor shall fail to perform any obligation herein and fails to cure such default within five (5) days after written notice thereof from Lessee, then Lessee shall have the right, at the option of Lessee, then, or at any time thereafter, while such default or defaults shall continue, to elect either (i) to cure such default or defaults at the expense of Lessor and without prejudice to any other remedies which it might otherwise have, or (ii) to terminate this Lease. In the event of any termination of this Lease pursuant to this Section 19, Lessee shall have a period of thirty (30) days after such termination to remove any inventory or other property, equipment or fixtures owned by Lessee and located at the Property.

SECTION 20 WAIVER

A waiver by either party to this Lease Agreement or the failure of either party to take action with respect to any breach of any term, covenant, or condition contained in this Lease Agreement shall not be deemed to be a waiver of such term, covenant, or condition, or subsequent breach of the same, or any other term, covenant, or condition contained in this Lease Agreement.

SECTION 21 NO PARTNERSHIP

Lessor does not, in any way or for any purpose, become a partner of Lessee in the conduct of its business, or otherwise, or joint venturer or a member of a joint enterprise of Lessee. This Lease Agreement establishes a relationship solely as Lessor and Lessee.

SECTION 22 MISCELLANEOUS PROVISIONS

A. Binding Nature of Provisions. The covenants and conditions contained in this Lease Agreement shall, subject to the provisions as to assignment, transfer, and subletting, apply to and bind the heirs, successors, executors, administrators, and assigns of all of the parties to this Lease Agreement. All of the parties shall be jointly and severally liable under this Lease Agreement.

B. Time of the Essence. Time is of the essence of this Lease Agreement, and of each and every covenant, term, condition, and provision of this Lease Agreement.

C. Section Captions. The captions appearing under the section number designations of this Lease Agreement are for convenience only and are not a part of this Lease Agreement and do not in any way limit or amplify the terms and provisions of this Lease Agreement.

D. Governing Law. This Lease Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Maryland.

E. Entire Agreement. This Lease Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Lease Agreement shall not be binding upon either party except to the extent incorporated in this Lease Agreement.

F. Modification of Agreement. Any modification of this Lease Agreement or additional obligation assumed by either party in connection with this Lease Agreement shall be binding only if evidenced in a writing signed by each party or an authorized representative of each party.

G. Additional Documents. The parties agree to execute whatever papers and documents may be necessary to effectuate the terms of this Lease Agreement.

H. *Counterparts.* This Lease Agreement may be executed using any number of counterparts and shall be fully effective and enforceable upon exchange of such executed counterparts by facsimile or other electronic transmittal. Immediately following the exchange of executed counterparts by facsimile or other electronic transmittal, the parties shall transmit signed original counterparts to each other but the failure of either party to comply with this requirement shall not render this Lease void or otherwise unenforceable.

In witness whereof, the parties hereto have set their hands and seals, as of the day and year first above written.

TOWN OF EASTON,

By: _____
Robert C. Willey, Mayor

PHILLIPS WHARF ENVIRONMENTAL CENTER, INC.

By: _____

EXHIBIT A
The Property

ORDINANCE NO. 773

AN ORDINANCE OF THE TOWN OF EASTON GRANTING THE APPLICATION OF D.R. HORTON, INC. FOR A PLANNED UNIT DEVELOPMENT UNDER THE PROVISIONS OF THE EASTON ZONING ORDINANCE

INTRODUCED BY _____

WHEREAS, the Town of Easton is authorized by the Land Use Article of the Maryland Annotated Code (the “Code”) to enact and administer a zoning ordinance, which ordinance is Chapter 28 of the Easton Town Code; and

WHEREAS, the Town is authorized by Section 4-201 *et seq.* of the Land Use Article of the Code to divide land within the municipal boundaries into zoning districts in a manner it deems best suited to execute the purposes of the Land Use Article; and

WHEREAS, Section 28-701 of the Easton Zoning Ordinance authorizes the Easton Town Council to approve, deny and amend Planned Unit Development (“PUD”) zoning districts in order to encourage the development of land in certain areas of the Town according to a total development concept incorporating a detailed development plan; and

WHEREAS, D.R. Horton, Inc. submitted an application for a PUD as described in the Town Council’s findings of fact supporting this Ordinance and shown in detail on the plans referenced and attached hereto as Exhibit “A” (collectively, the “PUD Plan”).

WHEREAS, the Easton Town Council held a duly noticed public hearing regarding the PUD application and this Ordinance on November 1, 2021, November 15, 2021, and December 6, 2021; and

WHEREAS, for the reasons expressed in the findings of fact of the Town Council, which are attached to this Ordinance as Exhibit “B”, the Town Council concludes that the request for the PUD should be granted.

NOW, THEREFORE, the Town of Easton hereby ordains:

Section 1. The Findings of Fact attached hereto as Exhibit “B” are hereby incorporated into this Ordinance by reference.

Section 2. The application of D.R. Horton, Inc. for a PUD as depicted by Exhibit “A” and described by Exhibit B is hereby approved subject to the conditions set forth in Exhibit “B”.

Section 3. Severability. The Easton Town Council intends that, if a court of competent jurisdiction issues a final decision holding that any part of this ordinance is invalid, the remaining provisions hereof remain in full force and effect.

Section 4. In accordance with Article II, Section 9 of the Easton Town Charter, this ordinance shall become effective on the later of (a) twenty (20) calendar days after approval by the Mayor or passage of this ordinance by the Council over the Mayor’s veto; or (b) the effective date of Ordinance 774 to amend the Subdivision Regulations to allow the waiver of the alley requirement for PUDs.

Silverstein	-
Abbatiello	-
Engle	-
Davis	-
Cook	-

I hereby certify that the above Ordinance was passed by a ye and nay vote of the Council this _____ day of _____, 2022.

Megan J. M. Cook, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2022.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____, 2022

Robert C. Willey, Mayor

EFFECTIVE DATE: _____, 2022.

EXHIBIT "A"

The following materials are referred to as the "PUD Plan":

"PUD SKETCH PLAN FOR 'THE ESTATES AT GANNON FARM' IN THE TOWN OF EASTON TALBOT COUNTY, MD" (Sheets 1-5) prepared by Lane Engineering, LLC and dated August 24, 2001.

COPIES ARE ON FILE AT THE TOWN OFFICE

EXHIBIT "B" TO ORDINANCE NO. 773

IN THE MATTER OF : BEFORE THE
 :
THE APPLICATION OF : EASTON TOWN COUNCIL
 :
D.R. HORTON, INC. :

FINDINGS OF FACT

During meetings of the Easton Town Council held on November 1, 2021, November 15, 2021, and December 6, 2021, a public hearing was held on the application of D.R. Horton, Inc. (the “Applicant” and/or “Developer”) to establish a planned unit development (“PUD”) in the Town of Easton for 200 single family residential homes and a two-acre commercial parcel. The PUD is located on Matthewstown Road and is Parcel 45 on Talbot County Tax Map 26 (the “Property”). The Applicant is the Contract Purchaser. The Property is owned by Gannon Family, LLC. The Property is more commonly known as 29659 Matthewstown Road, Easton, Maryland.

The Property and the proposed PUD are more particularly shown on plans entitled “PUD SKETCH PLAN FOR ‘THE ESTATES AT GANNON FARM’ IN THE TOWN OF EASTON TALBOT COUNTY, MD” (Sheets 1-5) prepared by Lane Engineering, LLC and dated August 24, 2001 (collectively, the “PUD Plan”).

A. The PUD Application and the Public Hearing.

The Property is 76.274 acres more or less and is currently zoned A-1 under the Easton Zoning Ordinance. The Property is located on the Southeast side of Matthewstown Road. The Property is bounded on the north by a farm and farmhouse. To the Northeast is the Swann Haven Mobile Home Park. To the Southeast is a wooded parcel of land. To the South is a small residential subdivision. To the West is the Hunter's Mill residential subdivision and a wooded parcel, and further west is the Matthewstown Run residential subdivision. Across Matthewstown Road to the west is the Bretridge residential subdivision. The Applicant is requesting permission to build 200 single family residences on the Property and to carve out a two-acre commercial piece. No details were provided for proposed development of the commercial parcel, so any development on that portion of the Property will require a PUD Amendment. The Planning and Zoning Commission ("Planning Commission") reviewed the request and found the proposed PUD to be consistent with the Comprehensive Plan and recommended approval of the PUD to the Town Council conditioned on four items being addressed. The Planning Commission also reviewed and approved the sketch plan. However, the sketch plan was revised during the Town Council's process, and will need to go back to the Planning Commission for additional review and approval.

The Applicant was represented by Brett Ewing, AICP of Lane Engineering, LLC, Zach Smith, Esquire of Armistead, Lee, Rust, and Wright, and Jay Heilman, representative of D.R. Horton, Inc. who presented both testimonial and documentary evidence in support of the application. Following the close of the public hearing, during its regularly scheduled meeting on December 6, 2021, the Town Council developed a consensus concerning the application. The Council instructed the Town Attorney to prepare findings of fact reflecting these opinions and comments. In so doing, the Town Attorney has reviewed the evidence presented to the Council solely in the context of this application in order to set out the basis for the Council's decision.

B. Legal Background.

The Town of Easton Zoning Ordinance as recently updated (the “Ordinance”) establishes the Planned Unit Development (PUD) Zoning District for “carefully planned residential, mixed use and certain commercial developments at appropriate locations” in Easton.

The standards and regulations for PUD districts are found in Article VII of the Ordinance. Section 28-701.A of the Ordinance explains that the PUD regulations are intended:

. . . to allow all aspects of a PUD District to be subject to public review and control by the Town with specific provisions to be made on a case-by-case basis for adequate open space, architectural appearance, the height, bulk and location of buildings, required public facilities, and a variety of housing types, densities, and/or compatible commercial or industrial uses as a part of a detailed development plan.

Section 28-701 sets out various development standards and procedures and, finally, establishes the standards by which PUD applications are reviewed by the Town Council. Section 28-701.C sets forth the uses that are permitted in a PUD District. Specifically, Section 28-701.C(1) provides that “Residential uses of all types” are permitted in a PUD District and 28-701.C(2) provides that Commercial uses in the A-1 District “shall be oriented to benefit the residents of the community and the Town.” Section 28-701.G articulates eight specific development standards and a chart with varying standards for minimum size, maximum size, maximum residential density, and minimum open space requirement depending on the type of PUD being requested. In this case, the PUD-General is being proposed.

The PUD application procedure is described by Section 28-701.H. Upon receipt of a written recommendation by the Planning Commission, the Council shall conduct a public hearing on the application. The Council shall consider, but is not bound by, the recommendation of the Commission. The Ordinance establishes nine standards that must be met as precondition to granting an application. If the Council affirmatively finds that all

preconditions have been met, the Council is then authorized but not required to grant the application. In making its decision, the Council:

“may consider, in addition to the factors outlined above [i.e., the criteria set out in Section 28-701.H(3)A], other factors it deems appropriate including but not limited to the degree to which the proposed development:

1. helps accomplish the coordinated, adjusted, and harmonious development of the Town and its environs in accordance with present and future needs;
2. promotes health, safety, morals, order, convenience, prosperity, and general welfare; including among other things, adequate provisions for traffic, the promotion of public safety, adequate provisions for light and air, conservation of natural resources, the prevention of environmental pollution, the promotion of the healthful and convenient distribution of population;
3. exemplifies good civic design and arrangement and the stewardship of the Chesapeake Bay and the land as a universal ethic;
4. encourages the conservation of resources, including a reduction in resource consumption;
5. is located in a location suitable for it given existing and reasonably foreseeable development; and
6. encourages appropriate and sustainable economic growth.”

These six enumerated standards are paraphrases of the statement of intent of the Ordinance found in Section 28-103. In short, the Ordinance sets out a two-step decision-making process: first, the Council must determine whether or not an application satisfies certain minimum criteria and, if it does, then the Council considers whether to grant or deny the application based upon relevant factors including the degree to which the application satisfies the standards enunciated by the General Assembly as goals for land use planning in this State.

*C. Does the Proposed Development Meet the Minimum Criteria
Set Out in the Easton Zoning Ordinance for PUD Development?*

As required by Section 28-701.H(3)A of the Ordinance, the Town Council makes the following findings of fact with regard to the application¹:

¹ Given that no specific proposal was made for the commercial parcel proposed as part of the PUD, the findings articulated herein relate to the residential portion of the PUD only. Any future development in the commercial portion shall require a PUD Amendment and will have to satisfy all of the required findings for the commercial

1. The Town Council finds that the property was properly posted and that adequate legal notice of the public hearing was published in the Easton Star-Democrat.

2. The Town Council finds that the proposed development conforms to applicable standards set forth in this Zoning Ordinance for planned unit developments. In particular, the Town Council finds that the development standards set forth in Section 28-701.G of the Ordinance are satisfied as follows:

- (1) The land comprising the Property is in one ownership. Specifically, the Property is owned by Gannon Family, LLC. The contract purchaser is D.R. Horton, Inc., the Applicant.
- (2) The Property is of a configuration suitable for the development proposed. The size and configuration of the Property and the proposed site plan are suitable to accommodate the proposed 200 single family residential homes in a manner consistent with applicable Town design guidelines and requirements.
- (3) Public water and sewer systems are available to the Property for service of the PUD.
- (4) The Property is adjacent to adequate transportation facilities capable of serving existing traffic and that expected to be generated by the proposed development. The PUD site has frontage on Matthewstown Road. Matthewstown Road is a state road so the entrance and improvements required to Matthewstown Road are governed by the State Highway Administration (“SHA”). However, the Town Council requests that the Town Engineer communicate its preference to SHA. Specifically, the Town Council would like SHA to require the Applicant to construct acceleration and deceleration lanes to the entrance into the development and a dedicated left hand turn lane into the development when traveling southwest on Matthewstown Road. In addition, the Town Council believes that it is important for there to be multiple points of access to communities and interconnectivity between neighborhoods. Therefore, the Applicant shall construct an access to Swann Haven Road at the location designated as “Roadway Connection” on the PUD Concept & Land Use Plan. In addition, the Town Council is requiring the developer to designate and set aside land for a potential future connection to the property to the west of the Property. The Planning Commission shall approve the exact location of the access.

development proposed.

- (5) The owners or developers must begin construction of the development within two years after final approval. If there is no action on the part of the applicant at any point in the process for a period of two years, the zoning shall revert to its previous classification unless a time extension is requested and granted by the Planning Commission.
- (6) The setback, lot size, lot coverage, height, minimum frontage, minimum open space and yard requirements are as shown on the PUD Plan and reproduced here for convenience:

SETBACKS PROPOSED:

GARDEN HOMESITES: MINIMUM LOT SIZE - 6,900 SF

FRONT SETBACK - 10'
SIDE SETBACK - 5'
REAR SETBACK - 15'

MEADOW HOMESITES: MINIMUM LOT SIZE - 7,500 SF

FRONT SETBACK - 10'
SIDE SETBACK - 5'
REAR SETBACK - 25'

COUNTRY HOMESITES: MINIMUM LOT SIZE - 8,500 SF

FRONT SETBACK - 10'
SIDE SETBACK - 5'
REAR SETBACK - 25'

THE MINIMUM FRONTAGE, HEIGHT AND YARD REQUIREMENTS WILL REMAIN CONSISTENT WITH THE TOWN'S BASE RESIDENTIAL ZONING DISTRICT STANDARDS.

- (7) The off-street parking required for single family detached dwellings is a driveway at least 10 feet wide and 35 feet long. The Applicant is proposing driveways of 20 feet wide by 25 feet long which provide increased parking area.
- (8) The off-street parking requirements for major retail or shopping center use are not applicable.
- (9) The property is 76.274 acres in size which satisfies the 5-acre minimum size requirement.
- (10) Since the property is a PUD-General, there is no maximum size applicable.
- (11) The proposed density is 2.62 dwelling units per acre, which is significantly less than the 16 dwelling units per acre permissible.
- (12) The Applicant is proposing 22.882 acres for open space which is exactly the 30% open space required for PUD-General.

In summary, as is more specifically set forth above, the Town Council finds that the proposed PUD complies with applicable Development Standards in the Ordinance.

3. The proposed PUD is not necessarily superior to or more innovative than conventional development. In fact, it is very similar to a conventional development that could occur in R-10A Residential zoning. However, the Property is zoned Agricultural (A-1). In the A-1 zoning, the minimum lot size is one acre. By granting the PUD, the developer will be able to reach a density closer to Smart Growth standards without adding significant adverse impacts to public health, safety or the environment. The Town has not had a new residential subdivision of this size in quite a few years. With the shortage of available housing particularly in the price range for this project, this PUD provides a greater public benefit without the adverse impacts.

4. By letter dated August 23, 2021, the Easton Planning Commission made a favorable recommendation to the Town Council conditioned on the following four items:

a. The proposed PUD site plan shall be revised to comply with the alley requirement of the Town's Subdivision Regulations, as the flexibility afforded by the PUD does not extend to provisions of the Subdivision Regulations and we do not believe the application warrants the relief from this standard provided by these regulations (either there are too few lots proposed for alleys to be feasible or the standard poses a hardship for the Applicant);

b. A determination that two points of ingress/egress are sufficient in this instance to meet the objectives of connectivity called for in the Comprehensive Plan. Specifically, connections off of Matthewstown Road and to the Swann Haven Subdivision are deemed sufficient;

c. The Developer shall be responsible for the buildout of these remaining ingress/egress accesses subject to approval by the Town and Talbot County; and

d. The Developer shall provide some amount of greater variety in the home design including some models with rear garages/rear access and a variation of architectural styles.

The Town Council does not agree with the Planning Commission on condition a, b, and part of d, but does agree with c and part of d. Specifically, as to the alleys in condition a, the Town Council has simultaneously introduced legislation to amend the Subdivision Regulations to allow for the alley requirement to be waived for this PUD since this subdivision is not adjacent to other subdivisions that are served by alleys.

With respect to condition b, the Town Council believes that in addition to the ingress/egress to Matthewstown Road and to the Swann Haven Subdivision, the Applicant

shall preserve the ability to connect to the neighboring wooded property which is Parcel 186 on Talbot County Tax Map 26.

For condition d, since the Town Council is waiving the requirement for alleys, the Town Council does not believe that models with rear garages and rear access are required, but does agree that the Developer shall provide greater variety in the home design and variations of architectural styles, which is also included as a condition to these Findings of Fact.

5. Based upon the recommendation of the Planning Commission and information contained within the record, the Council finds that the proposed PUD conforms to the Town's Comprehensive Plan.

The Plan is intended to serve as the guide for land use decisions of the Town and articulates many broad policy issues and objectives intended to apply on a town-scale. The Plan has an entire chapter devoted to Housing. The Plan recognizes the problems in the housing market in Easton as housing cost, housing quality, and housing availability. (Plan p. 133).

Finally, at the end of the Housing Chapter in the Plan, the Town establishes Housing Goals and Objectives. Among them are to “Establish design standards and require physical distribution of different housing types that provide visual interest and a smooth blend of affordable housing in the community”; “Achieve a density that creates a sense of place, uses infrastructure efficiently, produces pedestrian-friendly neighborhoods and accommodates plans for transit.” (Plan p. 140). The Council believes that the proposed PUD advances these goals and that the proposed PUD conforms with the Plan.

6. The proposed PUD, in conjunction with existing and reasonably anticipated development in the neighborhood surrounding the site for the proposed PUD, will not interfere with the adequate and orderly provision of public services to the area. Adequate water and sewer services to serve the proposed PUD exist and are within relatively close proximity to the Property. The Applicant will provide the utility extension that is necessary to connect the PUD to Town services. The Town's wastewater treatment plant has adequate capacity to serve the PUD. The Property currently has a “S2/W2” classification in the Talbot County Comprehensive Water and Sewer Plan. The Applicant will need to have the Property reclassified to “S1/W1”.

7. The Town Council finds that the proposed PUD will not cause unacceptable traffic congestion or hazards either in or near the site for the proposed PUD development or elsewhere in the Town or Talbot County. The primary access to the Property will be from Matthewstown Road with a secondary access point connecting to the Swann Haven community and the potential for an additional secondary access point connecting to the west of the Property.

A Traffic Impact Analysis (“TIA”) was conducted by Mike Lenhart, P.E. PTOE and President of Lenhart Traffic Consulting, Inc. in July 2018 and updated in October 2020. The TIA analysis concludes that all intersections studied will operate at a Level of Service A after the PUD is completed. Matthewstown Road is a state road and the entrance and required improvements will be governed by the State Highway Administration (“SHA”). The Town Council requests that the Town Engineer communicate its preference to SHA. Specifically, the Town Council would like SHA to require the Applicant to construct acceleration and deceleration lanes to the entrance into the development and a dedicated left hand turn lane into the development when traveling southwest on Matthewstown Road. The Applicant will continue to work with SHA and the Town Engineer to determine the specific design of the entrance.

The Town Council does not make this finding regarding traffic lightly. A previous PUD approved for this same property was vetoed by the Mayor due, in large part, to the inadequacy of the transportation system at the time. Since then, a number of improvements have been made on Matthewstown Road between Black Dog Alley and Route 50. In addition, this PUD is proposing significantly less units than the previous PUD proposal.

8. The record contains no indication that there are any features of ecological, historical, or cultural significance on the Property, and the Council so finds. Ecologically, stormwater management techniques and practices that comply with State and local regulations and protect sensitive, downstream resources are proposed.

9. The Town Council finds that the proposed PUD is compatible with existing development in the surrounding neighborhood and with development reasonably anticipated to occur in the neighborhood in terms of size, scale, design, and appearance. The surrounding developments are residential. The site is identified as residential use on the Future Land Use Map in the Town’s Comprehensive Plan and will contain single family residential homes, consistent with the housing on all adjacent properties. Although consistent with adjacent housing types, a Town compliant landscaped bufferyard is proposed to help soften the impact on adjoining properties.

10. The proposed PUD will not adversely affect the value of property in the neighborhood surrounding the site. There is a significant demand for residential units in the Town of Easton. The values for Easton real estate have been escalating.

*D. Should the Town Council Exercise Its Legislative Discretion To
Grant The Application?*

The Council finds that the Applicant has met the minimum criteria for granting a PUD application. The Council has further concluded that it is appropriate for it to exercise its legislative discretion to grant the application.

The Council finds that the proposed PUD helps accomplish the coordinated, adjusted, and harmonious development of the Town and its environs in accordance with present and future needs and is located in a location suitable for its given existing and reasonably foreseeable development.

The Council further finds that the PUD is located in a location suitable for its given existing and reasonably foreseeable development and encourages appropriate and sustainable economic growth. The demand for housing in Easton outweighs the current supply. The PUD will enhance housing opportunities in the Town of Easton.

Based on the foregoing, the Town Council finds approval of the PUD to be in the public interest, subject to the conditions set forth below.

E. Conditions.

The following conditions are binding on the Applicant and any successor developer(s) of the land located within this PUD district:

1. To advance the Town's objectives related to making housing more affordable, the Developer shall establish a program for the community that offers closing assistance for individuals who are active military, law enforcement, firefighters, healthcare professionals, educators and/or social workers, whereby the developer pays the following closing costs associated with the purchase of a new home within the community, provided that the buyer(s) uses the developer's preferred lender: (i) cash contribution towards buyer's closing costs in an amount not less than 2% of the purchase price for the new home, and (ii) interest rate buy down of not less than one-quarter (0.25) of one (1) percentage point.

2. In furtherance of the Town's objectives for affordable housing, the Applicant shall pay a fee to the Town's Affordable Housing Fund in the amount of Three Thousand Dollars (\$3,000.00) per lot payable at the time of application for a building permit for each lot.

3. Given that the Town Council has agreed to waive the requirement for alleys in accordance with the ordinance amending the Subdivision Regulations effective simultaneously with the PUD Ordinance, the Town Council believes that widening the proposed street sections to a 60-foot wide right of way with 36 feet wide street section (typical cross section for residential sub-collector street) is more appropriate to provide some on-street parking.

4. The Applicant shall construct a pedestrian pathway along the north side of the residential collector street that is shown on the site plan. The Applicant shall also establish and designate, to the Town, an easement along the entire frontage of the Property along Matthewstown Road for a future pedestrian pathway to be designed and constructed in accordance with the Maryland State Highway Administration. The easement shall be established prior to any building permit being issued for the Property.

5. Subject to approval by Talbot County, the Developer shall construct a vehicular connection, in accordance with applicable Town and County standards, between the community and Swann Haven Road in the location shown on the site plan. Provided that approval from Talbot County has been obtained, the vehicular connection shall be built concurrent with the construction of other roadways within the community. If the approval from Talbot County has not been obtained prior to the construction of the other roadways in the community, then the Applicant shall be required to continue to keep a bond in place to cover the cost of construction of the improvements until such time as the approval from Talbot County has been obtained and the road connection constructed to the Town's satisfaction.

6. Developer shall plat a 60-foot right-of-way on the Property to provide for a future vehicular connection between the Property and the adjoining Parcel 186 on Talbot County Tax Map 26. The right-of-way shall be platted and dedicated to the Town simultaneously with the approval and recordation of the final plat for the Property, but the Applicant shall not be required to construct the road within the right-of-way.

7. The Town Council believes that the Applicant should provide a greater variety of home design and variation of architectural styles than what was provided with the PUD application. The specific elevations for the home designs shall be subject to the approval of the Easton Planning and Zoning Commission.

VOTING TO GRANT THE APPLICATION:

Alan I. Silverstein

Don Abbatiello

Ron E. Engle

Rev. Elmer Davis

VOTING TO DENY THE APPLICATION:

Megan J. M. Cook, President

ORDINANCE NO. 774

AN ORDINANCE OF THE TOWN OF EASTON AMENDING
SECTION 25-501(b)(2) OF THE TOWN OF EASTON SUBDIVISION
REGULATIONS RELATED TO THE REQUIREMENT TO INCLUDE
ALLEYS AS PART OF A NEW MAJOR SUBDIVISION

INTRODUCED BY _____

WHEREAS, the Town of Easton is authorized by the Land Use Article of the Maryland Annotated Code (the “Code”) to enact and administer subdivision regulations, which is Chapter 25 of the Easton Town Code;

WHEREAS, the Town Council wishes to amend the Subdivision Regulations related to the requirement to include alleys as part of a new major subdivision;

WHEREAS, by letter dated December 29, 2021, Paul Weber, the Chair of the Easton Planning and Zoning Commission transmitted the Commission’s recommendation to approve the proposed change with suggested revisions; and

WHEREAS, the Easton Town Council held a duly noticed public hearing regarding the amendment to the Subdivision Regulations on February 7, 2022.

NOW, THEREFORE, the Town of Easton hereby ordains:

Section 1. Section 25-501(b)(2) of the Town Code is hereby amended to read as follows:

2. A minimum of 60% of the lots created in a major subdivision shall be accessed via an alley. At the discretion of the Planning Commission, this requirement may be waived for subdivisions that propose too few lots to warrant the use of the alleys. *Notwithstanding the foregoing, the Town Council may waive or otherwise modify this requirement for a PUD subdivision that abuts an existing residential subdivision not served by alleys. A proposed PUD subdivision that abuts, or is directly across a right-of-way from an existing subdivision with alleys, shall include alleys.*

Language to be deleted is shown in ~~strikethrough~~ text

Language to be added is shown in ***bold italics***

Section 2. In accordance with Article II, Section 9 of the Easton Town Charter, this ordinance shall become effective on the later of twenty (20) calendar days after approval by the Mayor or passage of this ordinance by the Council over the Mayor's veto.

Silverstein -
Abbatiello -
Engle -
Davis -
Cook -

I hereby certify that the above Ordinance was passed by a yea and nay vote of the Council this _____ day of _____, 2022.

Megan J. M. Cook, Town Council President

Delivered to the Mayor by me this _____ day of _____, 2022.

Kathy M. Ruf, Town Clerk

APPROVED:

Date: _____, 2022

Robert C. Willey, Mayor

EFFECTIVE DATE: _____, 2022.

Ordinance No. 775

AN ORDINANCE OF THE TOWN OF EASTON AMENDING THE TOWN BUDGET FISCAL YEAR 2022 FOR COMPETITIVE WAGES, PERSONNEL RETENTION & RECRUITMENT AND INFLATION RATES

Introduced By: _____

WHEREAS, the Town Council passed Ordinance 761 an Ordinance of the Town of Easton establishing the Town Budget for Fiscal Year 2022 on June 7th 2021; and

WHEREAS, the Town Council passed Ordinance 768 an Ordinance of the Town of Easton amending the Town Budget for Fiscal Year 2022 for the American Rescue Plan Act on September 20th 2021; and

WHEREAS, the Town of Easton wishes to reduce Capital Projects included within the Town Budget and reallocated those funds to General Fund in the amount of \$302,311 to begin to address competitive wages, personnel retention-recruitment and inflation rates; therefore

SECTION 1. BE IT ENACTED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EASTON, that the budget for the twelve month period from July 1, 2021, as submitted by Mayor Robert C. Willey is amended as follows:

ESTIMATED REVENUE-GENERAL FUND

TAXES

Property Taxes

Real Property	\$ 12,259,551
Unincorporated Personal	\$ 25,000
Personal Property-Corporation	\$ 800,000
Railroads & Public Utilities	\$ 105,000
Discounts Allowed on Taxes	\$ (70,000)
Penalties and Interest	\$ 44,700

Income Taxes

Income Tax-State Shared	\$ 1,995,000
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Other Local Taxes

Admissions and Amusement	\$ 1,500
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State Shared Taxes

Franchise-Corp. Filing	\$ 750
Highway User	\$ 894,728

TOTAL TAXES

\$ 16,056,229

LICENSES & PERMITS

Business License & Permits

Trader's License-State Shared	\$ 60,000
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Other Licenses & Permits

Building Permits	\$ 273,500
Alteration Permits	\$ 246,000
Mechanical Permits	\$ 82,500
Plumbing Permits	\$ 40,000

Electrical Permits	\$ 66,200	
Sign Permits	\$ 12,800	
Use & Occupancy Permits	\$ 65,000	
Sidewalk Café Permits	\$ 300	
Rental Housing License	\$ 88,000	
Other License and Permits	\$ 1,000	
TOTAL LICENSES & PERMITS		\$ 935,300

REVENUE FROM OTHER GOVERNMENTS

Federal Grants	\$ 8,212,631	ARPA Funds Ordinance 768 increased by \$8,212,631
State Grants		
Police Protection	\$ 242,044	
Conservation and Critical Area	\$ 4,500	
Fire, Rescue and Ambulance	\$ 13,000	
Other State Grants	\$ 45,000	
County Shared Taxes		
Financial Corporations	\$ 5,723	
Hotel/Motel Tax	\$ 425,000	
Other County Grants	\$ -	
TOTAL REVENUE FROM OTHER GOVERNMENTS		\$ 8,947,898

SERVICE CHARGES

General Government		
Zoning & Subdivision	\$ 70,000	
Other General Government Service Charges	\$ 30,000	
Public Safety		
Crossing Guard Service	\$ 52,200	
Other Police Service	\$ 32,425	
Highway & Streets		
Street and Curb Repairs	\$ 20,000	
Public Parking Facilities	\$ 75,000	
Sanitation & Waste Removal		
Waste Collection & Disposal	\$ 1,202,275	
Recycling	\$ 464,465	
Other	\$ 16,500	
Recreation		
Recreation	\$ -	
Other Recreation	\$ 25,000	
Economic Development	\$ -	
TOTAL SERVICE CHARGES		\$ 1,987,865

FINES & FORFEITURES

Parking Fines	\$ 40,000	
Municipal Infractions	\$ -	
Inspection Violations	\$ 9,800	
TOTAL FINES & FORFEITURES		\$ 49,800

MISCELLANEOUS REVENUE

Interest Income	\$ 130,000
Investment Income	\$ -
Rents & Concessions	\$ 4,000
Contributions and Donations	\$ -
Payment in Lieu of Tax-EUC	\$ 2,322,000

Sale of Town Property	\$ 45,000	
Miscellaneous	\$ 5,000	
TOTAL MISCELLANEOUS REVENUE		\$ 2,506,000
INTERFUND TRANSFER		
Transfer In	\$ 2,171,450	
TOTAL INTERFUND TRANSFER		\$ 2,171,450
DEBT PROCEEDS		
Proceeds from Bond and Loans	\$ -	
TOTAL DEBT PROCEEDS		\$ -
TOTAL GENERAL FUND REVENUE		\$ 32,654,542
ESTIMATED EXPENDITURES-GENERAL FUND		
GENERAL GOVERNMENT		
Town Council	\$ 164,775	
Town Clerk	\$ 252,190	
Mayor	\$ 102,974	
Town Manager	\$ 729,110	
Financial Administration	\$ 1,218,849	
Planning and Zoning	\$ 624,707	
General Services Municipal Building	\$ 485,942	
TOTAL GENERAL GOVERNMENT		\$ 3,578,547
		Proposed Ordinance 775 would increase by \$69,339
PUBLIC SAFETY		
Police	\$ 7,859,702	
Traffic Control	\$ 48,276	
Fire Department	\$ 343,382	
Code Enforcement	\$ 650,355	
Rental Housing Inspection	\$ 220,766	
Town Engineering	\$ 972,343	
TOTAL PUBLIC SAFETY		\$ 10,094,824
		Proposed Ordinance 775 would increase by \$160,052
PUBLIC WORKS		
Public Works Administration	\$ 748,065	
Waste Collection	\$ 2,087,956	
Street, Road and Alley Maintenance	\$ 1,619,293	
Street, Road and Alley Construction	\$ 758,888	
TOTAL PUBLIC WORKS		\$ 5,214,202
		Proposed Ordinance 775 would increase by \$79,972
RECREATION		
Parks & Recreation Administration	\$ 507,151	
TOTAL RECREATION		\$ 507,151
		Proposed Ordinance 775 would increase by \$6,187
ECONOMIC DEVELOPMENT		
Economic Development	\$ 3,862,154	
TOTAL ECONOMIC DEVELOPMENT		\$ 3,862,154
		ARPA Funds Ordinance 768 increased by \$3,367,484
MISCELLANEOUS		
Miscellaneous	\$ 60,491	
Retirement & Pension	\$ 376,700	
Contingency	\$ -	
Liability & Other Insurance	\$ 246,755	

Appropriations to Others	\$ -	
TOTAL MISCELLANEOUS		\$ 683,946
DEBT SERVICE		
Principal	\$ 109,712	
Interest	\$ 24,431	
TOTAL DEBT SERVICE		\$ 134,143
INTERFUND TRANSFERS		
Transfer to Debt Service	\$ 1,025,484	
Transfer to Capital	\$ 7,554,091	
Transfer to Land Enterprise	\$ -	
TOTAL INTERFUND TRANSFERS		\$ 8,579,575
TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING USES		\$ 32,654,542

ESTIMATED REVENUE-CAPITAL FUND

INTERFUND TRANSFERS		
Transfer from Debt Service	\$ -	
Transfer from General Fund	\$ 7,554,091	
Transfer from Impact Fee	\$ -	
TOTAL INTERFUND TRANSFER		\$ 7,554,091
DEBT PROCEEDS		
Proceeds from Bond and Loans	\$ -	
TOTAL DEBT PROCEEDS		\$ -
TOTAL CAPITAL FUND REVENUE		\$ 7,554,091

ESTIMATED EXPENDITURES-CAPITAL FUND

GENERAL GOVERNMENT			
Town Council	\$ 40,000		
Town Clerk			
Mayor	\$ 25,000		
Town Manager	\$ 145,000		
Elections			
Financial Administration	\$ 5,200		
Planning and Zoning			
General Services Municipal Building	\$ 17,450		
TOTAL GENERAL GOVERNMENT		\$ 232,650	Proposed Ordinance 775 would decrease by \$65,550 from carry forward projects under Ordinance 763
PUBLIC SAFETY			
Police	\$ 136,115		
Traffic Control			
Fire Department	\$ 99,000		
Code Enforcement			
Rental Housing Inspection	\$ 35,000		
Traffic Engineering - Engineering	\$ 5,951,747		
TOTAL PUBLIC SAFETY		\$ 6,221,862	ARPA Funds Ordinance 768 increased by \$4,756,747 Proposed Ordinance 775 would decreased by \$250,000

PUBLIC WORKS

Public Works Administration
Sanitation
Street, Road and Alley Maintenance
Street, Road and Alley Construction

\$ 26,400
\$ 439,279
\$ 30,000
\$ 450,900

ARPA Funds
Ordinance 768
increased by
\$88,400

TOTAL PUBLIC WORKS

\$ 946,579

RECREATION

Parks & Recreation

\$ 153,000

TOTAL RECREATION

\$ 153,000

ECONOMIC DEVELOPMENT

Economic Development

\$ -

TOTAL ECONOMIC DEVELOPMENT

\$ -

TOTAL CAPITAL FUND EXPENDITURES

\$ 7,554,091

TOWN OF EASTON
CHECK REGISTER BY FUND

Prepared: 01/26/2022, 14:42:01
Program: GM179L

Selection Criteria:

From Date . . . : 12/31/2021
To Date . . . : 01/26/2022
or
From Period . . . :
To Period . . . :
Bank Code . . . : 00
Page Break by Fund: Y
Include Vendor No.: Y
Print Recap Only .: N

CHECK DATE	CHECK NUMBER	CHECK VENDOR	CHECK NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2022	641	2656	BLUE360 MEDIA LLC	IN2110088210	HANDBOOKS/EASTON POLICE	001-2020-520.30-54		6/2022 Total	3,122.25 3,122.25
01/05/2022	642	2228	FIRST STATE INSPECTION	247515	MONTHLY ELECTRICAL INSP	001-2210-522.30-34		6/2022 Total	3,083.33 3,083.33
01/05/2022	643	237	HOME PARAMOUNT PEST CON	5351525 5351562 5351633 5361313 5369389	MONTHLY PEST SVCS MONTHLY PEST SVCS MONTHLY PEST SVCS MONTHLY PEST SVCS MONTHLY PEST SVCS	001-1400-514.30-46 001-3010-530.30-46 001-6000-560.30-46 001-1400-514.30-46 001-1400-514.30-46	ED2201	6/2022 6/2022 6/2022 6/2022 6/2022 Total	33.00 38.00 36.00 33.00 70.00 210.00
01/05/2022	644	2963	NATIONAL HVAC SERVICE	SF-P14509 SF-P14536	EASTON PD COOLING TOWER EPD REPLACE HEAT PUMP	001-2010-520.30-46 001-2010-520.30-46		7/2022 7/2022 Total	2,825.00 3,475.00 6,300.00
01/11/2022	645	2689	AMAZON CAPITAL SERVICES	1H37-7CNU-MWQJ 1RK7-DCR7-796Q 1RK7-DCR7-796Q 1TWQ-FFDH-XDQ4 1TWQ-FFDH-XDQ4 177X-16XP-3LRR	MISCELLANEOUS PRODUCTS OFFICE SUPPLY,INKS,LEADS ELECTRONIC COMPONENTS MISCELLANEOUS PRODUCTS OFFICE SUPPLY,INKS,LEADS MISCELLANEOUS PRODUCTS	001-1065-510.30-52 001-1200-512.30-51 001-3040-530.30-52 001-1200-512.30-51 001-3010-530.30-51 001-1200-512.30-52		6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 Total	38.97 41.62 30.68 11.05 65.34 35.98 223.64
01/11/2022	646	98	APG MEDIA OF CHESAPEAKE	2970710	GARBAGE COLLECTION XMAS	001-3025-530.30-48		7/2022 Total	96.25 96.25
01/11/2022	647	59	BRAMBLE INC, DAVID A	30682	ASPHALT PATCH	001-3040-530.30-52		6/2022 Total	510.26 510.26
01/11/2022	648	810	CHESAPEAKE SUPPLY & EQU	35464	ROAD/HWY EQUIP EARTH,GRD	001-3040-530.30-56		7/2022 Total	244.20 244.20
01/11/2022	649	129	DEPENDABLE SSR LLC	1348 1348	DIRT DIRT	001-3045-530.30-52 001-4010-540.30-52	21-30 22-43	6/2022 6/2022 Total	172.05 8.50 180.55
01/11/2022	651	1000	EASTERN SHORE COFFEE &	254138 261068 262712		001-3010-530.30-52 001-3040-530.30-52 001-3040-530.30-52		7/2022 7/2022 7/2022 Total	8.95 15.70 64.80 89.45
01/11/2022	652	2593	EASTON TRUCK CENTER	52359AUP	AUTO & TRUCK MAINT. ITEMS	001-3040-530.30-56		7/2022 Total	177.42 177.42
01/11/2022	653	1509	EVIDENT INC	185156B	EVIDENCE SUPPLIES	001-2020-520.30-52		7/2022 Total	150.99 150.99
01/11/2022	654	179	EWING INC, PAUL T	470604 470768 470913 471207	STEEL TOE BOOTS FUEL,OIL,GREASE, & LUBES MISCELLANEOUS PRODUCTS	001-3025-530.30-37 001-3040-530.30-52 001-3040-530.30-52 001-3045-530.30-52		6/2022 6/2022 6/2022 7/2022	100.00 14.00 1,897.50 3,800.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	CHECK NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/11/2022	654	179	EWING INC, PAUL T	471232 471299 471361	ROAD/HWY MAT NONASPHALTIC	001-3045-530.30-52 001-4010-540.30-52 001-3045-530.30-52	22-48	6/2022 7/2022 7/2022 Total	76.00 2,352.00 65.00 8,304.50
01/11/2022	655	2094	GOV CONNECTION INC	72225185	COMPUTERS,DP & WORD PROC.	001-1310-513.30-51		6/2022 Total	241.80 241.80
01/11/2022	656	2571	HILYARD'S BUSINESS SOLU	INV197524	COPIER MAINT	001-1400-514.30-46		6/2022 Total	194.59 194.59
01/11/2022	657	239	HOPKINS SALES CO INC	436584 437108 437108	PAPER & PLASTIC-DISPOSABL PAPER & PLASTIC-DISPOSABL HOSP SURG ACCES & SUNDRIS	001-3040-530.30-52 001-1400-514.30-52 001-4010-540.30-52		6/2022 6/2022 6/2022 Total	89.99 274.27 55.41 419.67
01/11/2022	658	2609	IRVIN HAYES PLUMBING &	2765	REPAIRS LEAK/OLD PW	001-1400-514.30-46		7/2022 Total	381.25 381.25
01/11/2022	659	262	KEY ONE INC	115012		001-2010-520.30-52		7/2022 Total	42.50 42.50
01/11/2022	661	461	SPURRY'S TIRE SERVICE I	33763 34971	TIRES AND TUBES	001-3040-530.30-56 001-3025-530.30-56		6/2022 6/2022 Total	60.00 2,857.50 2,917.50
01/11/2022	662	481	SUTPHEN CORPORATION	40053179	MISC/EASTON FIRE DEPT	001-2110-521.30-56		7/2022 Total	93.60 93.60
01/19/2022	664	2603	AXON ENTERPRISE INC	INUS041652 INUS042466	POLICE EQUIPMENT & SUPPLY POLICE EQUIPMENT & SUPPLY	001-2020-520.30-52 001-2020-520.30-52		7/2022 7/2022 Total	2,930.80 1,310.40 4,241.20
01/19/2022	665	2060	BESTCO HARTFORD	011822	FEB 2022 INSURANCE	001-7020-570.10-23		7/2022 Total	11,338.60 11,338.60
01/19/2022	667	2500	CHESTER RIVER BEHAVIORA	121121 121721	SVCS/EASTON POLICE SVCS/EASTON POLICE	001-2010-520.30-31 001-2010-520.30-31		7/2022 7/2022 Total	400.00 400.00 800.00
01/19/2022	668	1224	DEAN'S JANITORIAL SERVI	19970 20020 20041 20041	JANITOR SVCS @ PARKS DEC JANITOR SVCS/PUB WKS DEC JANITOR SVCS DEC JANITOR SVCS	001-4010-540.30-34 001-3010-530.30-34 001-1400-514.30-34 001-6000-560.30-34	ED2201	7/2022 7/2022 7/2022 7/2022 Total	375.00 480.00 780.00 520.00 2,155.00
01/19/2022	669	180	EWING CONTRACTORS INC,	390	1/7/22 SNOW REMOVAL SVCS	001-3040-530.30-34		7/2022 Total	9,555.00 9,555.00
01/19/2022	670	2675	GROFF TRACTOR MID ATLAN	RSA047729-5	RENTAL EQUIPMENT	001-3045-530.30-34		7/2022 Total	3,020.00 3,020.00
01/19/2022	671	237	HOME PARAMOUNT PEST CON	5394823	PEST SVCS	001-1400-514.30-46		7/2022	33.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	CHECK NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/19/2022	671	237	HOME PARAMOUNT PEST CON	5394952 5404602	PEST SVCS PEST SVCS	001-6000-560.30-46 001-1400-514.30-46	ED2201	7/2022 7/2022 Total	36.00 33.00 102.00
01/19/2022	672	239	HOPKINS SALES CO INC	437854		001-2110-521.30-52		7/2022 Total	22.13 22.13
01/19/2022	673	239	HOPKINS SALES CO INC	437184 437287	PAPER & PLASTIC-DISPOSABL PAPER & PLASTIC-DISPOSABL	001-2010-520.30-52 001-2010-520.30-52		7/2022 7/2022 Total	556.56 198.84 755.40
01/19/2022	674	1397	J G PARKS & SON INC	426494	EQUIP. MAINT. AUTO,TRUCK	001-3040-530.30-46		7/2022 Total	568.61 568.61
01/19/2022	675	2268	MANSFIELD OIL COMPANY	729860 729860 729860 729860 729860 729860 729860 729860 729860 729860	12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE 12/1-15/21 FUEL USAGE	001-2010-520.30-55 001-2020-520.30-55 001-2040-520.30-55 001-2210-522.30-55 001-2220-522.30-55 001-2310-523.30-55 001-3010-530.30-55 001-3025-530.30-55 001-3040-530.30-55 001-3045-530.30-55 001-4010-540.30-55		7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 Total	254.56 2,700.70 412.00 218.09 40.12 446.93 576.87 4,392.36 3,586.03 428.20 134.78 13,190.64
01/19/2022	676	2963	NATIONAL HVAC SERVICE	SRVCE113090	QUARTERLY SVC/EASTON PD	001-2010-520.30-46		7/2022 Total	3,393.75 3,393.75
01/19/2022	677	1641	PRECISION PRINTING & EM	12303	MISC/EASTON POLICE	001-2010-520.30-49	PD1001	7/2022 Total	1,492.60 1,492.60
01/19/2022	678	2216	QUADIEN'T LEASING USA IN	N9208789		001-2010-520.30-46		7/2022 Total	158.97 158.97
01/19/2022	679	413	R E MICHEL CO LLC	43734300 44459400		001-3010-530.30-52 001-6000-560.30-52		7/2022 7/2022 Total	93.12 21.06 114.18
01/19/2022	680	1029	SHORE JANITORIAL SERVICE	0079	DEC JANITOR SVC/POLICE	001-2010-520.30-50		7/2022 Total	3,200.00 3,200.00
01/19/2022	681	461	SPURRY'S TIRE SERVICE I	35083	TIRES/DODGE TRK/EASTON PD	001-2020-520.30-56		7/2022 Total	1,155.08 1,155.08
01/19/2022	682	2122	TRI SUPPLY & EQUIPMENT	755253-0001	ROAD/HWY MAT NONASPHALTIC	001-3045-530.30-52		7/2022 Total	1,785.20 1,785.20
01/26/2022	683	98	APG MEDIA OF CHESAPEAKE	2970995 2973228 2973445	ELLIOTT RD APARTMENT PLANNING COMM AGENDA MLK GARBAGE COLLECTION	001-1050-510.30-48 001-1310-513.30-48 001-3025-530.30-48		7/2022 7/2022 7/2022 Total	280.00 170.63 78.75 529.38

CHECK DATE	CHECK NUMBER	VENDOR	NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/26/2022	685	1805	BAY COUNTRY SECURITY	IN 67497	1 YR SVC/PUBLIC WKD BLDG	001-3010-530.30-46		7/2022 Total	360.00 360.00
01/26/2022	686	45	BAY IMPRINT	2027967	CLOTHING & APPAREL	001-1060-510.10-26		7/2022 Total	97.00 97.00
01/26/2022	687	2314	BOOMERSHINE CONSULTING	081821 091621	OPEB - GASB 74/75 OPEB - VALUATION	001-7030-570.30-45 001-7030-570.30-45		7/2022 7/2022 Total	2,471.00 3,550.25 6,021.25
01/26/2022	688	1523	DODGE OVERHEAD DOOR INC	4167	ENGINE BAY DOOR REPAIR	001-2110-521.30-46		7/2022 Total	157.70 157.70
01/26/2022	689	248	INT'L ASSOC OF CHIEFS O	012022	MEMBER DUES/G PAUGH	001-2010-520.30-54		7/2022 Total	190.00 190.00
01/26/2022	690	269	LASER LETTERS, INC	66460	MISCELLANEOUS PRODUCTS	001-2010-520.30-51		7/2022 Total	243.52 243.52
01/26/2022	691	2374	NELSON'S AUTO BODY CONC	153299	REPAIR POLICE VEHICLE	001-2020-520.30-56		7/2022 Total	369.27 369.27
01/26/2022	692	389	PIERSON COMFORT GROUP L	QB00264	SERVICES	001-4010-540.30-44		7/2022 Total	157.00 157.00
01/05/2022	79584	2292	A-1 SANITATION SERVICE	378882		001-2020-520.30-44		6/2022 Total	99.70 99.70
01/05/2022	79585	1603	CINTAS FIRST AID & SAFE	5087829322 5087829322	1ST AID SUPPLIES 1ST AID SUPPLIES	001-3025-530.30-52 001-3040-530.30-52		6/2022 6/2022 Total	88.42 88.41 176.83
01/05/2022	79586	1603	CINTAS FIRST AID & SAFE	5087645729	SUPPLIES/EASTON POLICE	001-2010-520.30-52		6/2022 Total	145.96 145.96
01/05/2022	79587	170	EASTON UTILITIES	121621 121621 121621 121621 122121 122121		001-2010-520.30-43 001-2310-523.30-43 001-3010-530.30-43 001-4010-540.30-43 001-6000-560.30-43 001-2110-521.30-43 001-3010-530.30-43		6/2022 6/2022 6/2022 6/2022 ED2201 6/2022 6/2022 6/2022 Total	32.06 263.11 1,614.00 166.58 654.15 2,745.29 112.65 5,587.84
01/05/2022	79588	2092	FEEDWATER TREATMENT SYS	71070	YEARLY WTR TREATMENT SVC	001-2010-520.30-46		6/2022 Total	3,227.00 3,227.00
01/05/2022	79589	2322	FINK WHITTEN & ASSOCIAT	12-4022 12-4023 12-4024 12-4025	PLAT REVIEW PLAT REVIEW PLAT REVIEW PLAT REVIEW	001-2310-523.30-31 001-2310-523.30-31 001-2310-523.30-31 001-2310-523.30-31		6/2022 6/2022 6/2022 6/2022 Total	200.00 250.00 200.00 250.00 900.00

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01/05/2022	79590	2720	JOHNSON CONTROLS	FIRE P 88368107	REPAIR SVCS	001-2010-520.30-46		6/2022 Total	300.00 300.00
01/05/2022	79593	1177	MARYLAND CHIEFS OF POLI	4995	MEMBERSHIP DUES/G WRIGHT	001-2010-520.30-54		6/2022 Total	150.00 150.00
01/05/2022	79594	1501	MAXWELL III, HOWARD S	122921	REIMB. LUNCH/TRAINING	001-2020-520.30-40		6/2022 Total	73.54 73.54
01/05/2022	79595	2533	MCI	121121 121921		001-2010-520.30-41 001-2010-520.30-41		6/2022 6/2022 Total	34.41 34.60 69.01
01/05/2022	79596	1620	MERRICK, JOSHUA D	122921	REIMB. LUNCH/TRAINING	001-2020-520.30-40		6/2022 Total	74.56 74.56
01/05/2022	79597	372	P & M HYDRAULICS INC	32239	HARDWARE,AND ALLIED ITEMS	001-3040-530.30-56		6/2022 Total	1,258.05 1,258.05
01/05/2022	79598	2251	VERIZON	121321 121321A 121321A 121321A 121321A 121321A 121321A 121321A 121321A 121321A 121321A		001-2110-521.30-41 001-1010-510.30-41 001-1050-510.30-41 001-1060-510.30-41 001-1065-510.30-41 001-1200-512.30-41 001-1310-513.30-41 001-2210-522.30-41 001-2220-522.30-41 001-2310-523.30-41 001-3010-530.30-41 001-4010-540.30-41		6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 Total	982.50 5.66 12.73 10.74 22.68 30.63 22.68 30.63 22.68 30.63 198.88 9.86 1,380.30
01/05/2022	79599	2251	VERIZON	121321 121521 121521A		001-2010-520.30-41 001-2010-520.30-41 001-2010-520.30-41		6/2022 6/2022 6/2022 Total	986.70 97.97 45.45 1,130.12
01/05/2022	79600	2423	VERIZON BUSINESS	62758135		001-2010-520.30-41		6/2022 Total	41.63 41.63
01/05/2022	79601	714	VERIZON WIRELESS	9895455172 9895455172 9895455172 9895455172 9895455172 9895455172 9895455172 9895455172 9895455172		001-1010-510.30-41 001-1060-510.30-41 001-1065-510.30-41 001-1310-513.30-41 001-1400-514.30-41 001-2210-522.30-41 001-2310-523.30-41 001-3010-530.30-41 001-4010-540.30-41		6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 6/2022 Total	158.45 55.21 1,177.87 59.77 79.54 55.21 267.35 629.06 185.77 2,668.23
01/05/2022	79602	515	WALMART	03151		001-2010-520.30-52		6/2022	18.94

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01/05/2022	79603	1220	XEROX CORPORATION	015057517		001-2010-520.30-46		Total	18.94
								6/2022 Total	14.45 14.45
01/11/2022	79604	2657	AS GREEN AS IT GETS LLC	2572	WINTERIZE IRRIGATION/NEP	001-4010-540.30-34		7/2022 Total	550.00 550.00
01/11/2022	79605	2921	CANON FINANCIAL SERVICE	27859847		001-2010-520.30-46		6/2022 Total	137.08 137.08
01/11/2022	79606	2836	CARIO, KODY	121421	REIMB. LABELS	001-2310-523.30-52	22-43	7/2022 Total	59.99 59.99
01/11/2022	79607	1929	CONSUMER PROTECTION DIV	010722 010722A	NOV '21 HOME BLDG FUND DEC '21 HOME BLDG FUND	001-0000-201.03-00 001-0000-201.03-00		7/2022 7/2022 Total	100.00 100.00 200.00
01/11/2022	79608	9999999	CORELOGIC	000101082	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	414.44 414.44
01/11/2022	79609	9999999	CORELOGIC	000102560	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	482.82 482.82
01/11/2022	79610	9999999	CORELOGIC	000103626	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	814.58 814.58
01/11/2022	79611	9999999	CORELOGIC	000105004	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	568.62 568.62
01/11/2022	79612	9999999	CORELOGIC	000105090	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	599.82 599.82
01/11/2022	79613	9999999	CORELOGIC	000105964	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	666.12 666.12
01/11/2022	79614	9999999	CORELOGIC	000106940	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	560.56 560.56
01/11/2022	79615	9999999	CORELOGIC	000110984	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	585.00 585.00
01/11/2022	79616	9999999	CORELOGIC	000116814	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	565.76 565.76
01/11/2022	79617	9999999	CORELOGIC	000118106	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	613.08 613.08
01/11/2022	79618	9999999	CORELOGIC	000200064	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	772.46 772.46
01/11/2022	79619	2134	COXON, MEGAN M	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022 Total	200.00 200.00

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01/11/2022	79620	2833	DELAWARE DEPT. OF TRANS	I-4297221	TOLL	001-2310-523.30-49		7/2022 Total	11.20 11.20
01/11/2022	79621	2975	DELAWARE ELEVATOR SERVI	343618		001-1400-514.30-46		7/2022 Total	118.00 118.00
01/11/2022	79623	994	DICARLO PRECISION INSTR	0499201-IN	DRONE/ENGINEERING DEPT	001-2310-523.30-35		7/2022 Total	2,003.00 2,003.00
01/11/2022	79624	170	EASTON UTILITIES	122121		001-1010-510.30-41		7/2022	67.04
				122121		001-1050-510.30-41		7/2022	89.39
				122121		001-1060-510.30-41		7/2022	111.73
				122121		001-1065-510.30-41		7/2022	268.16
				122121		001-1200-512.30-41		7/2022	357.55
				122121		001-1310-513.30-41		7/2022	178.77
				122121		001-1400-514.30-43		7/2022	2,496.23
				122121		001-2210-522.30-41		7/2022	268.16
				122121		001-2220-522.30-41		7/2022	134.08
				122121		001-2310-523.30-41		7/2022	268.16
				122121		001-3010-530.30-41		7/2022	268.16
				122121		001-3010-530.30-43		7/2022	1,995.25
				122121		001-3040-530.30-43		7/2022	10,757.72
				122121		001-4010-540.30-41		7/2022	67.04
				122121		001-4010-540.30-43		7/2022	522.65
				122121		001-6000-560.30-41	ED2201	7/2022 Total	156.43 18,006.52
01/11/2022	79625	9999999	GLVG INC	000202468	TAX REFUNDS	001-0000-201.00-00		7/2022 Total	46.92 46.92
01/11/2022	79626	1864	HANSON, HEATHER L	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022 Total	200.00 200.00
01/11/2022	79627	2031	HENCKEL, FREDERICK	010322 010721	JAN 3 SNOW REMOVAL SVCS JAN 7 SNOW REMOVAL SVCS	001-3040-530.30-34 001-3040-530.30-34		7/2022 7/2022 Total	342.09 146.61 488.70
01/11/2022	79628	900	HUGHES, BRADLEY T	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022 Total	200.00 200.00
01/11/2022	79629	1895	KEILLNER, JENNIFER M	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022 Total	200.00 200.00
01/11/2022	79630	264	KNOX & SON INC., JAMES	30070	WINTERIZE PARKS	001-4010-540.30-46		7/2022 Total	422.50 422.50
01/11/2022	79631	2916	KOWATSU AMERICA CORP	P62512 P64153 P66727		001-3040-530.30-56 001-3040-530.30-56 001-3040-530.30-56		7/2022 7/2022 7/2022 Total	335.19 130.59 515.35 981.13
01/11/2022	79635	278	LOWE'S	01010 01094	HARDWARE, AND ALLIED ITEMS ROAD/HWY MAT NONASPHALTIC	001-3040-530.30-52 001-3040-530.30-52		6/2022 6/2022	125.67 4.55

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01/11/2022	79635	278	LOWE'S	01196	LUMBER& RELATED PRODUCTS	001-3040-530.30-52		6/2022	56.04
				01239		001-1400-514.30-52	20-04	6/2022	17.63
				01270		001-3040-530.30-52		6/2022	37.21
				01313	HARDWARE, AND ALLIED ITEMS	001-3045-530.30-52		6/2022	182.01
				01323		001-3040-530.30-52		6/2022	263.65
				01377	HARDWARE, AND ALLIED ITEMS	001-3045-530.30-52		6/2022	16.63
				01690		001-3040-530.30-52		7/2022	270.50
				01774		001-1400-514.30-52	20-04	6/2022	29.28
				01793	HARDWARE, AND ALLIED ITEMS	001-3045-530.30-52		7/2022	14.19
				02132		001-1400-514.30-52	20-04	6/2022	98.81
				02354		001-1400-514.30-50		6/2022	107.11
				02382	HARDWARE, AND ALLIED ITEMS	001-3040-530.30-52		6/2022	56.57
				02567		001-1400-514.30-52	20-04	6/2022	10.15
				02578	HARDWARE, AND ALLIED ITEMS	001-3040-530.30-56		6/2022	9.08
				02704		001-3040-530.30-52		6/2022	31.81
				02791	ROAD/HWY MAT NONASPHALTIC	001-3040-530.30-52		6/2022	8.71
				02865	HARDWARE, AND ALLIED ITEMS	001-3045-530.30-52		6/2022	111.03
				02935		001-3040-530.30-52		6/2022	52.13
				02999		001-1400-514.30-50		6/2022	13.57
01/11/2022				08702		001-1400-514.30-50		6/2022	11.92
				10069		001-3040-530.30-52		6/2022	56.96
				18332		001-1400-514.30-52	20-04	6/2022	20.13
				37454	LUMBER& RELATED PRODUCTS	001-3040-530.30-52		6/2022	116.53
				37816		001-1400-514.30-50		6/2022	379.05
							Total		2,060.66
	79636	9999999	MARWIN LEWIS	MARWIN LEWIS	REIMB. STEEL TOE BOOTS	001-3025-530.30-37		7/2022	100.00
							Total		100.00
	79637	366	MIDWAY AUTO PARTS SERVI	214594	AUTO & TRUCK MAINT. ITEMS	001-3025-530.30-56		6/2022	85.80
							Total		85.80
01/11/2022	79639	2642	MOTOROLA SOLUTIONS INC	606427	RAZBERRI/TRAIN STAT.	001-1400-514.30-46		7/2022	490.00
							Total		490.00
01/11/2022	79640	9999999	OLD REPUBLIC NATIONAL T	000112584	TAX REFUNDS	001-0000-201.00-00		7/2022	887.12
							Total		887.12
01/11/2022	79641	2351	OPTUM BANK	010722		001-0000-217.21-00		7/2022	1,048.78
				122421		001-0000-217.21-00		7/2022	1,048.78
				123121		001-0000-217.21-00		7/2022	1,048.78
							Total		3,146.34
01/11/2022	79642	1276	ORELLANA, MILTON	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022	200.00
							Total		200.00
01/11/2022	79643	1856	POSTAL SUITES PLUS	505332	PRINTS	001-4010-540.30-52	22-43	6/2022	79.75
							Total		79.75
01/11/2022	79644	2901	QUADIENT FINANCE USA IN	122121	POSTAGE	001-1400-514.30-41		7/2022	500.00
							Total		500.00
01/11/2022	79645	825	R C HOLLOWAY CO	468523	AUTO & TRUCK MAINT. ITEMS	001-3010-530.30-56		6/2022	122.32

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01/11/2022	79657	3066	TUCKAHOE GUNWORKS/HYDRO	946	MISC/EASTON POLICE	001-2010-520.30-58		7/2022 Total	250.00 250.00
01/11/2022	79658	2614	UNIFIRST CORPORATION	1872735	PUBLIC WORKS UNIFORMS	001-2310-523.30-36		6/2022	15.82
				1872735	PUBLIC WORKS UNIFORMS	001-3010-530.30-36		6/2022	29.48
				1872736	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		6/2022	14.91
				1872737	PUBLIC WORKS UNIFORMS	001-2310-523.30-36		6/2022	3.22
				1872738	PUBLIC WORKS UNIFORMS	001-3010-530.30-36		6/2022	28.56
				1872738	PUBLIC WORKS UNIFORMS	001-3010-530.30-46		6/2022	8.00
				1872738	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		6/2022	18.01
				1872739	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		6/2022	59.01
				1872739	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		6/2022	147.38
				1872739	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		6/2022	90.84
				1872740	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		6/2022 Total	125.94 541.17
01/11/2022	79659	2371	WESTERFIELD, CHRISTOPHE	010622	6 MO DET CLOTHING MAINT	001-2040-520.30-36		7/2022 Total	200.00 200.00
01/11/2022	79660	2980	WHITTINGTON, MELISSA	050421	5/4/21 ELECTION JUDGE SVC	001-1150-511.30-49		7/2022 Total	150.00 150.00
01/19/2022	79661	2957	ARK SYSTEMS INC	270760	DATA PROC SERV &SOFTWARE	001-2010-520.30-46		7/2022 Total	2,702.00 2,702.00
01/19/2022	79662	1972	AUTOZONE INC	1835308449	AUTO & TRUCK MAINT. ITEMS	001-3040-530.30-56		7/2022 Total	14.48 14.48
01/19/2022	79663	2383	BROWN, FRANKLIN O	011522	1/15 TYBL REFEREE SVC	001-4010-540.30-34	PK0704	7/2022 Total	210.00 210.00
01/19/2022	79664	1059	CHOPTANK ELECTRIC COOPE	010422	ST LIGHTS/EASTON CLUB E	001-3040-530.30-43		7/2022 Total	881.00 881.00
01/19/2022	79665	2735	CHOPTANK SUPPLY INC	430473	HAND TOOLS ,POW&NON POWER	001-3040-530.30-46		7/2022	119.88
				430717	HAND TOOLS ,POW&NON POWER	001-3040-530.30-35		7/2022	1,399.99
				431360		001-3040-530.30-52		7/2022	657.96
				431642		001-3040-530.30-52		7/2022	51.00-
				434015	AUTO & TRUCK MAINT. ITEMS	001-3045-530.30-52		7/2022	59.49
				434083	LAWN MAINTENANCE EQUIP	001-3040-530.30-52		7/2022 Total	690.44 2,876.76
01/19/2022	79666	2760	COOK, DORSEY D	011522	1/15 TYBL REFEREE SVC	001-4010-540.30-34	PK0704	7/2022 Total	175.00 175.00
01/19/2022	79667	2874	CUSTIS JR, WILLIAM L	011522	1/15 TYBL REFEREE SVC	001-4010-540.30-34	PK0704	7/2022 Total	210.00 210.00
01/19/2022	79668	2189	DPC EMERGENCY EQUIPMENT	212000	MISC/FIRE DEPT	001-2110-521.30-56		7/2022 Total	138.53 138.53
01/19/2022	79669	191	DPSCS- - ITCD	AB1-12-324 AB1-12-324	SVCS/EASTON POLICE SVCS/EASTON POLICE	001-2010-520.30-46 001-2020-520.30-46		7/2022 7/2022	7.00 35.00

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01/19/2022	79670	2680	EASTERN SHORE AUTO PART	452549	AUTO & TRUCK MAINT. ITEMS AUTO SHOP EQUIPMENT & SUP AUTO & TRUCK MAINT. ITEMS AUTO & TRUCK MAINT. ITEMS AUTO & TRUCK MAINT. ITEMS AUTO & TRUCK MAINT. ITEMS	001-2020-520.30-56		Total	42.00
				452814		001-3025-530.30-56		7/2022	135.35
				453861		001-3025-530.30-56		7/2022	22.47
				453867		001-3025-530.30-56		7/2022	478.48
				455066		001-3040-530.30-56		7/2022	16.95
				455137		001-3025-530.30-56		7/2022	23.94
				455143		001-3040-530.30-56		7/2022	81.32
								7/2022	379.10
								Total	1,137.61
01/19/2022	79671	2680	EASTERN SHORE AUTO PART	454271	HARDWARE,AND ALLIED ITEMS HAND TOOLS ,POW&NON POWER HARDWARE,AND ALLIED ITEMS FASTENERS, FASTENING DEVS HARDWARE,AND ALLIED ITEMS HARDWARE,AND ALLIED ITEMS	001-2110-521.30-56		7/2022	261.90
								Total	261.90
01/19/2022	79672	162	EASTON HARDWARE INC	106785		001-3040-530.30-52		7/2022	.98
				107608		001-3040-530.30-52		7/2022	34.20
				108310		001-3040-530.30-56		7/2022	40.29
				109147		001-3040-530.30-52		7/2022	6.12
				109158	FASTENERS, FASTENING DEVS HARDWARE,AND ALLIED ITEMS HARDWARE,AND ALLIED ITEMS FASTENERS, FASTENING DEVS HARDWARE,AND ALLIED ITEMS FASTENERS, FASTENING DEVS	001-1400-514.30-52		7/2022	5.64
				109210		001-3025-530.30-56		7/2022	31.68
				109358		001-3025-530.30-56		7/2022	8.10
				109490		001-3040-530.30-52		7/2022	11.61
				109764		001-3040-530.30-52		7/2022	115.17
				109783		001-3040-530.30-56		7/2022	12.96
				110475	AUTO BODIES & ACCESSORIES HAND TOOLS ,POW&NON POWER	001-3040-530.30-56		7/2022	6.05
				111611		001-3040-530.30-52		7/2022	97.20
								Total	370.00
01/19/2022	79673	170	EASTON UTILITIES	122121		001-2010-520.30-41		7/2022	1,925.06
				122121		001-2010-520.30-43		7/2022	5,587.56
				122821		001-1400-514.30-43		7/2022	162.41
								Total	7,675.03
01/19/2022	79674	2848	ENTERPRISE FM TRUST	FBN4371144	PUB WKS VEHICLE LEASES	001-3010-530.30-44		7/2022	6,171.05
								Total	6,171.05
01/19/2022	79675	2403	ESAM	2403	LEGISLATIVE DINNER MTG	001-1010-510.30-39		7/2022	65.00
								Total	65.00
01/19/2022	79676	1864	HANSON, HEATHER L	011322	COLLEGE CLASS	001-2040-520.30-33		7/2022	1,926.00
								Total	1,926.00
01/19/2022	79677	226	HEALTH ENHANCEMENT CENT	56334	SERVICES	001-3025-530.30-31		7/2022	69.00
				56334	SERVICES	001-3045-530.30-31		7/2022	69.00
				56400	SERVICES	001-1400-514.30-31		7/2022	42.00
				56400	SERVICES	001-3025-530.30-31		7/2022	89.00
				56400	SERVICES	001-4010-540.30-31		7/2022	47.00
								Total	316.00
01/19/2022	79678	2063	HERTRICH FORD OF EASTON	5044554		001-2020-520.30-56		7/2022	42.61
								Total	42.61
01/19/2022	79679	2720	JOHNSON CONTROLS FIRE P	88232433	SVC/EASTON POLICE	001-2010-520.30-50		7/2022	1,979.78

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01/19/2022	79680	2648	KEY RISK	2683157	FEB 2022 WORKERS COMP	001-1010-510.10-24		Total	1,979.78
				2683157	FEB 2022 WORKERS COMP	001-1050-510.10-24		7/2022	6.55
				2683157	FEB 2022 WORKERS COMP	001-1060-510.10-24		7/2022	34.59
				2683157	FEB 2022 WORKERS COMP	001-1065-510.10-24		7/2022	2.14
				2683157	FEB 2022 WORKERS COMP	001-1200-512.10-24		7/2022	108.94
				2683157	FEB 2022 WORKERS COMP	001-1310-513.10-24		7/2022	176.35
				2683157	FEB 2022 WORKERS COMP	001-1400-514.10-24		7/2022	1,162.54
				2683157	FEB 2022 WORKERS COMP	001-2010-520.10-24		7/2022	723.46
				2683157	FEB 2022 WORKERS COMP	001-2020-520.10-24		7/2022	1,879.80
				2683157	FEB 2022 WORKERS COMP	001-2030-520.10-24		7/2022	8,773.57
				2683157	FEB 2022 WORKERS COMP	001-2040-520.10-24		7/2022	138.06
				2683157	FEB 2022 WORKERS COMP	001-2110-521.10-24		7/2022	4,210.48
				2683157	FEB 2022 WORKERS COMP	001-2210-522.10-24		7/2022	2,309.62
				2683157	FEB 2022 WORKERS COMP	001-2220-522.10-24		7/2022	849.52
				2683157	FEB 2022 WORKERS COMP	001-2310-523.10-24		7/2022	394.47
				2683157	FEB 2022 WORKERS COMP	001-3010-530.10-24		7/2022	1,610.37
				2683157	FEB 2022 WORKERS COMP	001-3025-530.10-24		7/2022	1,291.47
				2683157	FEB 2022 WORKERS COMP	001-3040-530.10-24		7/2022	1,516.21
				2683157	FEB 2022 WORKERS COMP	001-3045-530.10-24		7/2022	2,168.11
				2683157	FEB 2022 WORKERS COMP	001-4010-540.10-24		7/2022	1,483.98
				2683157	FEB 2022 WORKERS COMP			7/2022	659.38
								Total	29,499.61
01/19/2022	79681	2561	KONICA MINOLTA BUSINESS	9008277107	COPIER MAINT	001-1065-510.30-46		7/2022	5.76
				9008277107	COPIER MAINT	001-1200-512.30-46		7/2022	57.93
				9008277107	COPIER MAINT	001-1310-513.30-46		7/2022	20.72
								Total	84.41
01/19/2022	79683	322	MARYLAND ENVIRONMENTAL	333000	WASTE SVCS	001-3025-530.30-34		7/2022	29,013.48
								Total	29,013.48
01/19/2022	79684	2468	MD POLICE SUPPLY LLC	20768	MISC/EASTON POLICE	001-2010-520.30-58		7/2022	143.57
				20918	MISC/EASTON POLICE	001-2010-520.30-37		7/2022	60.45
								Total	204.02
01/19/2022	79685	327	MEINTZER PETROLEUM INC	123121	DEC FIRE DEPT FUEL	001-2110-521.30-55		7/2022	500.53
								Total	500.53
01/19/2022	79686	2379	MIDATLANTIC TIRE PROS	72177	POLICE VEHICLE TIRE SVCS	001-2020-520.30-56		7/2022	179.73
				72232	POLICE VEHICLE TIRE SVCS	001-2020-520.30-56		7/2022	297.82
				72478	POLICE VEHICLE TIRE SVCS	001-2020-520.30-56		7/2022	179.73
								Total	657.28
01/19/2022	79687	1760	NEWCOMB, TREVOR B	123121	REIMB. MILEAGE	001-1400-514.30-40		7/2022	113.68
								Total	113.68
01/19/2022	79688	2351	OPTUM BANK	011422		001-0000-217.21-00		7/2022	1,048.78
								Total	1,048.78
01/19/2022	79689	375	PAPER PEOPLE, THE	81700	OFFICE SUPPLIES, GENERAL	001-1200-512.30-47		7/2022	653.70
								Total	653.70

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01/19/2022	79690	2461	PETERBILT STORE - DELAW	15P186211 15P186300 15P186486 15P186666 15P186781	AUTO & TRUCK MAINT. ITEMS AUTO & TRUCK ACCESSORIES	001-3025-530.30-56 001-3025-530.30-56 001-3025-530.30-56 001-3025-530.30-56 001-3025-530.30-56		7/2022 7/2022 7/2022 7/2022 7/2022 Total	6,926.47 5,197.60- 159.58 278.85- 1,518.78 3,128.38
01/19/2022	79691	3005	RELIABLE CONCRETE SERVI	1077	CONCRETE WK/WASHINGTON ST	001-3040-530.30-34		7/2022 Total	4,880.00 4,880.00
01/19/2022	79692	550	RIO DEL MAR ENTERPRISES	153570-IN 153574-IN	HARDWARE,AND ALLIED ITEMS HAND TOOLS , POW&NON POWER	001-3040-530.30-52 001-3040-530.30-52		7/2022 7/2022 Total	172.10 607.99 780.09
01/19/2022	79694	1390	SUPERION LLC	342256	DEC '21 CREDIT CARD SVCS	001-1200-512.30-46		7/2022 Total	150.00 150.00
01/19/2022	79695	486	TALBOT COUNTY CHAMBER O	69997	R ENGLE/TOYS TOTS LUNCH	001-1010-510.30-39		7/2022 Total	35.00 35.00
01/19/2022	79696	2998	TALBOT COUNTY MARYLAND	22-5013 22-5013 22-5013 22-5013 22-5036	DEC SVCS/REPURPOSING CTR DEC SVCS/REPURPOSING CTR DEC SVCS/REPURPOSING CTR DEC SVCS/REPURPOSING CTR DEC SVCS REPURPOSING CTR	001-3025-530.30-52 001-3040-530.30-52 001-3045-530.30-52 001-4010-540.30-52 001-3045-530.30-52	22-43	7/2022 7/2022 7/2022 7/2022 7/2022 Total	880.00 300.00 780.00 140.00 20.00 2,120.00
01/19/2022	79698	2263	TRACTOR SUPPLY CREDIT P	339090 718285 720941		001-2020-520.30-49 001-2020-520.30-49 001-2020-520.30-49		7/2022 7/2022 7/2022 Total	67.99 67.99 99.98 235.96
01/19/2022	79699	726	TRANS UNION LLC	12106584	SVCS/EASTON POLICE	001-2010-520.30-31		7/2022 Total	105.00 105.00
01/19/2022	79700	2583	TURNER TRUCK & TRAILER	17514	MISC/EASTON FIRE DEPT	001-2110-521.30-56		7/2022 Total	354.50 354.50
01/19/2022	79701	2614	UNIFIRST CORPORATION	1859390 1859390 1873834 1873834 1873835 1873836 1873837 1873837 1873838 1873838 1873839 1874954 1874954	PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS PUBLIC WORKS UNIFORMS	001-3040-530.30-36 001-3045-530.30-36 001-2310-523.30-36 001-3010-530.30-36 001-3040-530.30-36 001-2310-523.30-36 001-3010-530.30-36 001-3010-530.30-46 001-3045-530.30-36 001-3025-530.30-36 001-3040-530.30-36 001-3045-530.30-36 001-3025-530.30-36 001-2310-523.30-36 001-3010-530.30-36		7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022	222.20- 222.20- 15.82 29.48 14.91 3.22 28.56 8.00 18.01 59.01 147.38 90.84 125.94 15.82 29.48

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01/19/2022	79701	2614	UNIFIRST CORPORATION	1874955	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		7/2022	14.91
				1874956	PUBLIC WORKS UNIFORMS	001-2310-523.30-36		7/2022	3.22
				1874957	PUBLIC WORKS UNIFORMS	001-3010-530.30-36		7/2022	28.56
				1874957	PUBLIC WORKS UNIFORMS	001-3010-530.30-46		7/2022	8.00
				1874957	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		7/2022	18.01
				1874958	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		7/2022	59.01
				1874958	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		7/2022	147.38
				1874958	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		7/2022	90.84
				1874959	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		7/2022	125.94
								Total	637.94
01/19/2022	79702	2251	VERIZON	010122		001-1200-512.30-41		7/2022	194.90
				010122		001-2010-520.30-41		7/2022	64.31
				010122		001-2210-522.30-41		7/2022	71.10
				010122		001-3010-530.30-41		7/2022	61.98
								Total	392.29
01/19/2022	79703	2536	VFIS	74296125	INSURANCE/FIRE DEPT	001-2110-521.30-38		7/2022	8,130.00
								Total	8,130.00
01/26/2022	79705	2383	BROWN, FRANKLIN O	012222	1/22 TYBL REFEREE SVC	001-4010-540.30-34	PK0704	7/2022	210.00
								Total	210.00
01/26/2022	79706	9999999	BRUCE P DOERR	BRUCE DOERR	REIMB/MAILBOX REPAIRS	001-3040-530.30-52		7/2022	41.60
								Total	41.60
01/26/2022	79707	3067	DEAL, TIMOTHY L	012222	1/22 TYBL REFEREE SVC	001-4010-540.30-34	PK0704	7/2022	175.00
								Total	175.00
01/26/2022	79708	3006	DELMARVA DOCUMENT SOLUT	INV5376	COPIER MAINT	001-2210-522.30-46		7/2022	6.00
								Total	6.00
01/26/2022	79709	721	DICKERSON, MICHAEL J	012022	REIMB. CDL RENEWAL	001-3010-530.30-49		7/2022	20.00
								Total	20.00
01/26/2022	79710	144	DUVALL BROTHERS INC	012022	REFUND/BOND PYMT - DEMO	001-0000-341.04-00		7/2022	2,500.00
								Total	2,500.00
01/26/2022	79711	9999999	EASTERN SHORE COMMUNITY	000202767	TAX REFUNDS	001-0000-201.00-00		7/2022	225.03
								Total	225.03
01/26/2022	79712	2369	EASTON ECONOMIC DEVELOP	67	JAN-MAR 2022 FUNDING	001-6000-560.30-48		7/2022	103,000.00
								Total	103,000.00
01/26/2022	79713	170	EASTON UTILITIES	1685	DEC '21 ST LIGHT MAINT	001-3040-530.30-43		7/2022	70.13
								Total	70.13
01/26/2022	79714	170	EASTON UTILITIES	011022		001-2110-521.30-43		7/2022	498.32
				011022		001-2310-523.30-43		7/2022	90.74
				011022		001-4010-540.30-43		7/2022	477.58
								Total	1,066.64
01/26/2022	79715	1806	FBI-LEEDA	300056352	MEMBER DUES/M HROBAR	001-2010-520.30-54		7/2022	50.00

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01/26/2022	79716	1957	FBINAA INC	012022 012022A	MEMBER DUES/G WRIGHT MEMBER DUES/G PAUGH	001-2010-520.30-54 001-2010-520.30-54		Total 7/2022 7/2022 Total	50.00 115.00 115.00 230.00
01/26/2022	79718	258	JONES PEST CONTROL	010722 010722A	NOV & DEC PEST SVCS NOV & DEC PEST SVCS	001-2110-521.30-46 001-2110-521.30-46		7/2022 7/2022 Total	950.00 360.00 1,310.00
01/26/2022	79719	2561	KONICA MINOLTA BUSINESS	9008312610	COPIER MAINT	001-2310-523.30-46		7/2022 Total	23.50 23.50
01/26/2022	79720	9999999	MELISSA KANG	MELISSA KANG	REFUND/SPECIAL EXCEPTION	001-0000-341.01-00		7/2022 Total	700.00 700.00
01/26/2022	79721	2351	OPTUM BANK	012122		001-0000-217.21-00		7/2022 Total	7,130.40 7,130.40
01/26/2022	79722	1276	ORELLANA, MILTON	012022 012022	REIMB/MEALS/FUEL EXTRADA REIMB/MEALS/FUEL EXTRADA	001-2040-520.30-40 001-2040-520.30-55		7/2022 7/2022 Total	67.42 43.18 110.60
01/26/2022	79723	2118	PLUGGE, JESSICA PETTY C	012022 012022	EPD PETTY CASH EPD PETTY CASH	001-2020-520.30-52 001-2040-520.30-55		7/2022 7/2022 Total	31.79 100.00 131.79
01/26/2022	79724	2856	REIBLY, JUSTIN R	012022	REIMB/MEALS EXTRADITION	001-2040-520.30-40		7/2022 Total	52.61 52.61
01/26/2022	79725	3005	RELIABLE CONCRETE SERVI	1079 1080	SIDEWALK,C&G CONCRETE SVC SIDEWALK,C&G CONCRETE SVC	001-3040-530.30-34 001-3040-530.30-34		7/2022 7/2022 Total	2,466.00 3,899.00 6,365.00
01/26/2022	79726	2879	SCHUSTER CONCRETE READY	528997 529090 529387	CONCRETE CONCRETE CONCRETE	001-3040-530.30-52 001-3040-530.30-52 001-3040-530.30-52		7/2022 7/2022 7/2022 Total	1,683.00 1,104.00 1,451.75 4,238.75
01/26/2022	79727	470	STAPLES CREDIT PLAN	96323 98979	OFFICE SUPPLIES, GENERAL	001-2010-520.30-52 001-1200-512.30-51		7/2022 7/2022 Total	111.99 19.99 131.98
01/26/2022	79728	2610	STURGIS, BEATRICE	012222	1/22 TYBL REFEREE SVC	001-4010-540.30-34 PK0704		7/2022 Total	175.00 175.00
01/26/2022	79729	1390	SUPERION LLC	342080 342080 342080 342080 342080 342080 342080	MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE	001-1010-510.30-46 001-1050-510.30-46 001-1060-510.30-46 001-1065-510.30-46 001-1200-512.30-46 001-1310-513.30-46 001-1400-514.30-46		7/2022 7/2022 7/2022 7/2022 7/2022 7/2022 7/2022	418.01 418.01 418.01 418.01 2,305.40 996.51 1,624.41

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01/26/2022	79729	1390	SUPERION LLC	342080	MAINTENANCE	001-2010-520.30-46		7/2022	3,152.98
				342080	MAINTENANCE	001-2110-521.30-46		7/2022	92.12
				342080	MAINTENANCE	001-2210-522.30-46		7/2022	1,100.21
				342080	MAINTENANCE	001-2220-522.30-46		7/2022	129.56
				342080	MAINTENANCE	001-2310-523.30-46		7/2022	92.12
				342080	MAINTENANCE	001-3010-530.30-46		7/2022	240.50
				342080	MAINTENANCE	001-4010-540.30-46		7/2022	92.12
							Total		11,497.97
01/26/2022	79730	3071	TALBOT COUNTY EMERGENCY	1073	HEARTSAVER CPR CARD	001-2310-523.30-33		7/2022	20.00
				1073	HEARTSAVER CPR CARD	001-3010-530.30-33		7/2022	80.00
				1073	HEARTSAVER CPR CARD	001-3025-530.30-33		7/2022	280.00
				1073	HEARTSAVER CPR CARD	001-3040-530.30-33		7/2022	220.00
				1073	HEARTSAVER CPR CARD	001-3045-530.30-33		7/2022	200.00
				1073	HEARTSAVER CPR CARD	001-4010-540.30-33		7/2022	40.00
							Total		840.00
01/26/2022	79731	1336	TRI GAS & OIL CO INC	3093438	PROPANE/FIRE SUBSTATION	001-2110-521.30-43		7/2022	1,061.42
							Total		1,061.42
01/26/2022	79732	2614	UNIFIRST CORPORATION	1876095	PUBLIC WORKS UNIFORMS	001-2310-523.30-36		7/2022	15.82
				1876095	PUBLIC WORKS UNIFORMS	001-3010-530.30-36		7/2022	29.48
				1876096	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		7/2022	14.91
				1876097	PUBLIC WORKS UNIFORMS	001-2310-523.30-36		7/2022	3.22
				1876098	PUBLIC WORKS UNIFORMS	001-3010-530.30-36		7/2022	28.56
				1876098	PUBLIC WORKS UNIFORMS	001-3010-530.30-46		7/2022	8.00
				1876098	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		7/2022	18.01
				1876099	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		7/2022	59.01
				1876099	PUBLIC WORKS UNIFORMS	001-3040-530.30-36		7/2022	147.38
				1876099	PUBLIC WORKS UNIFORMS	001-3045-530.30-36		7/2022	90.84
				1876100	PUBLIC WORKS UNIFORMS	001-3025-530.30-36		7/2022	125.94
							Total		541.17
01/26/2022	79733	714	VERIZON WIRELESS	9895721447		001-2010-520.30-41		7/2022	2,926.90
							Total		2,926.90
						185 Checks	** Fund Total		482,926.93

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01/05/2022	79587	170 EASTON UTILITIES	121521		120-5000-550.30-43	TC1602	6/2022	62.32
							Total	62.32
					1 Checks	** Fund Total		62.32

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01/11/2022	650	2869	DOURON INC	91669	FURNITURE, OFFICE	390-1010-510.60-64	22-01	6/2022 Total	34,103.30 34,103.30
01/11/2022	654	179	EWING INC, PAUL T	471215	MICREO CHAIN	390-4010-540.60-63	22-43	6/2022 Total	61.98 61.98
01/11/2022	663	940	WARREN'S WOOD WORKS INC	608272 608522 608755		390-1400-514.60-62	20-04	6/2022 6/2022 6/2022 Total	91.68 343.30 21.92 456.90
01/19/2022	666	59	BRAMBLE INC, DAVID A	8145-3 8170-3	ANNUAL PAVING CONSTR SVCS/CALVERT ST	390-2310-523.60-63	22-20	7/2022 7/2022 Total	4,951.07 74,075.19 79,026.26
01/05/2022	79591	1080	LANE ENGINEERING LLC	53153 53414 53732	TAYLOR PROP. ROADWAY TAYLOR PROP. ROADWAY TAYLOR PROP. ROADWAY	390-2310-523.60-63	21-48	6/2022 6/2022 6/2022 Total	1,856.00 2,014.50 275.00 4,145.50
01/05/2022	79592	2965	LENHART TRAFFIC CONSULT	3366 3367 3554	RT 50 TRAFFIC STUDY RT 50 TRAFFIC STUDY RT 50 TRAFFIC STUDY	390-2310-523.60-63	21-48	6/2022 6/2022 6/2022 Total	2,500.00 2,185.00 1,025.00 5,710.00
01/11/2022	79622	126	DELL MARKETING L.P.	10547832135 10547889974	COMPUTERS,DP & WORD PROC. COMPUTERS,DP & WORD PROC.	390-1065-510.60-64	22-03	7/2022 7/2022 Total	3,571.71 28,036.30 31,608.01
01/11/2022	79632	1080	LANE ENGINEERING LLC	54203	ELLIOTT RD SIDEWALK	390-2310-523.60-63	21-31	6/2022 Total	8,575.00 8,575.00
01/11/2022	79635	278	LOWE'S	01579 02097 18889		390-1400-514.60-62	20-04	6/2022 6/2022 6/2022 Total	109.50 9.96 11.69 107.77
01/11/2022	79638	2837	MOBOTREX INC	255006	EQUIP MAINT & REPAIR SERV	390-2310-523.60-63	22-21	7/2022 Total	3,840.00 3,840.00
01/11/2022	79647	3005	RELIABLE CONCRETE SERVI	1073	SIDEWALK,C&G CONCRETE WK	390-3045-530.60-63	21-30	7/2022 Total	3,584.75 3,584.75
01/19/2022	79672	162	EASTON HARDWARE INC	108317		390-1400-514.60-62	20-04	7/2022 Total	28.80 28.80
01/19/2022	79682	1080	LANE ENGINEERING LLC	54226	SVCS/RE: MARYLAND AVE	390-4030-540.60-61	22-43	7/2022 Total	300.00 300.00
01/19/2022	79693	2879	SCHUSTER CONCRETE READY	528560	CONCRETE	390-3045-530.60-63	21-30	7/2022 Total	1,128.00 1,128.00
01/19/2022	79697	2455	TALBOT SOIL CONSERVATIO	011422	PRKING LOT/EASTON VILLAGE	390-2310-523.60-63	22-50	7/2022	200.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/26/2022	79704	2923 ACWE AUTO LEASING LLC	22010058	LEASE DOGE DURANGO	390-2010-520.60-64	22-11	7/2022	625.00
							Total	625.00
					16 Checks	** Fund Total		173,501.27

TOWN OF EASTON
CHECK REGISTER BY FUND

Prepared: 01/26/2022, 14:42:01
Program: GM179L
Bank: 00 SHORE UNITED BANK

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/11/2022	660	848 SHAW'S INC	26608 26611	DISTRICT COURT REPAIR DISTRICT COURT REPAIR	601-6000-560.30-46 601-6000-560.30-46	EDMY01 EDMY01	7/2022 7/2022 Total	944.00 391.00 1,335.00
01/19/2022	680	1029 SHORE JANITORIAL SERVIC	0078	DEC JANITOR SVC/DIST CT	601-6000-560.30-46	EDMY01	7/2022 Total	2,700.00 2,700.00
01/26/2022	684	801 ARNESEN TERMITE/PEST CO	94512	PEST SVCS/DIST CT BLDG	601-6000-560.30-46	EDMY01	7/2022 Total	55.00 55.00
01/11/2022	79624	170 EASTON UTILITIES	122121		601-6000-560.30-43	EDMY01	7/2022 Total	1,415.44 1,415.44
01/26/2022	79717	18 JOHNSON CONTROLS SECURI	36843511	QUARTERLY SVCS	601-6000-560.30-46	EDMY01	7/2022 Total	182.15 182.15
					5 Checks	** Fund Total		5,687.59

TOWN OF EASTON
CHECK REGISTER BY FUND

Prepared: 01/26/2022, 14:42:01
Program: GM179L
Bank: 00 SHORE UNITED BANK

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/11/2022	647	59 BRAMBLE INC, DAVID A	7905-16	CONSTR SVCS/MISTLETOE	605-0000-164.00-00	19-90	7/2022 Total	127,388.65 127,388.65
					1 Checks	** Fund Total		127,388.65
					208 Checks	*** Bank Total		789,566.76
					208 Checks	**** Grand Total		789,566.76

BANK		NAME		FUND	AMOUNT
00		SHORE UNITED BANK			
				001 GENERAL FUND	482,926.93
				120 CDBG	62.32
				390 CAPITAL EQUIPMENT FUND	173,501.27
				601 LAND ENTERPRISE	5,687.59
				605 AIRPORT INDUSTRIAL LAND	127,388.65
				Total	789,566.76 *
				Grand Total	789,566.76 *